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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 12-0120-0582
MEMORANDUM
20 January 2020

For: **Secretary Leonor Magtolis Briones**
Undersecretaries
Assistant Secretaries
Regional Directors and BARMM Education Minister
Bureau and Service Directors
School Division Superintendents
Public Schools Concerned

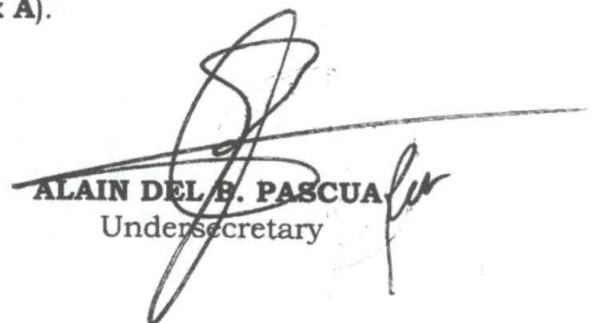
Subject: **REITERATION ON THE SCHEDULE FOR THE CONDUCT OF
THE 1ST QUARTER NATIONWIDE SIMULTANEOUS
EARTHQUAKE DRILL**

In relation to the approved NDRRMC Memorandum no. 02, s. 2020 "Conduct of the CY 2020 First Quarter Nationwide Simultaneous Earthquake Drill", all offices across all levels and schools are enjoined to participate in the conduct of the 1st Quarter Nationwide Simultaneous Earthquake Drill (NSED) on 12 March 2020 at 2:00PM.

For the safety of our learners, schools are authorized to adjust the time of the conduct of the drill to avoid too much exposure from heat which may be harmful to our learners and personnel.

Proper documentation and post-activity evaluation of said drill are required. All field offices are advised to make necessary preparations to ensure that the required reports are submitted on time (**Annex A**).

For strict compliance.


ALAIN DEL B. PASCUA
Undersecretary



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Office of the Undersecretary for Administration (OUA)

*[Administrative Service (AS), Information and Communications Technology Service (ICTS),
Disaster Risk Reduction and Management Service (BLSS), Bureau of Learner Support
Services (BLSS), Baguio Teachers' Camp (BTC), Central Security & Safety Office (CSSO)]*

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Annex A. Submission Guidelines for the Memorandum on the Conduct of the 2020 Quarterly Nationwide Simultaneous Earthquake Drills (NSED)

All schools, school division offices, and regional offices should thoroughly follow the guidelines below; non-compliance is tantamount to non-acceptance of said reports.

1. School DRRM Coordinators will submit the reports with pictures to respective Division DRRM Coordinators not later than two (2) days after the quarterly NSED.
2. Division DRRM Coordinators will consolidate NSED reports and pictures from School DRRM Coordinators and will submit only to respective Regional DRRM Coordinators copy furnish their respective Schools Division Superintendent not later than 10 days after the quarterly NSED copy furnish DRRMS through drrmo+NSED2020@deped.gov.ph.
3. Regional DRRM Coordinators will consolidate NSED reports and pictures from Division DRRM Coordinators and will submit to the DRRMS copy furnish their respective Regional Directors. Consolidated reports regarding the documentation and analysis of the Quarterly NSED must be submitted to drrmo+NSED2020@deped.gov.ph not later than 20 days after the quarterly NSED.
4. Cut-off time for all deadlines will be at 5:00 PM.
5. Regional DRRM Coordinators should use the naming convention below for emails:

[CY 2020 1QNSD] Report_<Region>



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