

## Republic of the Philippines

## Devartment of Education REGIONAL OFFICE NO. VIII (EASTERN VISAYAS)



Government Center, Candahug, Palo, Levte ISO 9001:2015 CERTIFIED

February 4, 2020

**REGIONAL MEMORANDUM** 

090

, s. 2020

## SUBMISSION OF TERMINAL LEAVE BENEFIT REQUIREMENT FOR MANDATORY RETIREES

To: Schools Division Superintendents

- Per General Appropriations Act Fiscal Year 2020, the Release of Allotment for Terminal Leave Benefit for Mandatory Retirees 2020 shall be done by the DepEd Regional Office No. VIII. However, the corresponding Notice of Cash Allocation (NCA) shall still be released by the Department of Budget Management (DBM), Regional Office No. VIII.
- 2. In order to determine the allocation per division, the Schools Division Offices thru the Human Resource Management Office are requested to submit signed copy of the accomplished BP 205 (template attached) for Calendar Year 2020 on or before February 20, 2020.
- 3. Immediate compliance with this Memorandum is desired.

RAMIR B. UYTICO, Ed.D., CESO IV

Enclosure:

BP 205 Template

Reference:

**GAA FY 2020** 

To be indicated in the Perpetual Index

under the following subjects:

**ALLOTMENT** MANDATORY RETIREES TERMINAL LEAVE BENEFIT



BP 205 LIST OF RETIREES PAYMENT OF TERMINAL LEAVE AND BETIREMENT GRATUITY BENEFITS

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Approved by:

Schools Division Superintendent

Human Resource Office

Prepared by: