

DepEd Regional Advisory No. 130, s. 2020
November 4, 2020

In compliance with DepEd Order (DO) No. 8, s. 2013
This advisory is issued not for endorsement per DO 28, s. 2001,
but only for the information of DepEd officials,
personnel/staff, as well as the concerned public.
(Visit deped.in/ro8issuances)

SEARCH FOR OUTSTANDING COVID-19 VOLUNTEER

Attached is a letter from Atty. Bonifacio G. Uy, NEDA Regional Director, dated October 30, 2020 regarding the Search for Outstanding COVID-19 Volunteer.

For information and guidance.

HRDD-JPR
DepEd RO8 ATA-F21 (CY2018-v03-r00)



CALL FOR NOMINATION

OFFICE OF THE DIRECTOR IV
REGIONAL OFFICE - CORN VISAYAS
RECEIVED

11-03-2020 #6473
Date / Tracking No.

Have you volunteered or do you know someone who has volunteered during this pandemic?

If yes, join our **Search for Outstanding COVID-19 Volunteer**



The Search is **open to individuals** who have **volunteered and made significant contributions** in addressing the challenges brought about by the COVID-19 pandemic.

To join (**YES, self-nomination is allowed!**) or nominate someone, kindly accomplish the nomination form through this link: bit.ly//COVID19VolunteerNomination. You may also download the said form from our website or Facebook page and send the accomplished form to info@pnvsca.gov.ph.

DEADLINE FOR SUBMISSION OF NOMINATION IS ON NOVEMBER 6.

For further inquiries, you may send us an email at info@pnvsca.gov.ph or visit our website and facebook page.

BE AN INSPIRATION... VOLUNTEER!

OFFICE OF THE DIRECTOR IV	
Date and Time Received 11-3-20-5:10	Signature 
Date and Time Released 11-4-20-9:00	Signature 

ORD 9 mark
11-3-20



Republic of the Philippines

National Economic and Development Authority

Eastern Visayas Region

30 October 2020

DIR. RAMIR B. UYTICO

Regional Director

DepEd Regional Office VIII

Government Center, Palo, Leyte

Dear **Director Uytico**:

As a tribute for the COVID-19 volunteers and in lieu of this year's Search for Outstanding Volunteers (SOV), the Philippine National Volunteer Service Coordinating Agency (PNVSCA) launched the Search for Outstanding COVID 19 Volunteer, a recognition project to honor the women and men who have dedicated their lives to help the country through their volunteering acts during this dark moments of our country's history. The project is implemented in collaboration with the National Economic and Development Authority (NEDA) Regional Offices and the Department of the Interior and Local Government (DILG).

In this regard, may we invite you to submit your nominees should you know of individuals, including government employees, who have been providing volunteer assistance in your office during this pandemic. May we also solicit your help in disseminating this call for nominees. The period covered for volunteer work/services shall be from March to September 2020.

Please find attached the following documents:

- (a) Accomplishment report template;
- (b) Search for Outstanding COVID19 Volunteers guidelines (mechanics, eligibility, etc.);
- (c) Call for nomination; and
- (d) Nomination form.

Chief Economic Development Specialist (EDS) Ma.Victoria C. Cuayzon and Senior EDS Meliza Y. Bacolbas will be glad to provide your office more details. They can be reached at 09165959265 and 09151435933, respectively, or through email at nro8@neda.gov.ph.

Thank you and best regards.

Very truly yours,

ATTY. BONIFACIO G. UY

Regional Director



SEARCH FOR OUTSTANDING COVID19 VOLUNTEERS



Deadline for submission of this form, together with all the attachments, is on 06 NOVEMBER 2020. Late submissions will no longer be entertained. You may accomplish this form and email back to us at info@pnvsca.gov.ph. You may also access and accomplish this in Google form through this link - _____.

Nominee's Profile		
Name:		
Address:		
E-mail address:	Contact Number:	
Age:	Sex: () Female () Male	
Occupation:		
Is the nominee a member of an organization? () Yes () No		
If yes, please specify the name of the organization and his/her position:		
Motivation for volunteering () Give back to the community () Does not want to be idle () Gain work experience/develop skills () Meet new people or bond with friends () Others, please specify		
Who can we contact to verify and request further information? (When this section is left blank or the contact information is incomplete, the nomination will not be considered.)		
Name of Person/Organization/LGU	Contact Number	Email address:
Name of Person/Organization/LGU	Contact Number	Email address:
Are you willing to be part of the Regional Network of Volunteers and continue volunteering? () Willing () Willing with some conditions <i>Please cite conditions</i> _____ () Not Willing		
Please check the supporting documents/materials on the list below which you can submit and attach to this form. () pictures with recipients of donation/volunteer service		



SEARCH FOR OUTSTANDING COVID19 VOLUNTEERS



- () receiving copy of donation or Certificate of Appearance in the volunteer activity
- () certificate of good moral/good standing issued by the barangay
- () copy of a government ID of the nominee

Please send the documents to info@pnvsca.gov.ph with the subject "Search for Outstanding COVID19 Volunteers". DEADLINE FOR SUBMISSION OF ENTRIES IS ON 06 NOVEMBER 2020. When the checked supported documents are not submitted within the prescribed timeframe, the nomination will not be considered.

Name of Person who answered this form/Nominator:	Relationship with the nominee
Contact Number of Nominator and Nominee: <i>Nominator:</i> <i>Nominee:</i>	E-mail address of Nominator and Nominee: <i>Nominator:</i> <i>Nominee:</i>
By completing this form, I declare that the information herein provided is true and correct. I also give my consent to PNVSCA, NEDA Regional Offices, DILG-NCR, and BARMM- BPDA to verify the information provided in this form.	



SEARCH FOR OUTSTANDING COVID19 VOLUNTEERS



CHARACTERISTICS OF ACTUAL VOLUNTEER SERVICE RENDERED (Please indicate the appropriate codes/numbers found in Table 1 below. Sample answers are provided on the first item.)

Volunteering Activities	Manner of doing the volunteering work	Total Volunteer Hours Rendered	Beneficiaries of Volunteer Service	Number of Beneficiaries Served/ Assisted	Area of Coverage	Estimated monetary value of volunteer service	Mode of volunteering	Specific role of the volunteer/ nominee
	A	B	C	D	E	F	G	H
Organizing/coordinating a donation drive	2	4	1 & 2	5	1 (3 brgys)	6	3	2
Cooking/preparation of meals								
Preparation/production of personal protective equipment								
Repacking of goods/donations								
Delivery of donations and other goods								
Medical services								
Counselling								
Data encoding								
Radio communication								



SEARCH FOR OUTSTANDING COVID19 VOLUNTEERS



Table 1: Codes

A. Manner of Doing Volunteering Work	B. Number of Volunteer Hours rendered	C. Beneficiaries of Volunteer Service (put all the numbers that apply)
(1) Face to face (2) Face to face and virtual (3) Virtual/Online only	(1) more than 100 hours (2) 81 to 100 hours (3) 61 to 80 hours (4) 41 to 60 hours (5) 21 to 40 hours (6) 20 hours and below	(1) frontline workers (2) vulnerable groups (women/children/indigenous people/elderly/PWDs/OFWs) (3) general public (4) members of the organization the nominee is affiliated with (5) family members (6) others, please specify _____
D. Number of Beneficiaries Served/Assisted	E. Area of Coverage	F. Estimated monetary value of volunteer service
(1) more than 100 beneficiaries (2) 81-100 beneficiaries (3) 61-80 beneficiaries (4) 41-60 beneficiaries (5) 20 – 40 beneficiaries	(1) in 2 or more barangays in different provinces (indicate no. of barangays served _____) (2) in 2 or more barangays within same province (indicate no. of barangays served _____) (3) in 2 or more barangays within same	(1) more than 1M (2) P800,001 – 1M (3) P600,001 - P800,000 (4) P400,001 - P600,000 (5) P200,001 - P400,000



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<p>(6) below 20 beneficiaries</p>	<p>city/municipality (indicate no. of barangays served _____)</p> <p>(4) outside neighbourhood but within barangay</p> <p>(5) within the neighbourhood</p>	<p>(6) P50,001 - P200,000</p> <p>(7) below P50,000</p>
<p style="text-align: center;">G. Mode of volunteering</p>		
<p>(1) done alone</p> <p>(2) conducted with family members/informal group</p> <p>(3) conducted with a formal or an accredited organization/company</p> <p>(4) others, please specify _____</p>	<p>H. Specific role of the volunteer/nominee</p> <p>(1) organizer/facilitator</p> <p>(2) participant</p> <p>(3) others, please specify _____</p>	

NVM Accomplishment Report Format

Agency/LGU: _____

Objective	Activity(ies)/ Output	Date Conducted	Participants/ Beneficiaries/ Cost (if applicable)	Lessons Learned/ Suggestions to Improve the Volunteering Environment or Create Volunteering Opportunities in the Agency/Sector/ Country

Prepared by:

Noted/Approved by:

Volunteer Focal Person

Head of Agency/LGU

GUIDELINES ON THE SEARCH FOR OUTSTANDING COVID-19 VOLUNTEERS

I. OBJECTIVES

As a tribute for the COVID-19 volunteers and in lieu of this year's Search for Outstanding Volunteers, a recognition project will be implemented in collaboration with the National Economic and Development Authority Regional Offices (NROs), Department of the Interior and Local Government – National Capital Region (DILG-NCR) for the National Capital Region (NCR), and the Bangsamoro Planning and Development Authority (BPDA) for the Bangsamoro Autonomous Region in Muslim Mindanao (BARMM).

Towards the vision of a society where volunteerism is a way of life of everyone, this initiative aims to:

1. Recognize the contributions of individual female and male volunteers to the COVID-19 response;
2. Promote the experiences and good practices of these volunteers in responding to a pandemic; and
3. Encourage the general public to continuously engage in volunteer work even in non-emergency/disaster situations.

II. DURATION OF VOLUNTEER SERVICE

The period covered for volunteer work/services shall be from March to September 2020.

III. ELIGIBILITY/QUALIFICATIONS/CRITERIA FOR RECOGNITION

a. General Recognition (will receive Certificates of Appreciation)

- Has rendered at least 20 hours of volunteer services in response to COVID-19 for the period of March to September 2020;
- Has served/assisted at least 20 beneficiaries;
- Volunteer work may be carried out solely by the nominated volunteer or in partnership with groups, companies, organizations.

b. Outstanding COVID-19 Volunteers (will receive Plaques of Recognition)

Weight	Criteria	Sub-Criteria
30	Duration of volunteer work	<ul style="list-style-type: none"> • 20 hours and below (10%) • 21 to 40 hours (20%) • 41 to 60 hours (40%) • 61 to 80 hours (60%) • 81 to 100 hours (80%) • 100 hours and above (100%)
25	Number of beneficiaries	<ul style="list-style-type: none"> • 20 and below (5%)

	served	<ul style="list-style-type: none"> • 21 to 40 (20%) • 41 to 60 (40%) • 61 to 80 (60%) • 81 to 100 (80%) • 100 & above (100%)
10	Type of beneficiaries	<ul style="list-style-type: none"> • Frontline workers (100%) • Belonging to the vulnerable sector (80%) • General public (60%) • Members of the organization/company the nominated individual is affiliated with (40%) • Family members (20%) <p><i>(in case answer is multiple, get the category with the highest points)</i></p>
20	Difficulty of volunteering work	<p>i. Mode (10%)</p> <ul style="list-style-type: none"> • Self (100%) • With informal group (60%) • With formal org (40%) <p><i>(in case answer is multiple, get the category with the highest points)</i></p> <p>ii. Estimated value of resources mobilized for the volunteer services rendered (10%)</p> <ul style="list-style-type: none"> • P25K and below (10%) • P26K to Ph50K (20%) • Ph51K to Ph75K (40%) • Ph76K to Ph100K (60%) • Ph101K to Ph125K (80%) • Ph126K and above (100%) <p>iii. Area of coverage (40%)</p> <p>Beneficiaries are:</p> <ul style="list-style-type: none"> • Within neighborhood (20%) • Outside neighborhood but within barangay (40%) • In 2 or more barangays within same city/municipality (60%) • In 2 or more barangays within same province (80%) • In 2 or more barangays in different provinces (100%) <p>iv. Degree of Exposure (40%)</p> <ul style="list-style-type: none"> • Low (e.g. if work is virtual – 40%) • Medium (work involves leaving the house & interacting with other people - 60%) • High (e.g. frontline work - 100%) <p><i>(in case answer is multiple, get the category with the highest points)</i></p>
10	Commitment to volunteerism	<p>i. Who nominated (50%)</p> <ul style="list-style-type: none"> • Self (40%) • Others (60%) <p>ii. Willingness to be part of the Regional Network of Volunteers</p>

		& continue volunteering (50%) <ul style="list-style-type: none"> • Willing (50%) • Willing with some conditions (25%) • Not willing (0%)
5	Motivation for volunteering	<ul style="list-style-type: none"> • Not expecting anything/Just help others/duty to help others in need/give back (100%) • Does not want to be idle (30%) • Gain work experience (20%) • Get allowance (0%) • Peer influence (0%) • Want to be popular (0%) <i>(in case answer is multiple, get the category with the highest points)</i>
100		

IV. SEARCH NOMINATION, AND VALIDATION PROCESS

1. PNVSCA will open the call for nominations from October 5 to November 6. **All nominations must be received on November 6 at 12 midnight.** The members of the NVM Regional Committee shall proactively promote the call for nominations.
2. PNVSCA shall share with the NVM RCs access to the nomination form – both in Google form and in Word format (for those who are non-techy/ not familiar with Google forms).
3. Through coordination with national government agencies, local government units, RDC, and other partners (i.e. CSOs and academe), NVM RCs shall conduct the screening and validation of nominated volunteers using the information provided in the nomination forms. They may also opt to conduct virtual interviews with the top nominees. PNVSCA will provide a score sheet in excel format for easy computation of scores.
4. The NVM RCs may choose to give award to the top 3 nominees per region, but only one (most outstanding) shall be submitted to the PNVSCA/NVM National Steering Committee (NSC) for recognition at the national level. The NVM RCs may also opt to give an outstanding volunteer award per province, aside from the award per region, but must keep in mind that the provinces may have their own search and will have limited involvement in the search by the region. Again, only one (most outstanding volunteer) per region shall be submitted to the PNVSCA/NVM-NSC for recognition at the national level.

V. RECOGNITION CEREMONIES/ACTIVITIES

1. The Search will have two levels of recognition: regional and national.

Regional Recognition

- An online ceremony for the recognition of regional recipients will be spearheaded by the NROs, DILG-NCR, and BPDA.

- All eligible volunteers will be given Certificates of Appreciation. For those with notable contributions, plaques of recognition will be provided and they (most outstanding per region) will be endorsed for recognition on a national level.

National Recognition

An online ceremony will be conducted on December 16 (tentative) to formally present the recipients of the national award. Each volunteer will be given a plaque of recognition. All awardees of the Most Outstanding Volunteer per region will be invited to attend the said event.

2. **The name/story/write-up (with photos) of the region’s most outstanding COVID-19 volunteer shall be submitted by the NROs, BARMM-BPDA and DILG-NCR to PNVSCA not later than NOVEMBER 27.** The story of each of the 17 regional awardees will be featured in PNVSCA website and Facebook page for the month of December in celebration of the NVM. Stories to be featured will be scheduled in accordance to the online recognition schedule of each region (may be on the same day or after the event) or after the National Recognition Ceremony.

VI. Timeline

Call for Nomination	October 5
Deadline for Submission of Nomination	NOVEMBER 6
Validation and Documentation	October-November
Submission of name and story/profile of the Most Outstanding COVID19 Volunteer per region	NOVEMBER 27
Awarding/Recognition	December 16