



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

July 27, 2020

OFFICE MEMORANDUM

No. **288**, s. 2020

To: CBT Member
All Others Concerned

CAPACITY BUILDING TEAM (CBT) MEETING

1. This Office will conduct a Capacity Building Team (CBT) meeting on July 28, 2020 at 1:00PM – 2:00PM at the Field Technical Assistance Division Office, DepEd Regional Office VIII, Government Center, Candahug, Palo, Leyte.
2. The meeting shall have the following agenda:
 - a. Preparation of the 2020 Communication Plan relative to ISO 9001:2015 2nd Surveillance Audit;
 - b. Updating the MOVs on ISO related activities; and
 - c. Other related matters.
3. The identified participants are as follows:

Dr. Alejandrino L. Yman	CES, FTAD
Mr. Cesar P. Verunque	CES, ESSD
Dr. Gertrudes C. Mabutin	EPS, CLMD
Ms. Maureen Charisse A. Maltos	EPS II, HRDD
Ms. Anna Lyn B. Lim	ADAS I, FTAD

4. Immediate dissemination of and compliance with this Memorandum are desired


RAMIR B. UYTICO EdD, CESO IV

Director IV 



FTAD-ALY

