




Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR FINANCE

MEMORANDUM
OUF-2020-0093

TO : ALL REGIONAL DIRECTORS
ALL SCHOOLS DIVISION SUPERINTENDENTS
ALL SCHOOL HEADS OF NON-IMPLEMENTING UNITS
ALL OTHERS CONCERNED

FROM : 
ANNALYN M. SEVILLA
Undersecretary

SUBJECT : MORATORIUM ON THE FILING OF APPLICATION FOR THE
OPENING OF BANK ACCOUNTS FOR NON-IMPLEMENTING UNITS
PURSUANT TO COA-DBM-DEPED JOINT CIRCULAR NO. 2019-1

DATE : March 20, 2020

1. It has reached this Office that some School Heads of Non-Implementing Unit (Non-IU) Schools took the opportunity to apply for the opening of bank accounts with their respective Government Servicing Banks (GSBs) pursuant to DepEd Order No. 29, s. 2019 entitled "Procedural Guidelines on the Management of Cash Advances for School Maintenance and Other Operating Expenses and Program Funds of Non-Implementing Units Pursuant to COA, DBM and DepEd Joint Circular No. 2019-1," while the classes are suspended due to Coronavirus Disease 2019 (COVID-19) Pandemic, a virus considered as a Public Health Emergency of International Concern.
2. Whereas, on March 16, 2020, the Office of the Executive Secretary issued a Memorandum placing the entire Luzon under Enhanced Community Quarantine (ECQ), while other areas are under Community Quarantine, implementing strict home quarantine, suspension of transportations/travels, regulated food and health services, and heightened presence of uniformed personnel to enforce quarantine procedures. Furthermore, President Rodrigo Roa Duterte issued Proclamation No. 929, placing the country under a state of calamity due to the COVID-19.
3. While this Office recognizes the urgency in the need to file for application in the opening of bank accounts in order to supply cash advances for school operating budget and program funds, the time-consuming process of filing for the aforementioned allows greater risk of exposure to the COVID-19.
4. Therefore, in observance of the Community Quarantine and to protect the health and safety of our School Heads and DepEd personnel, **all Regional Directors and Schools Division**



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR FINANCE

Superintendents are hereby directed to advise all non-IU School Heads under their respective jurisdictions to defer the opening of bank accounts until directives on Community Quarantine is lifted.

5. For compliance and immediate dissemination.