



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

March 31, 2021

OFFICE MEMORANDUM

No. **113**, s. 2021

To: Regional Office Division Chiefs/Unit Head
(CLMD, ESSD, and PAU)
All Others Concerned

**PARTICIPATION TO THE PRE-CONSTRUCTION MEETING
FOR THE GIRLS EDUCATION CENTER**

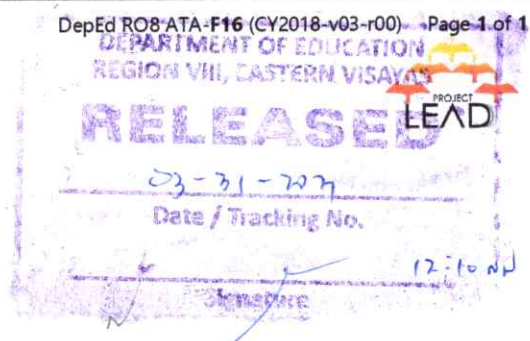
1. This Office has received official communication from the United Nations Educational, Scientific and Cultural Organization (UNESCO) which concerns on the conduct of the **Pre-Construction Meeting for the Girls Education Center** under the Project "Better Life for Out-of-School Girls to Fight Against Poverty and Injustice in the Philippines" on April 7, 2021 at 9:30 a.m. – 11:00 a.m. at the Convergence Zone, DepEd Regional Office VIII Compound, Candahug, Palo, Leyte.
2. In this connection, the DepEd Regional Office VIII participants identified below shall be at the venue as scheduled:
 - a. Dr. Rosemarie M. Guino, OIC-Chief, CLMD;
 - b. Mr. Cesar P. Verunque, Chief, ESSD;
 - c. Mr. Ryan Jay L. Bagon, Engineer III, ESSD;
 - d. Mr. Alfredo P. Café, EPS, ALS Focal Person, CLMD;
 - e. Ms. Jasmin F. Calzita, Head, PAU; and
 - f. Ms. Floramay Q. Bacus, PDO II, PAU.
3. Further, the PAU shall document the activity and promote the advocacy of the project.
4. Immediate dissemination of and compliance with this Memorandum are desired.


MA. GEMMA MERCADO LEDESMA
Regional Director

CLMD-APC



Government Center, Candahug, Palo, Leyte
(053) 832-2997 | region8@deped.gov.ph
ISO 9001:2015 Certified



UNESCO Office, Jakarta
Regional Science Bureau for Asia and the Pacific
Cluster Office for Brunei Darussalam, Indonesia, Malaysia, Philippines and Timor-Leste

Dr. Ma. Gemma M. Ledesma,
CESO V
Regional Director
Department of Education- Regional
Office VIII Government Centre, Brgy.
Candahug, Palo, Leyte
The Philippines

Ref. JAK/DIR/L/21/0164

29 March 2021

Subject: Pre-Construction Meeting for the Girls Education Centre

Dear Regional Director Ma. Gemma M. Ledesma,

We are pleased to inform you that UNESCO has awarded the construction of the Girls Education Centre in Palo, Leyte, Philippines, under the project "Better Life for Out-of-School Girls to Fight Poverty and Injustice in the Philippines" to VISTAGREEN BUILDERS, Inc. The mobilization of the construction works will commence on 5 April 2021 under an eight-month construction period.

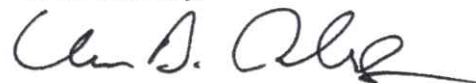
To discuss this development in details, including the construction schedule, we would like to organize a pre-construction meeting with DepEd-Region VIII on 7 April 2021 at 9:30-11:00 am. We would kindly request Engr. Ryan Bagon to participate in the meeting as well as other DepEd officials you consider relevant to be involved in this project.

We would also like to request your permission to allow our project team to hold the meeting at the LRMS office. We are expecting around ten participants in this pre-construction meeting. Please be assured that we will follow the standard health protocols when conducting this meeting.

For questions and clarifications regarding this request, our colleague in Tacloban City, Engr. Karen L. Roa (mobile no.+63-9272098381; email: k.roa@unesco.org) would be available to assist you.

Thank you for your continued support for UNESCO. We look forward to receiving your positive response and consideration of our request.

Yours sincerely,



Dr Hans Dencker Thulstrup
Office-in-Charge



PRE-CONSTRUCTION CONFERENCE/ BRIEFING MEETING WITH THE CONTRACTOR

Better Life for Out-of-School Girls to Fight against Poverty and Injustice in the Philippines

07 April 2021, Wednesday, 09:30AM-11:00AM
 DepEd Regional Office VIII Compound, Government Centre
 Brgy. Candahug, Palo, Leyte

PARTICIPANTS

- | | |
|---------------------------|---|
| 1. Mr. Remegio Alquitran | - National Project Officer, UNESCO |
| 2. Engr. Karen Roa | - Construction Project Manager, UNESCO |
| 3. Dr. Rosemarie M. Guino | - Chief of CLMD, DepEd Regional Office VIII |
| 4. Dr. Ceasar Verunque | - Chief, Education Support Services Division, DepEd Region VIII |
| 5. Mr. Alfred P. Café | - Regional ALS Focal Person, CLMD, DepEd Regional Office VII |
| 6. Engr. Ryan L. Bagon | - Engineer, DepEd Region VIII |
| 7. VistaGreen Builders | - Contractor (Team) |

VENUE OF THE MEETING

LRMS Office, DepEd Regional Office VIII

OBJECTIVE OF THE MEETING

1. To provide brief description of the project's background goals and objectives.
2. To discuss the Project profile and scope of work.
3. To briefly present and discuss the project design
4. To raise questions, issues and clarifications (questions and answer portion)

PROGRAMME AGENDA

No	Particulars	Time Allocation	Responsible Person
1	CALL TO ORDER <ul style="list-style-type: none"> • The presiding officer will call the meeting to order 	3 mins	Karen Roa
2		10 mins	

	PRELIMINARIES <ul style="list-style-type: none"> • Prayer • Roll call of Attendees • Welcoming the Participants 		Remegio Alquitran Karen Roa Rosemarie M. Guino
3	MEETING PROPER <ul style="list-style-type: none"> • Presentation of the agenda. • Brief description of the project's background, goals, and objectives. • Project profile and scope of work. • Project design. 	45 mins	Karen Roa/Remegio Alquitran
4	QUESTION AND ANSWER <ul style="list-style-type: none"> • Discussion on all queries regarding the project implementation 	30 mins	Remegio Alquitran Karen Roa Rosemarie M. Guino Alfred P. Café
5	ADJOURNMENT	2 mins	Ryan L. Bagon

-END-



Alfredo Cafe <alfredo.cafe@deped.gov.ph>

Pre-Construction Meeting for the Girls Education Centre

AGARAO, Maria Karisma Bea <mk.agarao@unesco.org>
To: Region VIII Eastern Visayas <region8@deped.gov.ph>

Tue, Mar 30, 2021 at 1:39 PM

Cc: "rosemarie.guino@deped.gov.ph" <rosemarie.guino@deped.gov.ph>, Alfredo Cafe <alfredo.cafe@deped.gov.ph>, "essd.region8@deped.gov.ph" <essd.region8@deped.gov.ph>, "befar8@gmail.com" <befar8@gmail.com>, "Thulstrup, Hans" <h.thulstrup@unesco.org>, "Choi, Mee Young" <my.choi@unesco.org>, "Djamhur, Rusyda" <r.rusyda@unesco.org>, "ALQUITRAN, Remegio" <r.alquitran@unesco.org>

****This message is sent on behalf of Dr. Hans Dencker Thulstrup, Officer-in-Charge of UNESCO Office Jakarta****

30 March 2021

Dr. Ma. Gemma M. Ledesma, CESO V
Regional Director
Department of Education - Regional Office VIII
Government Centre, Brgy. Candahug, Palo, Leyte
The Philippines

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Thank you for your continued support to UNESCO. We look forward to receiving your positive response and consideration of our request.

Yours sincerely,

3/30/2021

Dr. Hans Dencker Thulstrup
Officer-in-Charge

Department of Education Mail - Pre-Construction Meeting for the Girls Education Centre

2 attachments

 Letter to RD of Region VIII_Pre Construction Meeting of GEC_signed.pdf
43K

 Pre-Construction Conference with the Contractor (Programme Agenda).pdf
591K