



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

June 19, 2020

OFFICE MEMORANDUM

No. **231**, s. 2020

To: Schools Division Superintendents
Eastern Samar Division Leyte Division Ormoc City Division
Samar Division Tacloban City Division
All Others Concerned

PARTICIPANTS TO THE WEBINAR SESSION ON MANAGING VIRTUAL CLASS: LEARNERS ENGAGEMENT AND AMBIANCE MANAGEMENT

- Attached is a communication from Paula Viegelmann-Ruelan, AVP-Reputation and Brand Management Head, City Savings Bank, Cebu City, inviting participants to the first webinar session on Managing Virtual Class: Learners Engagement and Ambiance Management on July 3, 2020 at 2:00- 4:30 in the afternoon.
- The activity aims to equip teachers with tools and skills to efficiently collaborate and conduct classes online.
- The participants to the activity are the following:

Name	Position	School	Division
Jasmin Jongco	Principal	Dao Integrated School	Eastern Samar Division
Estrella Morano	Principal	Palo NHS	Leyte Division
Leonila D. Laplana	Principal	Ormoc City Central School	Ormoc City Division
Alvin Aquirre	Principal	Calbiga NHS	Samar Division
Imelda Gayas	Principal	San Jose Elem School	Tacloban City Division

- Immediate dissemination of and compliance with this Memorandum are desired.


RAMIR B. UYTICO EdD, CESO IV
Director IV

CLMD-ACA



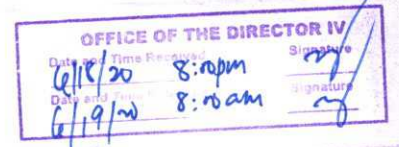
June 17, 2020

Dr. Ramir B. Uytico
Regional Director
DepEd Region VIII
Candahug, Palo, Leyte

Head Office:
City Savings Financial Plaza
Osmeña Blvd. corner P. Burgos St.
Cebu City, Cebu 6000
Philippines

Office: (032) 411 – 8500
Fax: (032) 253 – 4409

email us: simpleisgood@citysavings.com.ph
visit us: www.citysavings.com.ph



Dear Dr. Uytico,

May this letter find you in good health.

With our continuing efforts to look after the welfare of Filipino public educators, CitySavings has responded to DepEd's call to ensure continuity of quality education despite the challenges posed by Covid-19 through Project Agile.

Project Agile: Learning Series for Teachers is a set of virtual training modules that aim to equip teachers with tools and skills to efficiently collaborate and conduct classes online. This new Corporate Social Responsibility (CSR) initiative envisions to help the DepEd Community find new ways to extend their classrooms beyond the constraints of traditional walls. The Learning Series will be composed of several modules which includes:

- 1. GSuite** - This aims to capacitate our teachers on how to effectively use the GSuite platform to collaborate with their colleagues and more importantly to their students. Focus will be given on the tips and tricks in navigating Gmail & Drive, managing and setting-up meetings and virtual conferences through Calendar and Hangouts, and on how to effectively use Google collaboration tools such as GDocs, GSheets, GSlide and GForm.
- 2. Managing Virtual Class** - This training session will equip our teachers with the right skills on how to elicit active participation from students and manage virtual classrooms while conducting an online class.

In relation to this, **on July 3, 2020 at 2:00 - 4:30 pm**, we are organizing our first webinar session on **Managing Virtual Class: Learners Engagement and Ambiance Management**. Hence, we are allocating **five (5) slots** for your region to join this pilot run. More details of which will be given to your chosen/interested representatives.

The said session will be conducted by Ms. Vilma E. Clerigo, MAed, principal of the Integrated Basic Education Department of San Beda College Alabang. She has 34 yrs of experience in teaching and has been conducting teachers development programs for the last two decades to schools.

Please give a list of your selected participants with their email addresses and contact numbers to Adrian Ruiz at adrian.ruiz@citysavings.com.ph or 09173112779 on or before June 24, 2020.

Thank you and stay safe!

Sincerely,


Paula Viegelmann-Ruelan
AVP - Reputation and Brand Management Head