

Republic of the Philippines
Department of Education
REGIONAL OFFICE NO. VIII (EASTERN VISAYAS)
Government Center, Candahug, Palo, Leyte

TO: _____

PR NO: 21-03-158
DATE: March 19, 2021
FD

REQUEST FOR QUOTATION

Sealed proposal plainly marked Proposal to supply materials to the Government subject to terms and condition contained herein will be received at the BAC office, Dep.Ed. RO 8, Government Center, Candahug, Palo, Leyte until _____ and publicly opened in the presence of the members of the committee on Awards or their Authorized representative and the bidders and or their representative.

QTY	UNIT	ARTICLE	UNIT PRICE	TOTAL
Procurement for Catering Services for Various Meetings, Conferences, and Workshops by the DepEd RO VIII Finance Division				
18	PAX	1) Conduct of Quarterly Internal MEA, Evaluation, and Adjustment of OPCR/IPCR and AIP at NEAP8 - RELC Q1 - Mar. 30-31, 2021, Q2 - Jun. 29-30, 2021, Q3 - Sep. 29-30, 2021, Q4 - Dec. 20-21, 2021		
18	PAX	2) Conduct of Finance Group Conference on Latest Issuances from COA, DBM, DepEd CO, and other Attached Agencies at NEAP8 - RELC S1 - May 13-14, 2021, S2 - Nov. 10-11, 2021		
18	PAX	3) Conduct of Regional Mid-Year Workshop on the Preparation, Reconciliation, and Submission of Financial and Budgetary Reports at NEAP8 - RELC Jul. 7-8, 2021		
10	PAX	4) Preparation and Submission of Consolidated Mid-Year Financial Reports to DepEd CO at NEAP8 - RELC Jul. 26-30, 2021		
7	PAX	5) Conduct of Planning Conference with Budget Officer - at NEAP8 - RELC Oct. 21-22, 2021		
See attached MENU for the Food and Serving Requirements				
For more details on the procurement contact End User: FINANCE DIVISION, DepEd Regional Office VIII, Candahug, Palo, Leyte 6501 Contact No/s. (053) 832-4624 / Email: finance.region8@deped.gov.ph				

ABC= Php189,600.00

Deadline of Submission of RFQ: March 22, 2021

Requirements in Canvassing on Accredited Stores/Suppliers

(Please comply with the following for ONLINE PAYMENT purposes)

1. Electronic copy of bank account, preferably Land Bank of the Philippines
2. Mayor's Permit/Business Permit
3. DTI Permit
4. Tax Certification/BIR Certificate
5. Philgeps Registration/ Certificate
6. Exact Location/ Address of the Store/ Establishment
7. Picture of Signage/Billboard of the Store/ Establishment
8. Statement of the Prospective Bidder that it is not blacklisted or barred from bidding by the Government or any of its agencies, offices, corporations or LGUs as required in Item No. 9.2 of COA Circular No. 2012-001 dated June 14, 2012.
9. Sworn Affidavit of the bidder that it is not related to the Head of Procuring Entity (HOPE) by consanguinity or affinity up to the third civil degree as required in the same COA Circular.

TERMS AND CONDITION:

Place of delivery, Dep.Ed. RO 8, Government Center, Candahug, Palo, Leyte within immediate days from receipt of the order.

Absence and/ or failure on the part of the bidder(s) to appear in the opening of the sealed bids shall be considered as a waiver.

I HEREBY CERTIFY that I am in a position to furnish the above articles and quantities stated except those marked " NONE ". These terms and conditions specified above and at the back of this form are hereby offered.

Authorized Signature Over Printed Name:

Bidder: _____ TIN No. _____

Contact No: _____

Canvassed by: _____

Approved:

(SGD)

ARNULFO M. BALANE, CESO V
Director III / BAC Chairman

NOTE: Place this inside the official envelope sealed with your signature across the opening part and personally deliver this to **DepEd RO VIII** (Attn: ARNULFO M. BALANE, CESO V, BAC Chairman)

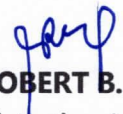



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PROPOSED MENU

TITLE OF ACTIVITY:		Conduct of Quarterly Internal MEA, Evaluation, and Adjustment of OPCR/ IPCR and AIP			
NO. OF PAX:		18			
DATE:		March 30-31, June 29-30, September 29-30 and December 20-21, 2021			
VENUE:		RELC			
DATE	BREAKFAST	AM SNACK	LUNCH	PM SNACK	DINNER
March 30, June 29, September 29 and December 20, 2021		Tuna sandwich/ french fries, Buko juice	Plain rice, Beefsteak, Sweet & Sour Fish (Maya-maya/lapu-lapu), Chopsuey guisado, Butter Chicken, mango float	Lasagna w/slice bread, Cucumber juice	
March 31, June 30, September 30 and December 21, 2021		Special Bibingka, Cucumber juice	Plain rice, Grilled liempo, Garlic buttered chicken, Cream of Mushroom Chopsuey, Fish Fillet sweet and spicy, buko pandan, Softdrinks	Burger and fries with softdrinks	
NOTE: WITH FLOWING COFFEE/CHOCO					
Prepared by:			Noted:		
 ROBERT B. ECOT Administrative Assistance III			 ALMA E. SUYOM Chief Finance Division		



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PROPOSED MENU

TITLE OF ACTIVITY:		Conduct of Finance Group Conference on latest Issuances coming from COA, DBM, DEPED CO, and other attached Agencies			
NO. OF PAX:		18			
DATE:		May 13-14, 2021 & November 10-11, 2021			
VENUE:		RELC			
DATE	BREAKFAST	AM SNACK	LUNCH	PM SNACK	DINNER
May 13 & November 10, 2021		Special Ginataan, pandesal, coffee/choco	Plain rice, Pork ribs potchero(with cabbage, ripe saba baguio beans),Grilled fish fillet, (blue marlin),Chicken Lolippop, Chopsuey, mixed fruits ,softdrinks	Burger w/ fries , softdrinks	
May 14 & November 11, 2021		Special Bibingka, Cucumber juice	Plain rice, Grilled liempo, Garlic buttered chicken, Cream of Mushroom Chopsuey, Fish Fillet sweet and spicy, buko pandan, Softdrinks	Lasagna w/slice bread, Cucumber juice	
	NOTE: WITH FLOWING COFFEE/CHOCO				
Prepared by:			Noted:		
 ROBERT B. ECOT Administrative Assistance III			 ALMA E. SUYOM Chief Finance Division		

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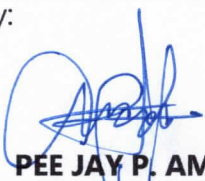
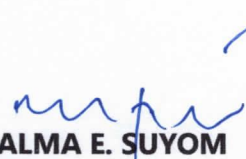
PROPOSED MENU

TITLE OF ACTIVITY:		Conduct of Regional Mid-Year Workshop on the Preparation, Reconciliation and Submission of Financial and Budgetary Reports			
NO. OF PAX:		18			
DATE:		JULY 7-8, 2021			
VENUE:		RELC			
DATE	BREAKFAST	AM SNACK	LUNCH	PM SNACK	DINNER
JULY 7, 2021		Tuna sandwich/ french fries, Buko juice	Plain rice, Beefsteak, Sweet & Sour Fish (Maya-maya/lapu-lapu), Chopsuey guisado, Butter Chicken, mango float	Lasagna w/slice bread, Cucumber juice	
JULY 8, 2021		Special Bibingka, Cucumber juice	Plain rice, Grilled liempo, Garlic buttered chicken, Cream of Mushroom Chopsuey, Fish Fillet sweet and spicy, buko pandan, Softdrinks	Burger and fries with softdrinks	
NOTE: WITH FLOWING COFFEE/CHOCO					
Prepared by:			Noted:		
 ROBERT B. ECOT Administrative Assistance III			 ALMA E. SUYOM Chief Finance Division		

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PROPOSED MENU

TITLE OF ACTIVITY:		PREPARATION AND SUBMISSION OF CONSOLIDATED MID-YEAR FINANCIAL REPORTS TO DEPED CO			
NO. OF PAX:		18			
DATE:		July 26-30, 2021			
VENUE:		RELC			
DATE	BREAKFAST	AM SNACK	LUNCH	PM SNACK	DINNER
JULY 26, 2021		Sandwich w/ fries, fruit juice	Plain rice, Pork ribs potchero(with cabbage, ripe saba baguio beans),Grilled fish fillet, (blue marlin),Chicken Lolipop, Chopsuey, mixed fruits ,softdrinks	Camote fries, dalandan juice	
JULY 27, 2021		Special Bibingka, Cucumber juice	Plain rice, Grilled liempo, Garlic buttered chicken, Cream of Mushroom Chopsuey, Fish Fillet sweet and spicy, buko pandan, Softdrinks	Special suman, Calamansi juice	
JULY 28, 2021		Burger w/ fries , softdrinks	Rice, Sotanghon, crispy ribs, sinigang na native Chicken, fish fillet, ampalaya, mango bango, banana	Marble cake , softdrinks,- bottled water, junk foods	

January 29, 2021		Tuna sandwich/ french fries, Buko juice	Plain rice, Beefsteak, Sweet & Sour Fish (Maya-maya/lapu-lapu), Chopsuey guisado, Butter Chicken, mango float	Lasagna w/slice bread, Cucumber juice	
July 30, 2021		Special Ginataan, pandesal, coffee/choco	Plain Rice, Beef linaga w/vegetable/cabbage , stuffed shrimps, Chicken Afritada, grilled fish, fruit salad	Cheese burger, Softdrin ks in can (coke/royal)	
NOTE: WITH FLOWING COFFEE/CHOCO					
Prepared by:			Noted:		
 PEE JAY P. AMADORE Administrative Aide VI			 ALMA E. SUYOM Chief Finance Division		

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PROPOSED MENU

TITLE OF ACTIVITY:		Conduct Planning Conference with Budget Officers			
NO. OF PAX:		7			
DATE:		October 21-22, 2021			
VENUE:		RELC			
DATE	BREAKFAST	AM SNACK	LUNCH	PM SNACK	DINNER
October 21, 2021		Tuna sandwich/ french fries, Buko juice	Plain rice, Beefsteak, Sweet & Sour Fish (Maya-maya/lapu-lapu), Chopsuey guisado, Butter Chicken, mango float	Lasagna w/slice bread, Cucumber juice	
October 22, 2021		Special Bibingka, Cucumber juice	Plain rice, Grilled liempo, Garlic buttered chicken, Cream of Mushroom Chopsuey, Fish Fillet sweet and spicy, buko pandan, Softdrinks	Burger and fries with softdrinks	
	NOTE: WITH FLOWING COFFEE/CHOCO				
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 ROBERT B. ECOT Administrative Assistance III			 ALMA E. SUYOM Chief Finance Division		