



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

July 14, 2020

**REGIONAL MEMORANDUM**

No. **370**, s/ 2020

**REITERATION OF THE 2020 QUARTER 2 AND 3  
 REGIONAL MONITORING, EVALUATION AND ADJUSTMENT (RMEA) SCHEDULE**

To: Schools Divisions Superintendents  
 Regional Office Division Chiefs  
 All Others Concerned

1. This Office, through the Quality Assurance Division (QAD) reiterates the following schedules of the 2020 Quarters 2 and 3 Regional Monitoring Evaluation and Adjustment (RMEA) as indicated in Regional Memorandum No. 092, s. 2020 dated February 7, 2020:

<b>MEA Timeline for CY 2020</b>	<b>Schools Division Offices (SDOs)</b>	<b>Regional Office (RO) Divisions</b>
Quarter 2	July 27-28, 2020	July 29-30, 2020
Quarter 3	October 27-28, 2020	October 29-30, 2020

2. The delivery of the process with the SDOs will be through video conferencing using the Google Meet platform. The link to the said online activity will be sent through the DepEd e-mail accounts of the participants one working day before the schedule. The Division Monitoring and Evaluation (M&E) Coordinator will facilitate the setting up of the technical requirements at the respective SDOs with the assistance of the ITO.

3. The participants to the activity are the personnel identified in the table below:

<b>SDOs</b>	<b>RO</b>			
ASDS/SDS	ORD (PAU, ICTU, Legal Units)	3	Finance (Chief, Budget Officer, Chief Accountant)	3
CID Chief	ARD	1	FTAD (Chief & 1 EPS)	2
SGOD Chief	Admin (Chief & SAO)	2	HRDD (Chief & 1 EPS)	2
M&E Coordinator	CLMD (Chief & 1 EPS)	2	PPRD (Chief & EPS)	2
Budget Officer	ESSD (Chief & 1 Unit Head)	2	QAD (Chief, 6 EPS & 1Staff)	8
ITO			ICTU Staff	1



4. The Regional Division Chiefs with the QAD personnel will observe and validate the online presentation of the SDOs' accomplishments at the RELC-NEAP, DepEd RO8. It is advised further that the required DMEA reports be submitted online through **records.region8@deped.gov.ph** at least one working day before the scheduled activity for pre-validation. The data requirements to be reported for the 2020 Quarter 2 RMEA are indicated in Enclosure 1 (List of 2020 Quarter 2 RMEA Data Requirements). The data requirements for the succeeding RMEA will be discussed and presented during the quarterly convergence of Division Quality Management Teams.
5. The RMEA of the RO Functional Divisions will be conducted in the above-mentioned venue through a face-to-face meeting with the observance of the DOH/IATF guidelines and protocols.
6. The Head of the Information and Communication Technology Unit (ICTU) is advised to assign one (1) personnel for the installation of the technical requirements for the video conferencing and provide technical assistance throughout the duration of the activity.
7. The expenses for the lunch, two snacks, and other incidental expenditures incurred in the conduct and participation to the activity for both RO and SDOs shall be charged to the respective local funds subject to usual accounting and auditing rules and regulations.
8. Immediate dissemination of and compliance with this Memorandum are desired.

  
**RAMIR B. UYTICO EdD, CESO IV**  
Director IV *MB*

Enclosures: List of 2020 Q2 RMEA Data Requirements for Online Presentation

References: QAD 2020 AIP  
Regional Memorandum No. 092, s. 2020

To be indicated in the Perpetual Index under the following subjects:

ADJUSTMENT    EVALUATION    MONITORING    PERFORMANCE    STANDARD

QAD-SST

(Enclosure 1 of the Regional Memorandum No. \_\_\_\_\_, s. 2020 dated July 14, 2020)

**LIST OF 2020 QUARTER 2 RMEA DATA REQUIREMENTS**

<b>REGIONAL OFFICE DIVISIONS</b>	
1.	MEA Accomplishment Report <ul style="list-style-type: none"> <li>• Quantitative and Qualitative Information</li> </ul>
2.	Budget Utilization Report (BUR)
3.	Updates on the Quarter 1 Issues and Concerns
4.	Updates on RELC-NEAP Operation
5.	PAPs Implementation Status
6.	Customer Satisfaction Survey Result (FTAD)
7.	RFTACT Deployment Accomplishment Report (FTAD)
8.	Process Internal Review (by functional divisions)

<b>SCHOOLS DIVISION OFFICES (SDOs)</b>	
1.	MEA Accomplishment Report <ul style="list-style-type: none"> <li>• Quantitative and Qualitative Information</li> <li>• Budget Utilization Report (BUR)</li> </ul>
2.	SDGT-Based Information <ul style="list-style-type: none"> <li>A. Access:                             <ul style="list-style-type: none"> <li>- Year-end Enrolment</li> <li>- Number of Completers</li> <li>- Number of Dropouts</li> <li>- Nutritional Status</li> </ul> </li> <li>B. Quality:                             <ul style="list-style-type: none"> <li>- Mean Percentage Score (MPS)</li> <li>- Percentage of Passers</li> <li>- Learners Mastery Level</li> <li>- Reading Inventory Result (Post Test)</li> <li>- Non- Numerates</li> </ul> </li> <li>C. Governance:                             <ul style="list-style-type: none"> <li>- Year-End SMEA Result</li> <li>- MOOE Liquidation Status</li> <li>- Technical Assistance needed by SDOs from RO</li> </ul> </li> </ul>
3.	Other Data Requirements <ul style="list-style-type: none"> <li>a. Number of schools used as quarantine/isolation facility</li> <li>b. Number of schools with and without access to internet (WIFI, etc.)</li> <li>c. Number of Teachers by grade level</li> <li>d. Number of school heads and teachers trained on different modalities for the new normal</li> </ul>

- e. Number of Teachers (Elem, JHS, SHS, ALS) with:
  - laptop/desktop and have access to internet
  - laptop/desktop but no access to internet
  - no laptop/desktop
  - smart phone and active mobile data
- f. Number of learners enrolled for SY 2020-2021 by grade level
- g. Number of learners with :
  - laptop
  - cell phone
  - internet connection
  - other gadgets
- h. Number of available modules by grade level by subjects
- i. Issues and challenges on the delivery of basic education in the new normal situation with the proposed Coping Mechanisms

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