



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

June 8, 2020

**REGIONAL MEMORANDUM**

No. **297**, s. 2020

**SUBMISSION OF ADDITIONAL REPORTS FOR FY 2017 AND 2018  
PERFORMANCE-BASED BONUS (PBB)**

To: Schools Division Superintendents  
Division Performance Management Team  
Division PBB Secretariat

1. Per attached Memorandum from Undersecretary Jesus L.R. Mateo, DepED Central Office, the Schools Division Offices through their Division PMT and PBB Secretariat are directed to submit the list of eligible employees based on the definition of School-Based-Personnel quoted hereunder:

**"School-Based-Personnel** include the teaching, school administration, related teaching, and non-teaching personnel assigned and/or detailed in the schools and learning centers or cluster of schools and learning centers. These include ALS/mobile teachers, District ALS Coordinators, medical personnel, nurses, and administrative and finance personnel serving the schools or cluster of schools, (underscoring for emphasis).

It shall also include all SDO-based personnel acting as concurrent and/or office-in-charge in school/s. The same definition shall also apply in the preparation of the required reports for the FY 2017 PBB.

2. The Regional Office shall send back to SDOs the submitted Form 1.0 Report on Ranking of Delivery Units (SDO Level) for CY 2017 and 2018 to edit and retain only those who are qualified per definition of school-based personnel and are expected to submit the corrected copy through email address **personnel.region8@deped.gov.ph** cc **eva.rosales002@deped.gov.ph** on or before **June 15, 2020**.

3. Immediate compliance with this Memorandum is directed.

  
**RAMIR B. UYTICO EdD, CESO IV**  
Director IV 

Enclosure: None

Reference: Memorandum (OM-PHRODFO-2020-00175)

To be indicated in the Perpetual Index under the following subjects:

ADDITIONAL REPORTS

PERFORMANCE-BASED BONUS

AD-PS-EDR

