

Republic of the Philippines
Department of Education
REGIONAL OFFICE NO. VIII (EASTERN VISAYAS)
 Government Center, Candahug, Palo, Leyte

TO: _____

PR NO: 20-09-501
 DATE: _____

PAU

REQUEST FOR QUOTATION

Sealed proposal plainly marked Proposal to supply materials to the Government subject to terms and condition contained herein will be received at the BAC office, Dep.Ed. RO 8, Government Center, Candahug, Palo, Leyte until _____ and publicly opened in the presence of the members of the committee on Awards or their Authorized representative and the bidders and or their representative.

QTY	UNIT	ARTICLE	UNIT PRICE	TOTAL
1	LOT	<p>PROCUREMENT FOR PROFESSIONAL AND TECHNICAL SUPPORT SERVICES FOR THE DEPED VIII PARTNERS' DAY</p> <p>SCOPE OF WORK:</p> <p>1. Studio Video Production 2. Aerial Videography 3. Post-Production 4. Distribution/Livestream</p> <p>*please see attached qualifications</p>		
For more details on the procurement contact the PUBLIC AFFAIRS UNIT, ORD , DepEd Regional Office VIII, Candahug, Palo, Leyte 6501 Contact No/s. (053) 323-3156 / Email: pau.region8@deped.gov.ph				

ABC= Php85,000.00

Deadline of Submission of RFQ: _____

Requirements in Canvassing on Accredited Stores/Suppliers

(Please comply with the following for ONLINE PAYMENT purposes)

1. Electronic copy of bank account, preferably Land Bank of the Philippines
2. Mayor's Permit/Business Permit
3. DTI Permit
4. Tax Certification/BIR Certificate
5. Philgeps Registration/ Certificate
6. Exact Location/ Address of the Store/ Establishment
7. Picture of Signage/Billboard of the Store/ Establishment
8. Statement of the Prospective Bidder that it is not blacklisted or barred from bidding by the Government or any of its agencies, offices, corporations or LGUs as required in Item No. 9.2 of COA Circular No. 2012-001 dated June 14, 2012.
9. Sworn Affidavit of he bidder that it is not related to the Head of Procuring Entity (HOPE) by consanguinity or affinity up to the third civil degree as required in the same COA Circular.

TERMS AND CONDITION:

Place of delivery, Dep.Ed. RO 8, Government Center, Candahug, Palo, Leyte within immediate days from receipt of the order. Absence and/ or failure on the part of the bidder(s) to appear in the opening of the sealed bids shall be considered as a waiver.

I HEREBY CERTIFY that I am in a position to furnish the above articles and quantities stated except those marked " NONE". These terms and conditions specified above and at the back of this form are hereby offered.

Authorized Signature Over Printed Name:

Bidder: _____ **TIN No.** _____

Contact No: _____

Canvassed by: _____

Approved:

(SGD)

ARNULFO M. BALANE, CESO V
 Director III / BAC Chairman

OPENED:	
_____	DATE: _____
_____	DATE: _____
_____	DATE: _____
_____	DATE: _____

NOTE: Place this inside the official envelope sealed with your signature across the opening part and personally deliver this to **DepEd RO VIII** (Attn: ARNULFO M. BALANE, CESO V, BAC Chairman)



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PROVISION OF PROFESSIONAL AND TECHNICAL SUPPORT SERVICES FOR THE
“DEPED REGION 8 PARTNERS’ DAY”
(4th Week of September 2020)

I. Description:

Provision of professional and technical support services for the DepEd Region 8 Partners’ Day to be aired live (Facebook livestream) on the fourth week of September 2020.

II. Scope of Work:

STUDIO VIDEO PRODUCTION

Videos are in a high-definition (HD) format
Audios are in a high-resolution format
Professional Cameramen using DSLR Cameras
Professional Studio Set-up
-Professional Light Set up
-Professional Audio Recording
Professional utilization of Chroma Key Technique
-A *chroma key* is a technique used in film, video and still photography to replace a portion of an image with a new image. This is most used to replace a colored background with a different setting.
Production Direction by the Director

AERIAL VIDEOGRAPHY

Aerial Shots of the DepEd Region 8 Office
Professional Drone driven by a Professional Drone Pilot
High-resolution (HR) photos and high-definition (HD) videos

POST-PRODUCTION (packaging the whole presentation into one virtual event)

Professional Video Editor with a knowledge in event management
Music Scoring
Typography
Opening and Closing Billboard Production
-DepEd Region 8 Logo Animation
-Event Logo Production
-Event Logo Animation
-Music Scoring
-With Voice Over
Compilation of the videos from partners and other key persons
-Enhancement of Materials
-A videography guide for the partners and other key persons shall be given by the service provider to the end-user

Final Output:

One (1) hour Virtual “DEPED REGION 8 PARTNERS’ DAY”

DISTRIBUTION/LIVESTREAMING

The service provider shall assist the client for the livestreaming of the final output.