



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

December 22, 2020

REGIONAL MEMORANDUM

No. **653**, s. 2020

**SUBMISSION OF PILOT IMPLEMENTATION REQUIREMENTS FOR THE
LIMITED FACE-TO-FACE CLASSES**

To: Schools Division Superintendents
School Heads (Nominated Public Schools)
School Heads (Private Schools)
All Others Concerned

1. In compliance with the instruction from the DepEd Central Office relative to the pilot implementation of the limited face-to-face classes, the nominated pilot schools are required to submit to this Office the following Schools Division Office-evaluated documents not later than January 8, 2021 through clmd.region8@deped.gov.ph.
 - a) Pilot Implementation Plan Proposal (see attached template);
 - b) Voluntary Written Consent of the Parents or Guardians;
 - c) Certification that the school is under a low risk area (of at least Modified General Community Quarantine level);
 - d) Official Issuance (such as but not limited to Resolution and/or Memorandum of Agreement) of Shared Responsibility of Stakeholders (DepEd, Local Government Unit, Local Inter-Agency Task Force, Parents/Guardians); and
 - e) School Management Plan for the Students and Classrooms Certification of the Adherence to the Health Protocols at home, transportation, and school premises.
2. For efficient and effective monitoring and evaluation of the pilot run, each Division is requested to identify one private school for pilot implementation. The private school shall also follow the requirements, whichever is applicable, guidelines, and the scheduled submission.
3. The Schools Division Offices are expected to provide necessary assistance to the schools for the submission of the said requirements. Likewise, the use of the attached Requirement Checklist on the Pilot Implementation of the Limited Face-to-Face Classes is highly encouraged during the evaluation of documents.
4. Attached are the Approval Sheet, Requirement Checklist, Pilot Implementation Plan Proposal, and List of the Nominated Schools for Pilot Implementation.



5. Immediate dissemination of and compliance with this Memorandum are desired.



RAMIR B. UYTICO EdD, CESO IV

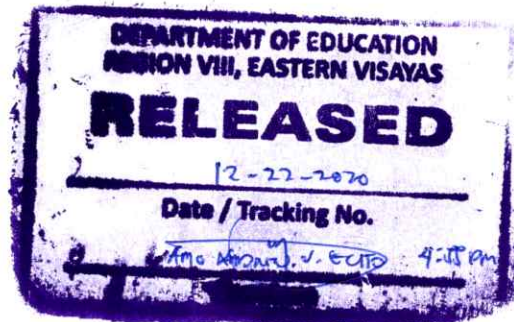
Director IV 

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

CLASSES	GUIDELINES	LIMITED FACE-TO-FACE	PILOT RUN
CLMD-RRT			



Enclosure 1 to RM No. 653 s. 2020

APPROVAL SHEET

After having evaluated the compliance with the requirements on the Pilot Implementation of the Limited Face-To-Face Classes, the application of _____, with School ID _____, headed by _____
(Name of School)

_____ is thereby found to be in order and sufficient,
(Name of School Head and Position)
hence, recommended for appropriate action.

Evaluation Committee:

Chief, Curriculum Implementation Division

Chief, Schools Governance and Operations Division

Asst. Schools Division Superintendent

Recommending Approval:

Schools Division Superintendent

(Date)

Reviewed by:

ROSEMARIE M. GUINO EdD
OIC-Chief, CLMD

CESAR P. VERUNQUE
Chief, ESSD

ARNULFO M. BALANE, CESO V
Director III

A P P R O V E D:

RAMIR B. UYTICO EdD, CESO IV
Director IV

Enclosure 2 to RM No. 653 s. 2020

**Requirement Checklist on the Pilot Implementation of the
Limited Face-to-Face Classes**

Name of School: _____

School ID: _____

Name of School Head: _____

Position: _____

Particular	Yes	No	Remarks
1. Pilot Implementation Plan Proposal			
a) Background			
b) Objectives of the Limited Face-to-Face Classes			
c) Objectives of the Pilot Implementation			
d) Framework of the Pilot Implementation			
e) Criteria for Schools Participating in the Pilot Implementation			
f) Learners who will Participate			
g) Guidelines on Safe Reopening			
1) Safe Operations			
2) Learning			
3) Well-being and Protection			
4) Including the Most Marginalized			
h) Roles and Responsibilities of DepEd (Across Governance Levels) and Stakeholders			
i) Financial and Resource Requirements			
j) Risk Management			
k) Monitoring and Evaluation			
2. Voluntary Written Consent of the Parents/Guardians			
a) Orientation of Parent/Guardians Roles and Responsibilities			
b) Voluntary Consent of the Parents/Guardians			
c) Name and Signature of the Parents/Guardians			
d) Number of Consent Forms is equal to the number of learners who will attend the F-to-F classes			
3. Certification that the school is under a low risk area			
a) LGU issuance on quarantine level (of at least Modified General Community Quarantine level)			
b) Certification issued by the local IATF			

4. Official Issuance of Shared Responsibility of Stakeholders			
a) Name and Signature of representatives from:			
1) DepEd			
2) Local Government Unit			
3) Local Inter-Agency Task Force			
4) Parents/Guardians			
5) Transport and Service Providers			
6) Other Education Stakeholders <i>(Specify: _____)</i>			
b) Presence of agreements, including but not limited to the following:			
1) Safety and protection of teachers and learners			
2) Terms of Reference			
3) Other Conditions			
5. School Management Plan for the Students and Classrooms			
a) Staggered/Intermittent Schedule			
b) Class Size (number of learners in the classroom)			
c) Seat Plan (including physical distance measures in the classroom)			
d) Mobility Scheme			
e) Health and Safety Guidelines/Standards Adherence			
1) Home			
2) Home to School			
3) School			
i. Before and After Classes			
ii. During Classes			
4) School to Home			

Evaluation Committee:

Chief, Curriculum Implementation Division

Chief, Schools Governance and Operations Division

Asst. Schools Division Superintendent

Schools Division Superintendent

Enclosure 3 to RM No. **653**, s. 2020

PILOT IMPLEMENTATION OF THE LIMITED FACE-TO-FACE CLASSES

Outline of the Proposed Pilot Implementation Plan/Guidelines

OUTLINE	TO-DO / FOR DECISION
BACKGROUND	
<ul style="list-style-type: none"> - Assessment of the current distance learning modalities 	<ul style="list-style-type: none"> - Consultations with learners, teachers, parents, and stakeholders on the current distance learning modalities
<ul style="list-style-type: none"> - COVID-19 situation across the country and the past months and projections in the following months 	<ul style="list-style-type: none"> - Reports c/o DRRMS - <i>Projections are relevant particularly after the holidays in deciding for the timelines of the implementation</i>
<ul style="list-style-type: none"> - Consultations from clients and stakeholders on the conduct of the limited face-to-face classes 	<ul style="list-style-type: none"> - Conduct of consultations with parents, learners, teachers, and community leaders - Document review of the resolutions in support of face-to-face classes
OBJECTIVES OF THE LIMITED FACE-TO-FACE CLASSES	
<ul style="list-style-type: none"> - To deliver quality basic education in a safe learning environment to learners in low-risk areas 	<p><i>These are draft objectives. This will be firmed up after consultations and study of the group. The objectives will further set the timelines of the pilot implementation. The objective for the pilot implementation also seeks to look at other policy options in addressing the learning gaps from distance learning modalities.</i></p>
<ul style="list-style-type: none"> - To address the teaching and learning gaps encountered in the distance learning modalities 	
OBJECTIVES OF THE PILOT IMPLEMENTATION	
<ul style="list-style-type: none"> - To assess the viability of the safe reopening of schools in low-risk areas 	
<ul style="list-style-type: none"> - To identify strategies, key considerations, and resource requirements for the effective and efficient transition of learners from distance learning to limited face-to-face 	
FRAMEWORK OF THE PILOT IMPLEMENTATION	
CRITERIA FOR SCHOOLS PARTICIPATING IN THE PILOT IMPLEMENTATION	<ul style="list-style-type: none"> - UNESCO et al Framework on Reopening of Schools - Shared Responsibility
	<p><i>Limited number of schools ONLY in low-risk areas</i></p>

TYPOLGY OF LEARNERS	<i>The grade level and program, number of learners, and other requirements for learners to follow</i>
GUIDELINES ON SAFE REOPENING:	Based on the framework on the Reopening of Schools by UNESCO et al
- SAFE OPERATIONS	Specific operational guidelines shall be based on discussions and COVID-19 health and safety protocols
- LEARNING	
- WELL-BEING AND PROTECTION	
- INCLUDING THE MOST MARGINALIZED	
ROLES AND RESPONSIBILITIES OF DEPED (ACROSS GOVERNANCE LEVELS) AND STAKEHOLDERS	
FINANCIAL AND RESOURCE REQUIREMENTS	
RISK MANAGEMENT	<p>Important to have clear guidelines in case a positive case emerges. Key aspects are:</p> <ul style="list-style-type: none"> - Closing of school - Contact tracing - Support to the concerned individuals - Transition from face-to-face to distance learning
MONITORING AND EVALUATION	Analysis of the pilot implementation of face-to-face classes

Enclosure 4 to RM No. **653**, s. 2020

**List of Nominated Public Schools for Pilot Implementation of the
Limited Face-to-Face Classes**

Division	School	Program or Grade Level
Calbayog City	Dawo Integrated School	Grade 2
	Macatingog Integrated School	Grade 4
	Happy Valley National High School	Grade 8
	Pilar Agricultural National High School	Grade 11
Leyte	Rizal Elementary School	Kindergarten, Grades 1 to 3
	Palo I Central School	SPEd (Autism)
	Dolho Elementary School	IPEd (Grade 3)
	Bato Central School	ALIVE (Grade 1)
	Leyte Agro-Industrial School	Grade 12 (TVL Track)
	Libertad National High School	Grade 7
Samar	Motiong Central School	Kindergarten, Grades 1 to 2
	San Sebastian High School	Grades 9 and 10
	San Sebastian Central School (CLC)	ALS- BLP (Elementary)
	Clarencio Calagos School of Fisheries	Grades 11 & 12 (TVL Track)
	Daram National High School	Grades 7 and 8
Southern Leyte	Pintuyan National Technical Vocational School	Grades 10, 11, & 12
	Liloan National Technical Vocational High School	Grades 11 and 12
	Sta. Cruz National High School	Grades 11 and 12