



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

October 30, 2020

**REGIONAL MEMORANDUM**

No. **555**, s. 2020

**CONDUCT OF QUARTERLY PORTFOLIO DAY FOR SCHOOL YEAR 2020 - 2021**

To: Schools Division Superintendents  
All Others Concerned

1. This Office, through the Curriculum and Learning Management Division (CLMD), announces the conduct of the Quarterly Portfolio Day for School Year 2020-2021 by all divisions in the Region following the schedule below:

- 1<sup>st</sup> Grading Period - December 5, 2020
- 2<sup>nd</sup> Grading Period - February 13, 2021
- 3<sup>rd</sup> Grading Period - April 17, 2021
- 4<sup>th</sup> Grading Period - June 5, 2021

2. For smooth and successful conduct of the Portfolio Day, the Schools Division Offices and schools may adopt and follow the modalities and General Guidelines and Considerations of Distance Learning based on Memorandum DM-CI-2020-00162 entitled "Suggested Strategies in Implementing Distance Learning Delivery Modalities for School Year 2020 – 2021," and DepEd Order No. 007, s. 2020 in paragraph 11, re: "School Calendar and Activities for School Year 2020 – 2021."

3. The following suggested activities may be included as part of the school's conduct of the Portfolio Day:

- a) Parent-Teacher-Adviser Conference and Feedback Giving;
- b) Showcase of learners' outputs and performances; and
- c) Distribution of learner's progress report / cards.

4. The Schools Division Superintendent must engage the Chiefs of the Curriculum Implementation Division (CID) and the School Governance and Operations Division (SGOD) to plan, organize, and lead in the conceptualization of the conduct of the said activity. Monitoring is required with emphasis on the adherence to DOH and IATF protocols. Moreover, the SDO shall submit a picto-narrative accomplishment report at [clmd.region8@deped.gov.ph](mailto:clmd.region8@deped.gov.ph) a week after the event using the attached Accomplishment Report Template.



5. All expenses that will be incurred during the conduct of the activity shall be charged to SDO/school funds, subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of and compliance with this Memorandum are desired.



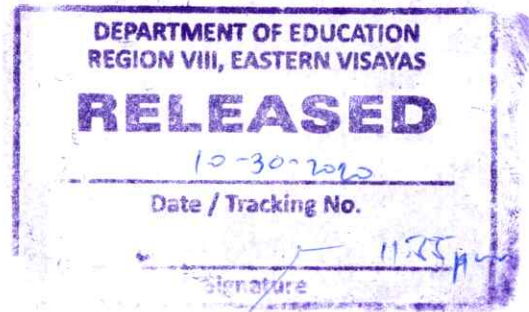
**RAMIR B. UYTICO EdD, CESO IV**  
Director IV

Enclosures: As stated

References: DepEd Order No. 007 and 030, s. 2020, Memorandum DM-CI-2020-00162  
To be indicated in the Perpetual Index under the following subjects:

CELEBRATION      CURRICULUM      OUTPUTS      PERFORMANCE

CLMD-RRT



*Enclosure. Accomplishment Report Template*

**Portfolio Day Accomplishment Report**  
S.Y. 2020 – 2021, \_\_\_ Grading Period

<b>Date of Conduct:</b>		
<b>% of Schools in the Division which conducted the activity via:</b>		
a) Face-to-Face (limited and IATF-approved)		
b) Virtual – Online		
c) TV/Video-based		
d) Radio-based		
e) Blended Modality		
f) Others, <i>please specify</i> _____		
<b>Focus Areas</b>	<b>Issues and Challenges</b>	<b>Resolution(s)</b>
1. Parent-Teacher-Adviser Conference and Feedback Giving		
2. Showcase of Learners' Outputs and Performances		
3. Distribution of Learner's Progress Report/Cards		
4. Others, please specify:		
5. Overall Conduct of the Activity		

Prepared by:

*SDO Portfolio Day Coordinator*

Noted by:

*Schools Division Superintendent*

**Pictorials**