



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

March 17, 2020

REGIONAL MEMORANDUM

No. **195**, s. 2020

**SUBMISSION OF ALTERNATIVE WORK ARRANGEMENTS ADOPTED
 BY THE SCHOOLS DIVISION OFFICES**

To: Schools Division Superintendents
 All Others Concerned

1. In view of the adoption of alternative work arrangements issued by the Civil Service Commission in light of the Covid-19 Stringent Social Distancing Measures, the Schools Division Offices are requested to submit to this Office their employees' workweek schedule, for monitoring and submission to CSC Regional Office on or before **March 23, 2020**, using the template below:

Division: _____

NAME	SCHEDULE		
	Monday-Thursday (7:00AM-6:00PM)	Tuesday-Friday (7:00AM-6:00PM)	Monday-Friday (8:00AM-5:00PM)

2. For immediate compliance.

RAMIR B. UYTICO EdD, CESO IV

Director IV

Enclosure: None

Reference: CSC Memorandum Circular No. 07, s. 2020

To be indicated in the Perpetual Index under the following subjects:

ALTERNATIVE WORK ARRANGEMENT
 COVID-19
 SOCIAL DISTANCING MEASURE

AD-PS-EDR

