



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

October 27, 2020

OFFICE MEMORANDUM

No. **444**, s. 2020

**REQUIREMENTS FOR THE POSTPAID AND PREPAID LOAD ALLOWANCE
FOR CY 2020 AND ONWARDS**

To: RO Functional Division Chiefs
Unit and Section Heads
Education Program Supervisors
All Others Concerned

1. In view of the Implementation of DepEd Order No. 017, s. 2019 dated July 18, 2019 on the Guidelines on the Provision and Use of Official Mobile Phones, Postpaid Lines and Prepaid Loads, this office hereby reiterates the submission of requirements and timeline for reimbursement of load expenses as follows:

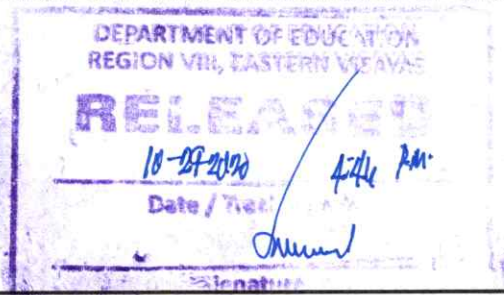
- For postpaid lines under personal account, Official Receipt (OR) and Statement of Account (SOA) shall be submitted to the Personnel Section not later than 12th of the following month; and
- For prepaid load, Official Receipt (OR) from the seller shall be submitted to the Personnel Section not later than the 12th of the following month.

2. Personnel Section shall review the SOA, and prepare a Certification by the Agency Head/ Authorized Representative that calls are all official in nature and forward the said documents to the Finance Division.

3. Attached is the List of Personnel with Provision of Postpaid line and Prepaid Load.

4. Immediate and wide dissemination of and compliance with this Memorandum are desired.

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RAMIR B. UYTICO EdD, CESO IV
Director IV 



List of Personnel with Provision of Postpaid Line and Prepaid Load

No.	Chiefs/EPS/Section Head	Position/Office	Amount
1.	BALANE,ARNULFO M.	Director III, OARD	3,000.00
2.	GUINO, ROSEMARIE M.	OIC-CES, CLMD	2,500.00
3.	DIMAKILING, RITA R.	CES, QAD	2,500.00
4.	CATUBIG,ISIDRO C.	CES, PPRD	2,500.00
5.	SARMIENTO, MERCEDES D.	CAO, AD	2,500.00
6.	SUYOM, ALMA E.	CAO,FD	2,500.00
7.	VILLAMOR, HARVIE D.	CES, HRDD	2,500.00
8.	VERUNQUE, CESAR P.	CES, ESSD	2,500.00
9.	YMAN, ALEJANDRO L.	CES, FTAD	2,500.00
10.	ACUIN,DANDY G.	EPS, HRDD	500.00
11.	ADTOON,GERARDO L.	EPS, QAD	500.00
12.	ASPA, AMENIA C.	EPS, CLMD	500.00
13.	BIHAG, JOY B.	EPS, CLMD	500.00
14.	CABALUNA, SARAH S.	EPS, CLMD	500.00
15.	CAFÉ, ALFREDO P.	EPS, CLMD	500.00
16.	CAMPOSANO, MARLOU D.	EPS, CLMD	500.00
17.	CUEVAS, RACHEL R.	EPS, QAD	500.00
18.	DELORINO, JOHN L.	EPS, PPRD	500.00
19.	ENDRIANO, DEAN RIC M.	EPS, CLMD	500.00
20.	GULA, JIMMY G.	EPS, QAD	500.00
21.	JORGE, NOVA P.	EPS, CLMD	500.00
22.	LAGUMBAY, ALEJANDRA B.	EPS, HRDD	500.00
23.	MABUTIN,GERTRUDES C.	EPS, CLMD	500.00
24.	MANGALIMAN, GERALDINE M.	EPS, FTAD	500.00
25.	NAYRE, REYNALDO E.	EPS, FTAD	500.00
26.	PELIÑO, TEODORICO JR.,C.	EPS, CLMD	500.00
27.	RUIZ, JOSEMILO P.	EPS, HRDD	500.00
28.	SOLIS, MELVIN CHITO	EPS, QAD	500.00
29.	TAYUM, SONNY S.	EPS, QAD	500.00
30.	TIU, RYAN R.	EPS, CLMD	500.00
31.	VACAL, ROWENA T.	EPS, QAD	500.00
32.	ROSALES, EVA D.	AO V, Personnel	500.00
33.	RESCO,RUSSEL L.	AO V, CASH	500.00
34.	CABOBOY, ELIZABETH E.	SAO, AD	500.00
35.	CINCO,ARIEM	AO V, RECORDS	500.00
36.	REYES, APPLE T.	AO IV ,General Services	500.00
37.	GERONA, FE M.	Accountant III, Accounting Section	500.00
38.	CALIPAYAN,GARY JAY N.	Officer III, Budget Section	500.00
39.	CALUMPIANO,ELEANOR C.	Attorney IV, Legal Unit	500.00
40.	CALZITA, JASMIN F.	AO V, PAU	500.00
41.	GALLANO, MARK LITO B.	Officer III, Planning	500.00

42.	BAGON, RYAN	Engineer III	500.00
43.	FABILLO, GLADYS J.	SAO-FD	500.00
44.	CAGARA, DOLORES B.	RD-Staff, ORD	500.00
45.	DIZON, LEO	RD-Staff, ORD	500.00
46.	YU, QUEENNIELYN C.	RD-Staff, ORD	500.00
47.	SENECIO, JOJO M.	RD-Staff, ORD	500.00
	Total		42,000.00

RAMIR B. UYTICO EdD, CESO IV

Director IV

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