



PHILGEPS ADVISORY NO. 11

PHILGEPS ALTERNATIVE POSTING TOOL

TO ALL OUR VALUED CLIENTS

All Procuring Entities are hereby advised to post all procurement opportunities (e.g. Invitation to Bid, Request for Expression of Interest, Request for Quotation (RFQ) or Request for Proposal (RFP)) and Notice of Awards in the [PhilGEPS Posting Tool](#) including the respective Bidding Documents **starting 01 November 2020 (12:00 AM)** as alternate portal of the PhilGEPS 1.5 Electronic Bulletin Board.

The details and procedures of posting shall be provided in the user guide which will be accessible thru **Download Menu** or users may click on the following links to download the respective manuals:

1. [Bid Document Uploader](#)
2. [Notice Posting Portal](#)

Please be guided that all Procuring Entities are encouraged to first **upload** their **bidding documents** using the **Bid Document Uploader tool** before proceeding to the Notice Posting Portal.

All manufacturers, suppliers, distributors, contractors and consultants (collectively known as **Merchants**) are advised to **access the online portal** to search and view the open opportunities and award notices posted by the Procuring Entities. The following functionalities have been made available to prospective bidders:

- Search and View Opportunities
- Search and View Award Notices
- Download the Bidding Documents and Notice of Award

Interested bidders may obtain further information from the Procuring Entity who posted the procurement opportunity.

The Modernized PhilGEPS <https://www.philgeps.gov.ph/> shall continually be utilized for **Registry, Platinum Membership Upgrade, and Virtual Store** online services.

Rest assured that the whole PhilGEPS Team will be working non-stop to ensure the continuity of the online services at the earliest possible time.

Likewise, the PhilGEPS-Customer Service Helpdesk will continue to provide service for your queries and concerns.

We thank everyone for their patience, continuous understanding and support during this period.