



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

March 9, 2020

OFFICE MEMORANDUM

No. **1114**, s. 2020

To: **MERCEDES D. SARMIENTO**-Chief, AD - APDS Task Force Member
ALMA E. SUYOM-Chief, FD – APDS Task Force Member
RITA R. DIMAKILING-Chief, QAD – APDS Task Force Member
ATTY. ELEANOR C. CALUMPIANO-Legal Officer – APDS Task Force Member
FE M. GERONA-Chief Accountant – APDS Task Force Member
EVA D. ROSALES-HRMO – APDS Task Force Member
REMEDIOS L. ALEJANDRO-Representative - Payroll Services

VALIDATION/VERIFICATION OF BDO NETWORK BANK, INC. OFFICES IN BORONGAN CITY, CALBAYOG CITY AND CATARMAN NORTHERN SAMAR

1. Attached is a Memorandum from the Office of the Hon. Ramon Fiel G. Abcede, Assistant Secretary for Finance requesting the Regional Automatic Payroll Deduction System (APDS) Task Force to validate/verify the existence of the offices of BDO Network Bank, Inc. in Borongan City, Calbayog City and Catarman, Northern Samar.
2. In this regard, you or your authorized representatives are hereby directed to conduct the validation/verification on March 26-28, 2020.
3. For compliance


RAMIR B. UYTICO EdD, CESO IV
Director IV *x*

AD-MDS





Republic of the Philippines
Department of Education
OFFICE OF THE ASSISTANT SECRETARY FOR FINANCE

March 4, 2020

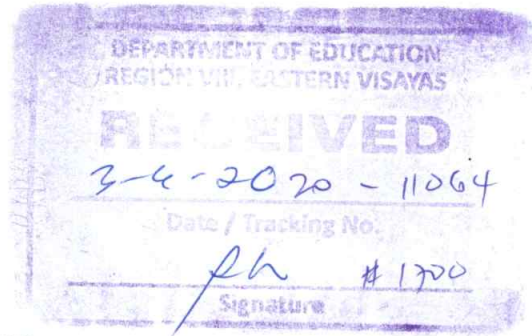
MEMORANDUM

For : **DIR. RAMIR B. UYTICO**
Director IV, DepEd Region VIII

Attention : **The Head, Regional APDS Task Force**

From : 
RAMON FIEL G. ABCEDE
Assistant Secretary

Subject : **VALIDATION/VERIFICATION OF BRANCHES/OFFICES**



Kindly validate/verify the existence of the affiliate branches/offices of **BDO Network Bank, Inc. (BDONBI)**, a private lending institution accredited with the Department's Automatic Payroll Deduction System (APDS) under **APDS Code No. 0918**, based on the following information:

Address	Contact Person	Contact Number	Email Addresses
1. 2nd Floor Wilsam Uptown, Reat Street Songco, Borongan City, Eastern Samar	Maricel Balanay	0915-976-1691	maricel@onenetworkbank.com.ph
2. Unit 5, SL PRIME Centre, Magsaysay Blvd. cor. Burgos Street, Brgy. East Awang, Calbayog City	Marlyn Andaya	0917-318-1852	andaya.marlyn@onenetworkbank.com.ph
3. 2nd Floor Ortiz Building, Marcos cor. Bonifacio St., Catarman, Northern Samar	Virgilio Jose Doinog Jr.	0928-652-3675	doinog.virgiliojosejr@bdonetworkbank.com.ph

Please also include the landline telephone number of the listed offices/branches in the Validation Reports to be submitted by the APDS Task Force. If landline telephone connection is not available in the entire locality where the offices/branches are located, a certification indicating such, issued by the local government unit, must also be submitted.

Please be guided with the provisions stated in Section 9 of the *Republic Act No. 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018*, as follows:

- " 1. *All applications or requests submitted shall be acted upon by the assigned officer or employee within the prescribed processing time stated in the Citizen's Charter which shall not be longer than **three (3) working days in the case of simple transactions and seven (7) working days in the case of complex transactions** from the date the request and/or complete application of request was received, and*
2. *For applications or requests involving **activities which pose danger to public health, public safety, public morals, public policy, and highly technical application**, the prescribed processing time shall in no case be longer than **twenty (20) working days** or as determined by the government agency or instrumentality concerned, whichever is shorter."*

Transportation and other incidental expenses to be incurred by the APDS Task Force in the said validation/verification shall be charged to local funds, subject to the usual government accounting and auditing rules and regulations.

For your compliance. Thank you.

eamd/mg