



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

March 2, 2020

REGIONAL MEMORANDUM

No. **1311**, s. 2020

SUBMISSION OF APPROVED ACTION RESEARCH PROPOSALS FOR FUND GRANT

To: Schools Division Superintendents
Schools Division Research Committee Chairpersons
All Others Concerned

1. This has reference to DepEd Order No. 16, s. 2017 on the Research Management Guidelines that provides for the responsibility of the Schools Division Research Committee (SDRC) in evaluating and approving research proposals and other related research initiatives from the schools and community learning centers (CLC) and endorsing approved school level proposals to the Regional Office for confirmation and release of fund grant sourced from the Policy Research Program (PRP) Fund of the Regional Office.
2. In this regard, SDRCs are advised to:
 - initiate a call for submission of school/CLC-based research proposals from schools and CLCs in their respective divisions;
 - conduct evaluation of proposals thereof;
 - ensure validity of cost estimates; and
 - facilitate submission of approved proposals to the Regional Research Committee observing the sample enclosed herewith, duly indorsed by the Schools Division Superintendent on or before April 30, 2020.
3. Strict compliance with this Memorandum is desired.


RAMIR B. UYTICO EdD, CESO IV
Director IV

Enclosures: As stated

References: DepEd Order No. 16, s. 2017

To be indicated in the Perpetual Index under the following subjects:

ACTION RESEARCH CALL FOR PROPOSALS RESEARCH FUND

PPRD-MBG



Enclosure to Regional Memorandum No. **131**, s. 2020

SAMPLE ENDORSEMENT FOR LIST OF APPROVED ACTION RESEARCH PROPOSALS

[Header]

**ENDORSEMENT FOR BASIC EDUCATION RESEARCH FUND GRANT
FOR SCHOOL/CLC-BASED ACTION RESEARCH**

[Date]

Respectfully submitting herein, the evaluated and approved research proposals with the following details:

	Name/s of Proponent/s	Title of Research Proposal	School/CLC	Approved Cost	Amount for Tranche 1 (80%)
1					
2					
3					
<i>n</i>					

The Schools Division Research Committee has evaluated and approved the deliverables required for first tranche of Basic Education Research Fund (BERF) of these research proposals for the grant of the corresponding amount under the BERF. in this connection, this Committee respectfully requests for the release of the fund for this tranche, pursuant to the Research Management Guidelines (DepEd Order No. 16, s. 2017).

[NAME OF ASDS]

Assistant Schools Division Superintendent
Chairperson, Schools Division Research Committee

[Footer]

NOTE: The List must be submitted to the Regional Office, through the Policy Planning and Research Division, along with the indorsement of the Superintendent and a photocopy of the following documents per approved research proposal, all placed in an expanding envelope:

1. Accomplished application form with signed endorsement of immediate supervisor
2. Letter of Approval signed by the SDRC Chairperson issued to the research proponent