



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

March 4, 2020

**REGIONAL MEMORANDUM**

No. **1411** s. 2020

**CONVERSION OF PALANAS PRIMARY SCHOOL TO PALANAS ELEMENTARY SCHOOL,  
CALBAYOG CITY**

To: Schools Division Superintendents  
Assistant Schools Division Superintendents  
Public Elementary and Secondary School Heads  
All Others Concerned

1. This Department of Education, Regional Office No. VIII announces that the request for **Conversion of Palanas Primary School to Palanas Elementary School, Calbayog City**, was approved by this Regional Office on March 4, 2020 through administrative fiat pursuant to its expressed authority under Section 5 (B/13) of Chapter 1 of RA No. 9155 (The Governance of Basic Education Act of 2001), after full satisfactory compliance with the requirements prescribed by existing guidelines and policies of the Department.
2. The **Schools Division Superintendent** of the **Division of Calbayog City** is hereby directed to consider this school in budget preparation for its eventual inclusion in the immediately succeeding General Appropriations Act (GAA).
3. Immediate dissemination of and compliance with this Memorandum are desired.

  
**RAMIR B. UYTICO EdD, CESO IV**

Director IV 

Enclosures: None  
References: DepEd Order No. 40, s. 2014  
DepEd Order No. 71, s. 2003  
DECS Order No. 91, s. 1999  
DECS Order No. 5, s. 1989

To be indicated in the Perpetual Index under the following subjects:

**ELEMENTARY SCHOOL**

**MANAGEMENT**

**PUBLIC**

QAD-SST





Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

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**DATE** : February 26, 2020

**TITLE** : **EVALUATION REPORT & RECOMMENDATION FOR THE  
CONVERSION OF PALANAS PRIMARY SCHOOL TO  
PALANAS ELEMENTARY SCHOOL OF CALBAYOG CITY**

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## **BACKGROUND**

In consonance with Article XIV section 1 of the 1987 Philippine Constitution and as stated in DepEd Order No. 36, s. 2013, our mission, as stewards of the institution is to protect and promote the right of every Filipino to quality, culture-based, and complete basic education.

To fulfill this mission, the Division of Calbayog City also aims to improve quality education and make solutions to contemporary problems met in attaining its goals and objectives specifically in making basic education more accessible to areas where secondary school could hardly reach by unfortunate but motivated learners.

Barangay Palanas Cara has an existing primary school since 1935 based on EBEIS record. Palanas Elementary School catered only learners from Kindergarten to Grade 5. The Grade 6 learners are enrolled in an overpopulated school; which learners have to travel daily for about one to two kilometers just to attend classes in the nearest school offering complete basic elementary education. With the low socio-economic status of every family in this barangay and the increasing prices of basic commodities, parents can no longer set aside budget for the daily fare and "baon" of the children which results to frequent absenteeism which result to dropping out from school.

It is in this premise that the barangay officials and their constituents strongly expressed the compelling need for the opening of Grade 6 level and conversion of the school from being a primary school to a complete elementary school.

## **FINDINGS:**

1. The Palanas Primary School has its own school site.



2. The information from the EBEIS revealed that the school is registered as a complete primary school with curricula offerings from Kindergarten to Grade 6. However, the current enrolment data shows no evidence to have grade 6 enrollees.
3. The classes of the school were organized into multigrade scheme due to a manageable enrollment.
4. The school has its own set of teachers capable to manage combination classes.

**RECOMMENDATIONS:**

In view of the foregoing evaluation and findings, the team respectfully recommends that:

1. The Palanas Primary School shall be converted to complete elementary school and shall be named **PALANAS ELEMENTARY SCHOOL** and is authorized to OPEN CLASSES FROM Kindergarten to Grade 6 effective School Year 2020 – 2021.
2. The Schools Division Superintendent shall provide additional teachers trained on the K to 12 Curriculum to complement the required number of teaching personnel to operate the complete elementary school.
3. The Schools Division Superintendent likewise shall provide school buildings, chairs, textbooks, and other resources to the school.

  
**SONNY S. TAYUM**  
Education Program Supervisor

  
**RACHEL R. CUEVAS**  
Education Program Supervisor

**Noted:**

  
**RITA R. DIMAKILING, PhD**  
Chief-QAD