



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 7560929
Procuring Entity DEPARTMENT OF EDUCATION - REGION VIII
Title PROCUREMENT FOR THE CY 2021 GENERAL SUPPLIES OF THE DIFFERENT FUNCTIONAL DIVISIONS OF DEPED REGIONAL OFFICE VIII
Area of Delivery Leyte

Solicitation Number:	AD-GSU-21-03-138-ITB	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Public Bidding	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Office Supplies and Devices	Date Published	20/03/2021
Approved Budget for the Contract:	PHP 1,755,055.52	Last Updated / Time	20/03/2021 00:00 AM
Delivery Period:	60 Day/s	Closing Date / Time	12/04/2021 10:00 AM
Client Agency:			
Contact Person:	Mikko S Duero Computer Programmer II DepEd Regional Office VIII Government Center Barangay Candahug Palo Leyte Philippines 6501 63-53-8889349 63-53-8322997 bac.region8@deped.gov.ph		

Description

PROCUREMENT FOR THE CY 2021 GENERAL SUPPLIES OF THE DIFFERENT FUNCTIONAL DIVISIONS OF DEPED REGIONAL OFFICE VIII

UNIT PARTICULARS QTY

roll ACETATE
3
bottle ALCOHOL, ethyl, 68%-70%, 500ml.
611
pack BATTERY, dry cell, AA, 2 pieces per blister pack
59
pack BATTERY, dry cell, AAA, 2 pieces per blister pack
79
piece BROOM, SOFT (TAMBO), weight: 200g min tiger grass
10
piece BROOM, STICK (TINGTING)
23
box BINDER CLIP, 41mm, blk (12's/box) 4
box BINDER CLIP, 2", blk (12's/box) 4
gals BLEACH, Detergent Solution, 1 gal. 5
unit BINDING MACHINE, heavy duty 1
box CARBON FILM, A4, BLUE 1
box CARBON FILM, LEGAL, BLUE 1
unit CALCULATOR, COMPACT, electronic, 12 digits cap, 1/ bx
19
bottle CLEANER, TOILET BOWL AND URINAL, , 900ml-1,000ml cap
32
can CLEANSER, SCOURING POWDER, 350g min./can
6
piece CLEARBOOK, A4 SIZE (20 Transparent Pockets)
8
piece CLEARBOOK, LEGAL (20 Transparent Pockets)
14
box CLIP, BACKFOLD, 19MM, 12 pieces per box
70
box CLIP, BACKFOLD, 25MM, 12 pieces per box
74
unit COMB BINDING MACHINE, heavy duty 3
piece CORRECTION TAPE, 1 piece in individual plastic
442
unit COMPUTER SYSTEM UNIT, 4-Core (4th Gen.) 8GB RAM, 320GB HDD 3
piece CUTTER KNIFE
36
piece DATA FILE BOX, made of chipboard (GREEN COLOR)
43
piece DATA FILE BOX with Cover, Rectangular (GREEN COLOR)
121
piece DETERGENT BAR, 140g.
7
pouch DETERGENT POWDER, all purpose, 1kg per plastic pouch
37
can DISINFECTANT SPRAY, aerosol type, 400-550 grams
137
bottle DISHWASHING LIQUID (Branded), 500ml. 104
piece DOOR KNOB, heavy duty 1
piece DOOR MAT, CLOTH 4
piece DUST PAN, non-rigid plastic, big
4
unit ELECTRIC FAN, STAND TYPE
2
unit ELECTRIC FAN, WALL TYPE, Plastic blade
1

box ENVELOPE, DOCUMENTARY (BROWN), for A4 size document
1
box ENVELOPE, EXPANDING (Green), w/ rubber (100's/box)
2
box ENVELOPE, MAILING, 500 pieces per box
1
box ENVELOPE, MAILING, WITH WINDOW, 500 pieces per box
1
piece ERASER, RUBBER
33
piece EXAMINATION GLOVES 50
unit EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0, 1/ box
16
piece EXTENSION CORD, with Switch (5 METERS) 1
gals FABRIC CONDITIONER 3
box FASTENER, PAPER, PLASTIC COATED (12's/box)
66
piece FLASH DRIVE, 16 GB capacity, 1 piece in individual blister pack
64
piece FLASH DRIVE, 8 GB capacity, 1 piece in individual blister pack 6
box FOLDER, PRESSBOARD, size: 240mm x 370mm, 100's/bx
13
box Folder, Expanding, long (Green) 8
piece Folder, Expanding, long (Green) 130
pack FOLDER, L-TYPE, A4 SIZE, 50 pieces per pack
14
pack FOLDER, L-TYPE, LEGAL SIZE, 50 pieces per pack
50
piece FLOOR MAT/RAG, COTTON 18
bottle GLASS CLEANER, SPRAY, 500ml. (Branded) 2
jars GLUE, all purpose, gross weight: 200 grams min
86
piece HAND SOAP, Liquid, 500ml. 136
btls HANDWASHING LIQUID SOAP 16
btls HAND SANITIZER, 500ml. 75
box INDEX TAB, self-adhesive, transparent
68
can INSECTICIDE, aerosol type, net content: 600ml min
8
piece KEYBOARD (Branded) 1
pcs LED LIGHT, T8 5
pcs Light Bulb, LED, 9 watts 9
pcs LED LIGHT, T5 9
pcs LAPTOP CHARGER, ACER (Model: PA-1650-86) 1
unit LAMINATING MACHINE (A3/A4) 3
piece MAGAZINE FILE BOX, LARGE
12
set MARKER, FLUORESCENT, 3 colors per set
17
piece MARKER, PERMANENT, bullet type, black
125
piece MARKER, PERMANENT, bullet type, blue
124
piece MARKER, PERMANENT, bullet type, red
18
piece MARKER, WHITEBOARD, black
30
piece MARKER, WHITEBOARD, blue
55
unit MONITOR, IPS, 23", touchscreen, 1920 x 1080 DVI HDMI, 1.4USB 1
piece MOPHEAD, made of rayon, weight: 400 grams min
10
piece MOUSE, OPTICAL, USB CONNECTION TYPE, 1/box
16
piece MOUSE, WIRELESS (for LAPTOP) 17
pad NOTEPAD, STICK-ON, 2X3, 100 sheets per pad
84
pad NOTEPAD, STICK-ON, 3X3, 100 sheets per pad
98
pad NOTEPAD, STICK-ON, 3X4, 100 sheets per pad
74
piece PADLOCK, heavy duty 2
box PAPER CLIP, 32MM, 100 pieces per box or 52 grams (min.)
44
box PAPER CLIP, 50MM, 100 pieces per box or 120 grams (min.)
90
ream PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm (A4)
195
ream PAPER, MULTI-PURPOSE, 70 gsm., size: 210mm x 297mm (A4)
414
ream PAPER, MULTI-PURPOSE, 70 gsm., size: 216mm x 330 (Legal)
41
box PAPER, CANON, Legal (GREEN)
15
pack PAPER, Specialty, SHORT 12
piece PENCIL SHARPENER, 1 piece in individual plastic case
1
box PENCIL, LEAD WITH ERASER, 12 dozens per box
61
unit PRINTER, 3 n 1, Continuous Ink (Printer, Photocopier, Scanner) 9
unit PRINTER, 5 n 1, Wireless Printing (BLUETOOTH & Wifi), 4
Photocopier, Scanner w/ ADF and Digital Controls
case PUSH PIN, 100 pieces per case
17
pack PHOTO PAPER, A4
50
piece PUNCHER, paper, heavy duty, with two hole guide
12
unit PORTABLE COMPUTER PROJECTOR (Resolution, 845 x 480) 1
book RECORD BOOK, 300 PAGES, size: 214mm x 278mm min
52
book RECORD BOOK, 500 PAGES, size: 214mm x 278mm min
25
box RING BINDER, COMB, 12mm, plastic 5
box RING BINDER, COMB, 14mm, plastic 7
box RING BINDER, COMB, 16mm, plastic 5
box RUBBER BAND, small, 50G (#16)
4
box RUBBER BAND, 70mm min lay flat length (#18)
2
piece RULER, plastic, 450mm (18") 25
pair SCISSORS, heavy duty (big)
81
d SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip

364
 piece SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip
 907
 piece SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip
 169
 piece SIGN PEN, Green, liquid/gel ink, 0.5mm needle tip
 419
 bottle STAMP PAD INK, purple or violet, 50ml (min.)
 36
 piece STAPLE REMOVER, PLIER TYPE
 29
 box STAPLE WIRE, HEAVY DUTY, 23/13
 13
 box STAPLE WIRE, STANDARD
 122
 unit STAPLER, BINDER TYPE, heavy duty, desktop
 5
 piece STAPLER, STANDARD TYPE, load cap: 200 staples min, 1 pc/box
 21
 pack STICKER PAPER, A4 28
 pack STICKY NOTE ("Sign Here") 10
 piece SOAP HOLDER, plastic 2
 unit SUCTION MOTOR, 1300 Motor, Airflow 103.8 CFM, Water Lift 92" 1
 roll TAPE, ELECTRICAL
 1
 roll TAPE, MASKING, width: 24mm (±1mm)
 56
 roll TAPE, MASKING, width: 48mm (±1mm)
 50
 roll TAPE, PACKAGING, width: 48mm (±1mm)
 104
 roll TAPE, TRANSPARENT, width: 24mm (±1mm)
 120
 roll TAPE, TRANSPARENT, width: 48mm (±1mm)
 51
 pack TOILET TISSUE PAPER 2-plys sheets, 150 pulls, (12 rolls in a pack)
 292
 unit TORNADO MOP 1
 roll TRASHBAG, black, 960mm x 016mm, 10 pcs per roll/pack
 46
 roll TRASH BAG, TRANSPARENT, plastic 102
 roll TWINE, PLASTIC
 8
 piece VOUCHER FILER w/ bolts, 4" (Green) 512
 piece WEB CAM, high end, resolution 480P, 640* 480 pixel 3
 Cart INK CART, BROTHER, DCP-T700W, black 50
 Cart INK CART, BROTHER, DCP-T700W, cyan 50
 Cart INK CART, BROTHER, DCP-T700W, magenta 50
 Cart INK CART, BROTHER, DCP-T700W, yellow 50
 Cart INK CART, CANON CL-47, BLACK 10
 Cart INK CART, CANON CL-57, COLOR 10
 Cart INK CART, EPSON C13T664100 (T6641), Black 272
 Cart INK CART, EPSON C13T664200 (T6642), Cyan 185
 Cart INK CART, EPSON C13T664300 (T6643), Magenta 184
 Cart INK CART, EPSON C13T664400 (T6644), Yellow 166
 Cart INK CART, EPSON L3110 (003), Black 98
 Cart INK CART, EPSON L3110 (003), Cyan 88
 Cart INK CART, EPSON L3110 (003), Magenta 75
 Cart INK CART, EPSON L3110 (003), Yellow 92
 Cart INK CART, HP CZ107AA (HP 678), BLACK 6
 Cart INK CART, HP CZ108AA (HP 678), COLOR 2
 Cart INK CART, HP, (HP 63), BLACK (for Deskjet 2130) 9
 Cart INK CART, HP, (HP 63), COLOR (for Deskjet 2130) 9
 box CARTRIDGE RIBBON, Printronix, 17K 20
 toner TONER CART, HP (HP58A), Black 1
 tube Fujixerox Toner, DocuCentre S2023 2
 tube Fujixerox Toner, DocuCentre S1810 7
 piece Drum Unit, DR-2355 26
 pack FACE MASK 9
 piece FACE SHIELD, Direct Splash Protection 85
 piece FACE MASK, KN95 288
 pcs Sticker for PPE 300
 pcs Sticker for IT Equipment 300
 pcs Sticker for Furniture and Fixture 300

REQUIREMENT/S

1) Delivery shall be at the DepEd Regional Office VIII, Candahug, Palo, Leyte, within Sixty (60) Calendar Days from receipt of Notice To Proceed (NTP).

NOTE: Winning Bidder must coordinate immediately with the Asset Management Section, Administrative Division (AD-AMS, End-User), one (1) day after award to discuss guidelines of the program, delivery schedule/s, 0 8[and the expectation/s between both parties, Contact No. (053) 323-8391/832-4631, E-mail address: asset.region8@deped.gov.ph.

Pre-bid Conference

Date	Time	Venue
29/03/2021	10:00:00 AM	Participants are informed that the Pre-Bid Conference and Opening of Bids during the COVID-19 Pandemic shall be shared to prospective bidders via Google Meet.

Created by Mikko S Duero

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