



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

January 29, 2021

OFFICE MEMORANDUM

NO 41, s. 2021

To: Director III
Regional Chiefs, Section, and Unit Heads
All Others Concerned

**STRICT COMPLIANCE WITH COVID-19 PRECAUTIONARY MEASURES
IN THE WORKPLACE**

1. In light of the unprecedented CoViD-19 confirmed cases at the Regional Office, strict compliance with the CoViD-19 Precautionary measures is highly required by this Office.
2. Relative thereto, this Office appeals to all employees to follow the health protocols set by the DOH, IATF, and the Office in the workplace or anywhere they may be.
3. Further, the Work From Home arrangement should be devoted to office work. Hence, employees are expected to be at their respective homes or preferred workplace during office hours (8:00am to 5:00pm) while performing their basic functions and services. Functional Division Chiefs and Unit Heads are expected to monitor the performance of their staff who are on Work From Home mode.
4. The use of social media like posting of photos from a vacation or any activity not related to the employee's functions is highly discouraged during office hours and even during Work From Home. Everyone is encouraged to be a responsible digital citizen.
4. Any symptoms of CoViD-19 must be immediately reported to the School Health Section through Dr. Elsa Gerona for initial assessment and medical advice.
5. Immediate dissemination of and strict compliance with this Memorandum are desired.

ORD-PAU-JFC

RAMIR B. UYTICO EdD, CESO IV
Director IV

DEPARTMENT OF EDUCATION
REGION VIII, EASTERN VISAYAS

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