



## Bid Notice Abstract

### Invitation to Bid (ITB)

**Reference Number** 7479628  
**Procuring Entity** DEPARTMENT OF EDUCATION - REGION VIII  
**Title** HIRING OF LICENSED SECURITY AGENCY TO PROVIDE EIGHT SECURITY GUARDS (7 SECURITY GUARDS AND 1 HEAD GUARD) FOR DEPED RO8 FOR CY 2021 FOR TWELVE (12) MONTHS  
**Area of Delivery** Leyte

<b>Solicitation Number:</b>	GSU-21-02-045-ITB	<b>Status</b>	Active
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Public Bidding	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods - General Support Services	<b>Document Request List</b>	0
<b>Category:</b>	Security Services	<b>Date Published</b>	20/02/2021
<b>Approved Budget for the Contract:</b>	PHP 1,690,000.00	<b>Last Updated / Time</b>	20/02/2021 00:00 AM
<b>Delivery Period:</b>	12 Month/s	<b>Closing Date / Time</b>	15/03/2021 10:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Mikko S Duero Computer Programmer II DepEd Regional Office VIII Government Center Barangay Candahug Palo Leyte Philippines 6501 63-53-8889349 63-53-8322997 bac.region8@deped.gov.ph		

#### Description

HIRING OF LICENSED SECURITY AGENCY TO PROVIDE EIGHT SECURITY GUARDS (7 SECURITY GUARDS AND 1 HEAD GUARD) FOR DEPED RO8 FOR CY 2021 FOR TWELVE (12) MONTHS

TOTAL NO. OF GUARDS REQUIRED CONTRACT PERIOD APPROVED BUDGET FOR THE CONTRACT PRICE OF BID DOCUMENT/S

Eight (8) Twelve (12) Months Php 1,690,000.00 Php 5,000.00

#### REQUIREMENTS FOR AGENCY:

1. Must be registered with Civil Security Agency
2. Must have a License To Operate (LTO) from SOSIA
3. Can provide Security Guard with Appearance License
4. Can provide Licensed Firearms
5. Can provide guards with appropriate uniform

#### REQUIREMENTS FOR SECURITY GUARD:

1. With Security Guard License; valid for one (1) year
2. Must have an updated Duty Detailed Order (DDO) – must be renewed monthly
3. Must be courteous to all
4. Must be respectful
5. Must be helpful
6. Must be strict in the implementation of the office policies
7. Willing to assist to ease traffic and secure employees and clients' vehicles during and after office hours
8. Must secure all properties of the Regional Office

NOTE: Winning Bidder must coordinate immediately with the General Services Unit, Administrative Division (AD-GSU, End-User), one (1) day after award to discuss guidelines of the program, and the expectation/s between both parties, Contact No. (053) 323-6075/832-4631, E-mail address: gsu.region8@deped.gov.ph.

#### Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Security Services	HIRING OF LICENSED SECURITY AGENCY TO PROVIDE EIGHT SECURITY GUARDS (7 SECURITY GUARDS AND 1 HEAD GUARD) FOR DEPED RO8 FOR CY 2021 FOR TWELVE (12) MONTHS	1	Lot	1,690,000.00

#### Pre-bid Conference

Date	Time	Venue
01/03/2021	10:00:00 AM	The Pre-Bid Conference & Opening of Bids during the COVID-19 Pandemic shall be shared to prospective bidders via Google Meet, pls. provide email address at bac.region8@deped.gov.ph to join.

**Created by** Mikko S Duero

**Date Created** 17/02/2021

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