



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

October 5, 2020

**REGIONAL MEMORANDUM**

No. **519**, s. 2020

**2020 QUARTER 3 REGIONAL MONITORING, EVALUATION, AND ADJUSTMENT (RMEA)  
SCHOOLS DIVISION DATA REQUIREMENTS**

To: Schools Division Superintendents  
All Others Concerned

1. In reference to the agreements set during the recently concluded Quarterly Convergence of Division Quality Management Teams (DQMTs) re Completed Staff Work, this Office through the Quality Assurance Division (QAD), affirms and disseminates the validated list of 2020 Q3 Data Requirements for the Quarterly Regional Monitoring, Evaluation, And Adjustment (RMEA) scheduled on October 27-28, 2020 for Schools Division Offices (SDOs) and October 29-30, 2020 for Regional Office (RO) Divisions as stipulated in RM Nos. 92 and 370, s. 2020. The said list can be downloaded at <https://tinyurl.com/qadmea>.
2. The Division Accomplishment Report to be presented during the 2020 Quarter 3 RMEA will be based on the information harvested from the cited set of data requirements. The contents of the RMEA presentation of the SDOs shall contain the following:
  - a. accomplishments relative to the implementation of learning continuity plan/AIP (quantitative and qualitative information);
  - b. financial accomplishment as reflected in the budget utilization report;
  - c. extent of readiness of the public and private Schools, Community Learning Centers (CLCs), Districts and SDOs in terms of putting in place the input requirements for the opening of School Year 2020-2021;
  - d. issues and concerns/challenges that may possibly affect the delivery of basic education services in this time of pandemic; and
  - e. best practices of Schools, CLCs, Districts and SDOs.
3. Likewise, the presentation of the concerned RO Divisions' Accomplishment Report shall contain the following:
  - a. Adjusted AIP implementation status as to accomplishment of quarterly targets (quantitative and qualitative information), with the integrated recommendations, agreements and expectations of 2020 Quarter 2;
  - b. financial accomplishment as reflected in the budget utilization report;



- c. status of plantilla item utilization/placement/implementation;
  - d. accomplishments of programs, activities and projects (PAPs) relative to plan implementation in preparation for SY 2020-2021; and
  - e. issues and concerns/challenges.
4. The RO Division Chiefs are advised to facilitate the implementation of the MEA-related activities of their respective offices as indicated in the List of RO Division 2020 Quarter 3 MEA Activities (Enclosure No. 1).
5. Immediate dissemination of and strict compliance with this Memorandum are desired.

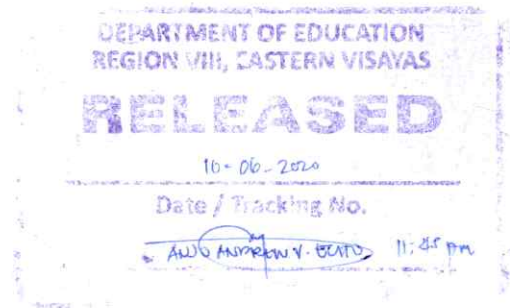
  
**RAMIR B. UYTICO EdD, CESO IV**  
Director IV 

- Enclosure: 1. List of RO Division 2020 Quarter 3 MEA Activities
- References: 1. Regional Memorandum No. 92, s. 2020  
2. Regional Memorandum No. 370, s. 2020  
3. QAD 2020 Adjusted AIP  
4. Office Memorandum No. 366, s. 2020

To be indicated in the Perpetual Index under the following subjects:

ACCOUNTABILITY    ADJUSTMENT    EVALUATION    LEARNING    MONITORING

QAD-SST



Enclosure 1. **519**

**List of Regional Office (RO) Division 2020 Quarter 3 MEA Activities**

<b>MEA Activity</b>	<b>Date</b>	<b>Activity Details</b>	<b>Person Responsible</b>
<b>Internal MEA</b>	October 23, 2020	<ul style="list-style-type: none"> <li>Identify AIP accomplishment against quarterly targets</li> <li>Compile supporting documents as means of verification (MoVs)</li> </ul>	Chief and RO Division M&E focal person
<b>MEA Report Validation by the Partner RO Division</b>	October 26, 2020	<ul style="list-style-type: none"> <li>Crosscheck reported accomplishment against quarterly targets as reflected in the adjusted AIP and the compiled MoVs.</li> </ul>	Partner RO Division Representative
<b>Adjustment and Submission of MEA Report</b>	October 28, 2020	<ul style="list-style-type: none"> <li>Implement agreed recommendations during validation in the adjustment of report, if needed.</li> <li>Submit the Validated Accomplished MEA Template (hard and e-copies both in Excel format) to QAD</li> </ul>	Chief and RO Division M&E focal person
<b>Presentation of Accomplishment Report</b>	October 29-30, 2020	<ul style="list-style-type: none"> <li>Prepare presentation slide deck containing the item enumerated in paragraph no. 3 of this issuance</li> </ul>	RO Division M&E focal person
		<ul style="list-style-type: none"> <li>Present Accomplishment Report</li> </ul>	Chief/Division Representative
		<ul style="list-style-type: none"> <li>Respond to issues arising from the report</li> </ul>	Chief of concerned RO Division