



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

September 3, 2020

REGIONAL MEMORANDUM

No. **462**, s. 2020

ORIENTATION ON AND DISTRIBUTION OF KOTOBEE AUTHOR LICENSE

To: Schools Division Superintendents
All Others Concerned

1. In compliance with DepEd Memorandum No. 00-0920-0020 from the Office of the Undersecretary for Administration (OUA) re: Orientation on and Distribution of Kotobee Author License, this Office, through the Curriculum and Learning Management Division (CLMD), requires the identified participants whose names are listed in the attached enclosure to attend the said online activity via Zoom on September 11, 2020 at 3:30- 5:30 p.m.
2. Other related information can be found in the above-mentioned issuance.
3. Immediate dissemination of and compliance with this Memorandum are desired.


RAMIR B. UYTICO EdD, CESO IV
Director IV *Nkr.*

Enclosures: As stated

References: As stated

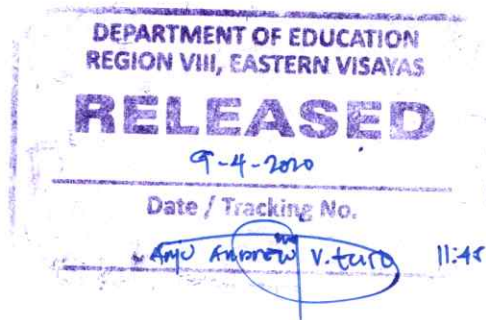
To be indicated in the Perpetual Index under the following subjects:

LEARNING RESOURCES

MTB-MLE PROGRAM

ONLINE TRAINING

CLMD - GCM



**PARTICIPANTS TO THE ORIENTATION ON AND DISTRIBUTION
OF KOTOBEE AUTHOR LICENSE
September 11, 2020 @ 3:30-5:30 p.m.**

Complete Name	Designation	School/Office
Jim Albert A. Lagado	Regional IT Officer	Regional Office
Joy B. Bihag	EPS-LRMS	Regional Office
Gertrudes C. Mabutin	EPS	Regional Office
Gretel Laura M. Cadiong	EPS-LRMS	Division Office-Tacloban City
Lemuel P. Valle, Jr.	Teacher III	Leyte NHS, Tacloban City
Crisanto L. Lopera	Teacher III	Judge Antonio R. Montilla Sr. ES, Tacloban City
Janssen Louel C. Dabuet	PDO II	Division Office, Samar
Marjorie P. Gabumpa	PDO II	Division Office, Catbalogan City

Approved:

RAMIR B. UYTICO EdD, CESO IV

Director IV





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DEPARTMENT OF EDUCATION
REGION VIII, EASTERN VISAYAS

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Date / Tracking No.

Amo Amorin V. Ogan 1:22
Signature

OFFICE OF THE DIRECTOR IV	
Date and Time Received	Signature
9/3/20	<i>[Signature]</i>
Date and Time Released	Signature
9-3-20	<i>[Signature]</i>

Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0920-0020
MEMORANDUM
02 September 2020

For: **All Concerned Central Office and ICTS Personnel, Regional Directors and BARMM Education Minister**

Subject: **ORIENTATION ON AND DISTRIBUTION OF KOTOBEE AUTHOR LICENSES**

The Office of the Undersecretary for Administration through the Information and Communications Technology Service (ICTS) with support from the United States Agency for International Development (USAID)/All Children Reading (ACR)-Philippines Project as it materializes efforts to adapt various self-learning materials to digital learning formats hereby enjoin all the concerned teaching and non-teaching personnel for its conduct of online orientation on and distribution of Kotobee Author licenses. Said orientation via Zoom shall follow the schedule below:

Region	Date	Time
Central Office, ICTS	Sept 7	1:30 – 3:30 PM
I	Sept 8	1:30 – 3:30 PM
II	Sept 8	3:30 – 5:30 PM
III	Sept 9	1:30 – 3:30 PM
IV (A and B)	Sept 9	3:30 – 5:30 PM
V*	Sept 10	1:30 – 3:30 PM
VI*	Sept 10	3:30 – 5:30 PM
VII	Sept 11	1:30 – 3:30 PM
VIII	Sept 11	3:30 – 5:30 PM
IX	Sept 14	1:30 – 3:30 PM
X, XI, XII, CAR, NCR	Sept 14	3:30 – 5:30 PM
XIII (CARAGA)	Sept 15	1:30 – 3:30 PM
BARMM	Sept 15	3:30 – 5:30 PM

Meetings with other recipients affiliated with the USAID/ABC project shall be scheduled separately.



Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers' Camp (BTC), Central Security & Safety Office (CSSO)]

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Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtago

new email
9/3/2020



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Furthermore, the Kotobee Author licenses will be distributed accordingly and directly to the recommended recipients after every orientation. These recipients will support the development of interactive e-books and digitization/conversion of learning materials to various digital learning formats which are to be uploaded in the DepEd Commons.


During the orientation, the recommended recipients will be asked to present/share the following:

- Draft learning materials (at least three literacy resources per recipient) for K-3 in Mother Tongue, English or Filipino
- Proposal for enhancements to be made with the licensed version
- Agreement to quality assurance practices and processes to be provided by ACR-Philippines
- Committed timeline on the delivery of the final learning resources
- Agreement to terms and conditions specified by the Region on ownership and use of the licenses

Attached is the final list of the participants-recipients for ready reference.

For any concerns relative to the online orientation on and distribution of the licenses, please email Saddam Bazer of ACR-Philippines at sbazer@rti.org.

For appropriate action and immediate dissemination.


ALAIN DEL B. PASCUA
Undersecretary



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