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OUA MEMO 00-0720-0086

MEMORANDUM

27 July 2020

For: **Minister of MBHTE-BARMM
Regional Directors
Schools Division Superintendents
Regional and Division Information Technology Officers**

Subject: **SHAPE THE FUTURE LETTER OF ELIGIBILITY
FOR DEPARTMENT OF EDUCATION**

Relative to the OUA Memo 00-0620-0030 dated 08 June 2020 with subject *Minimum Specifications for ICT Equipment and Internet Services to be Donated to Schools, Teachers, and/or Learners, Microsoft Licensing, and Donation Matters*, the Office of the Undersecretary for Administration (OUA) through the Information and Communications Technology Service (ICTS) issues this notice for Regional and Schools Division Offices to provide this memorandum and Appendix A "Shape the Future Letter of Eligibility for Department of Education" to any concerned Local Government Units (LGUs) or partners that are procuring devices for Department of Education (DepEd) in order to avail of the special pricing of DepEd.

For immediate and appropriate action.


ALAIN DEL B. PASCUA
Undersecretary



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Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRMMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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Wednesday, July 22, 2020

Abram Y C Abanil
Department of Education
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Philippines, 1600

Re: Shape the Future Letter of Eligibility for Department of Education (12046)

Microsoft hereby approves the Department of Education as eligible for the Microsoft Shape the Future Initiative ("Initiative"), using the National Academic Product pre-installed and distributed on devices that meet the Initiative device hardware configuration requirements. Department of Education must provide this letter (all pages) and Appendix A to an Original Equipment Manufacturer ("OEM") when requesting information, requesting a price quotation or submitting an order for the fulfillment of the appropriate Windows® 10 Pro (National Academic only) Licenses ("Licenses") identified below.

Department of Education may order from the OEM no more than 1120000 Licenses (combined) for the SKU(s) listed below, or any subsequent product. All devices distributed pursuant to this Letter of Eligibility must meet the hardware configuration requirements for the corresponding SKU:

Windows® 10 Pro (National Academic only)(EM)
Windows® 10 Pro (National Academic only)(Standard)
Windows® 10 Pro (National Academic only)(Plus)

As a one-time allowance for the Windows® 10 Pro (National Academic only) (Standard) SKU only, we will also allow the maximum device configuration below:

- Form Factor: All Form Factors
- RAM: 8GB
- Storage: No Restrictions
- Screen Resolution: FHD

The Licenses may only be distributed to the educational institutions in Appendix A and only in association with the Initiative. In addition, Microsoft may request Department of Education submit proof of receipt of the Licenses, such as an OEM invoice, a shipment record or similar documentation which demonstrate receipt.

Department of Education eligibility to participate in the Initiative described herein will expire two years from the date of this letter. Any modifications or extensions to

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participation in the Initiative, including but not limited to, Initiative terms, conditions, and eligibility criteria must be in writing and issued by Microsoft.

Inquiries related to this letter should be submitted to your Microsoft representative. Reference Number: 12046 7/22/2020

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