



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 7560663
Procuring Entity DEPARTMENT OF EDUCATION - REGION VIII
Title HIRING OF LICENSED JANITORIAL AGENCY TO PROVIDE FIVE (5) UTILITY WORKERS FOR TWELVE (12) MONTHS
Area of Delivery Leyte

Solicitation Number:	AD-GSU-21-03-148-ITB	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Public Bidding	Bid Supplements	0
Classification:	Goods - General Support Services	Document Request List	0
Category:	Janitorial Services	Date Published	20/03/2021
Approved Budget for the Contract:	PHP 632,868.00	Last Updated / Time	20/03/2021 00:00 AM
Delivery Period:	12 Month/s	Closing Date / Time	12/04/2021 10:00 AM
Client Agency:			
Contact Person:	Mikko S Duero Computer Programmer II DepEd Regional Office VIII Government Center Barangay Candahug Palo Leyte Philippines 6501 63-53-8889349 63-53-8322997 bac.region8@deped.gov.ph		

Description

HIRING OF LICENSED JANITORIAL AGENCY TO PROVIDE FIVE (5) UTILITY WORKERS FOR TWELVE (12) MONTHS

TOTAL NO. OF UTILITY WORKERS CONTRACT PERIOD APPROVED BUDGET FOR THE CONTRACT PRICE OF BID DOCUMENT/S
Five (5) Twelve (12) Months
APR 2021 – MAR 2022 Php632,868.00 Php1,000.00
PURPOSE

To maintain the cleanliness of DepEd RO8 surroundings and offices.

REQUIREMENT FOR AGENCY

- Must have the following technical documents:
 - DOLE Certificate of Registration
 - PhilGEPS Registration
 - DTI Permit/SEC Permit
 - Business Permit
 - Tax Clearance
 - Omnibus Sworn Statement
- Can provide Utility workers with Uniform and ID
- Must comply with DOLE Labor Standards on payment of wages and other benefits

REQUIREMENTS FOR UTILITY WORKERS

- Must be courteous to all
- Must be helpful
- Must be respectful
- Must abide to the Office Rules and Regulations
- Must be willing to work overtime as requested by the Office

NOTE: Winning Bidder must coordinate immediately with the General Services Unit, Administrative Division (AD-GSU, End-User), one (1) day after award to discuss guidelines of the program, and the expectation/s between both parties, Contact No. (053) 323-6075/832-4631, E-mail address: gsu.region8@deped.gov.ph.

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Janitorial Services	HIRING OF LICENSED JANITORIAL AGENCY TO PROVIDE FIVE (5) UTILITY WORKERS FOR TWELVE (12) MONTHS	1	Lot	632,868.00

Pre-bid Conference

Date	Time	Venue
29/03/2021	10:00:00 AM	Participants are informed that the Pre-Bid Conference and Opening of Bids during the COVID-19 Pandemic shall be shared to prospective bidders via Google Meet.

Created by Mikko S Duero

Date Created 19/03/2021

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