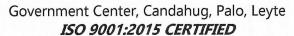


Republic of the Philippines

Department of Education REGIONAL OFFICE NO. VIII (EASTERN VISAYAS)





January 8, 2020

REGIONAL MEMORANDUM No. 022 , s. 2020

SIMULTANEOUS CONDUCT OF THE EARLY REGISTRATION AND REGIONAL PORTFOLIO DAY ON JANUARY 25, 2020

To:

Schools Division Superintendents

All Others Concerned

- 1. Pursuant to DepEd Order No. 6 s. 2017 entitled, "Multi-Year Implementing Guidelines on Early Registration," the Early Registration activities for the incoming school year for all public elementary and secondary schools are held from the last Saturday of January to the last Friday of February of each year. Hence, the field is reminded that this year's Early Registration activities are scheduled from **January 25** to **February 29, 2020**.
- 2. Schools are advised to come up with various activities such as house-to-house campaigns or meetings with local and barangay officials, civic organizations, People's Organizations, and other advocacy mechanisms to maximize enrollment of school-aged children for Kindergarten, Grades 1, 7, and 11.
- 3. Each Schools Division Office (SDO) is required to submit a picto-narrative report in pdf file using the attached sample format to pprd.region8@deped.gov.ph on or before **March 6, 2020.**
- 4. Simultaneous to the Early Registration is the 3rd Quarter Regional Portfolio Day, which highlights the parent-teacher-adviser feedback giving, exhibit/display of learners' outputs and performances, distribution of learners' progress report cards, and school general PTA Meeting. This shall also be held on **January 25, 2020** instead of January 18, 2020 as stated in RM No. 404, s. 2019.
- 5. All Schools Division Superintendents are encouraged to empower the Division Officials/personnel in monitoring these activities.
- 6. Considering that this is a holiday, service credits shall be granted in accordance with DepEd Order No. 53 entitled: Updated Guidelines on Grant of Vacation Service Credits to Teachers and for the Non-teaching Personnel per Civil Service Commission (CSC) and the Department of Budget and Management (DBM) Joint Circular No. 2,s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.



LEAD, EMPOWER, AND ACHIEVE THROUGH DATA-DRIVEN DECISIONS ...where LEADers create great schools

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- 7. Expenses related to the conduct of the two (2) activities shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
- 8. Immediate dissemination of and compliance with this Memorandum are desired.

RAMIR B. UYTICO, Ed.D., CESO IV

Director IV

Enclosures: None References: As stated

To be indicated in the <u>Perpetual Index</u> under the following subjects:

EARLY REGISTRATION PERFORMANCE PORTFOLIO

Enclosure to Regional Memorandum No. ____, s. 2020

EARLY REGISTRATION ACTIVITY ACCOMPLISHMENT REPORT

| | Division of | | | |
|--|---------------------------|---------------------|-----------|---------------------|
| I. Brief Introduct | ion <i>(One paragraph</i> | only.) | | |
| II. Activities Cond | ducted | | | |
| Title of Activity | Date | Persons Involved | Place/Ven | ue Remarks (if any) |
| | | | | |
| III. Report on Earl | y Registrants for SY | 2020-2021 | | |
| Grade/Level | Male | Fe | emale | Total |
| Kindergarten | | | | |
| Grade 1 | | | | |
| Grade 7 Grade 11 | | | | |
| IV. Issues and Cha V. Recommendat VI. Pictorials | allenges Encountered | d | | |
| Prepared by: | | | | |
| Division Monitor/Date | e | | | |
| Noted by: | | | | |
| Schools Division Supe | _ erintendent | * | | |