

Republic of the Philippines

Department of Education

REGION VIII - EASTERN VISAYAS

August 5, 2020

OFFICE MEMORANDUM

No. 303 , sl. 2020

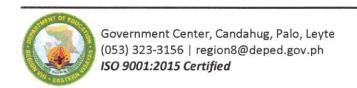
To: Director III

Regional Office Division Chiefs, Unit, and Section Heads

QMS Team Leaders All Others Concerned

CONDUCT OF MANAGEMENT REVIEW

- 1. To ensure continuous improvement in the course of implementing the Quality Management Systems, this Office shall conduct a Management Review on **August 11, 2020**, 9:00AM at the Convergence Zone, Office of the Regional Director.
- 2. The following agenda will be discussed during the review:
 - a. the status of actions from previous management reviews;
 - changes in external and internal issues that are relevant to the quality management system;
 - c. information on the performance and effectiveness of the quality management system, including trends in:
 - i. customer satisfaction and feedback from relevant interested parties;
 - ii. the extent to which quality objectives have been met;
 - iii. process performance and conformity of products and services;
 - iv. non-conformities and corrective actions;
 - v. monitoring and measure results;
 - vi. audit results; and
 - vii. the performance of external providers;
 - d. the adequacy of resources;
 - e. the effectiveness of action taken to address risks and opportunities; and
 - f. opportunities for improvement.





- 3. Expenses incurred for snacks and lunch shall be charged to RO funds subject to the usual accounting and auditing rules and procedures.
- 4. Immediate dissemination of and compliance with this Memorandum are desired.

RAMIR B. UYTICO EdD, CESO IV
Director IV

AD-PS-EDR

DEPARTMENT OF EDUCATION
REGION VIII, EASTERN VISAVAS

8-10-2020 5:10 p.m

Date / Tracking No.

Addu