



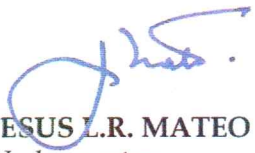
Republic of the Philippines  
**Department of Education**

**Tanggapan ng Pangalawang Kalihim**  
*Office of the Undersecretary*

**MEMORANDUM**

DM-PHRODFO-2020-00162

**TO:** Minister of Basic, Higher, and Technical Education, *BARMM*  
Regional Directors  
Schools Division Superintendents  
All Others Concerned

**FROM:**   
JESUS L.R. MATEO  
Undersecretary

**SUBJECT:** *Webinar: The Individual Performance Commitment and Review Form (IPCRF) Data Collection System for School Year (SY) 2019-2020*

**DATE:** 30 April 2020

The Department of Education (DepEd), through the Bureau of Human Resource and Organizational Development-Human Resource Development Division (BHROD-HRDD), is committed to prepare our teachers, raters, and other DepEd personnel who are involved in the Results-based Performance Management System (RPMS) in implementing the Phase III of the RPMS Cycle which includes year-end review, evaluation of RPMS portfolio, and computation of final rating for School Year (SY) 2019-2020 amid the COVID-19 situation and while transitioning to the new normal.

In Phase III of the RPMS Cycle, it is essential that concerned personnel are adept in:

- accomplishing the electronic Individual Performance Commitment and Review Form (IPCRF);
- submitting the IPCRFs of teachers via online; and
- monitoring the submission of the IPCRFs of teachers via online

In view of this, the BHROD-HRDD is sponsoring a **Webinar** titled **The IPCRF Data Collection System for SY 2019-2020** in four (4) batches via **Google Meet**.

Batch	Date	Time	Participants (Regions)
1	12 May 2020	9:00a.m.-11:00a.m	CAR, NCR, Region I, Region II
2	12 May 2020	2:00p.m-4:00p.m	Regions III, IV-A, IV-B, V
3	14 May 2020	9:00a.m.-11:00a.m	Regions VI, VII, VIII
4	14 May 2020	2:00p.m-4:00p.m	Caraga, <i>BARMM</i> , Regions IX, X, XI, XII



The expected participants are the following:

**A. Regional Offices (3 participants each)**

1. HRDD Chief
2. RPMS Focal
3. Information Technology Officer (ITO)

**B. Schools Division Offices (3 participants each)**

1. SGOD Chief *or* Senior Education Program Specialist (SEPS) of HRD Section
2. RPMS Focal
3. Information Technology Officer (ITO)

The identified participants are instructed to accomplish the Google form, access at: <http://bit.ly/IPCRFWebinar> for online registration to the Webinar. The regional and schools division offices are requested to ensure that only the identified participants register online, and that they register on or before **11 May 2020, 5:00p.m.** The meeting details, including the meeting link, will be sent to the participant's email address.

Attached is the official announcement poster of the Google Meet Webinar (see Annex).

For inquiries and clarifications, please contact Mr. Angelo Uy or Mr. Carlos Llamas III of BHRD-HRDD at telephone no: (02) 8470-6630 or email address: [angelo.uy@deped.gov.ph](mailto:angelo.uy@deped.gov.ph) and [carlos.llamas@deped.gov.ph](mailto:carlos.llamas@deped.gov.ph).

For information and appropriate action.



ANNEX

Official Webinar Poster

**DepED**  
DEPARTMENT OF EDUCATION

DEPARTMENT OF EDUCATION  
BUREAU OF HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

Regional HRDD Chief  
Regional RPMS Focal  
Regional Information Technology Officer  
Division SGOD Chief or HRDS SEPS  
Division RPMS Focal  
Division Information Technology Officer

**PARTICIPANTS**


# WEBINAR



## THE IPCRF DATA COLLECTION SYSTEM FOR SY 2019-2020

12 MAY 2020	14 MAY 2020
<b>BATCH1   9:00AM- 11:00AM</b> (CAR, NCR, R I, R II)	<b>BATCH3   9:00AM- 11:00AM</b> (R VI, R VII, R VIII)
<b>BATCH2   2:00PM- 4:00PM</b> (R III, R IV-A, R IV-B, R V)	<b>BATCH4   2:00PM- 4:00PM</b> (CARAGA, BARMM, R IX, R X, R XI, R XII)


### TOPICS

- How to Accomplish the electronic IPCRF for SY 2019-2020
- How to Submit the electronic IPCRFs of Teachers
- How to Monitor Submission of electronic IPCRFs of Teachers


**Meet** 




**MR. KEVIN G. MILO**  
Division ITO, SDO-IGACOS, Region XI  
Resource Person



**MR. JEKYLL D. CADUNOG**  
Regional ITO, Region IX  
Resource Person



**MR. CARLOS B. LLAMAS III**  
BHRDD-HRDD  
Moderator



**MR. ANGELO D. UY**  
BHRDD-HRDD  
Moderator