



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

April 27, 2021

**REGIONAL MEMORANDUM**

No. **224**, s. 2021

**FAMILY/HOME VISIT PRIVILEGE (FHVP)**

To: Schools Division Superintendents  
Assistant Schools Division Superintendents  
All Others Concerned

1. Attached is a Memorandum from Undersecretary, Atty. Revsee A. Escobedo dated 19 April 2021 re Family/Home Visit Privilege (FHVP).
2. All Schools Division Superintendents and Assistant Schools Division Superintendents are requested to accomplish the attached template and submit the same to this Office through the Personnel Section with email address **personnel.region8@deped.gov.ph** for consolidation and submission to DepEd Central Office on or before **May 20, 2021**.
3. For immediate compliance.

**MA. GEMMA MERCADO LEDESMA**

Regional Director

4/28/21

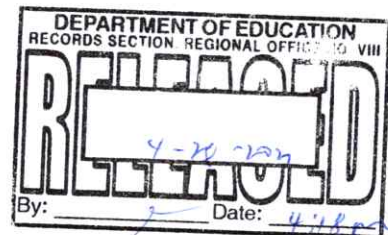
Reference: Memorandum from Usec Escobedo dated 19 April 2021

Enclosure: As stated

To be indicated in the Perpetual Index  
under the following subjects:

FAMILY/HOME VISIT PRIVILEGE  
PERTINENT INFORMATION

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Republic of the Philippines  
**Department of Education**  
**OFFICE OF THE UNDERSECRETARY**

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**Field Operations, Palarong Pambansa Secretariat, and DEACO**



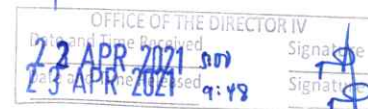
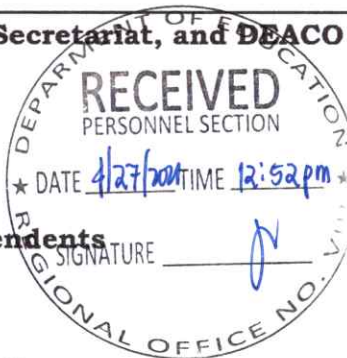
**MEMORANDUM**

To : **Regional Directors  
 Schools Division Superintendents  
 All others concerned**

From : **Atty. REVSEE A. ESCOBEDO**  
 Undersecretary

Subject: **FAMILY/HOME VISIT PRIVILEGE (FHVP)**

Date : 19 April 2021



This has reference to the Career Executive Service Board (CESB) Resolution No. 815, series of 2009, entitled: *“Family/Home Visit Privilege for Incumbents of Career Executive Service (CES) Positions.”* The same has been amplified in CESB Circular No. 1, s. 2010, which has laid down the rules and guidelines on the grant of Family/Home Visit Privilege (FHVP) to an incumbent of a CES position, *to wit:*

1. The FHVP is a paid family visit granted once a month to incumbents of CES positions who are assigned to work stations that are at least fifty (50) kilometers away from their domicile, or that which requires travel by sea or air, or that which requires travel by sea or air.
2. The privilege is made up of two (2) working days a month inclusive of travel time from work station to residence and vice versa . . .
3. The days allotted to the monthly FHVP shall not be cumulative and should the privilege be not availed of within the given month, the same shall be forfeited.
4. Only actual transportation expenses shall be allowed/charge against the Maintenance and other Operating Expenses (MOOE) of the office where the officers are assigned, subject to the availability of funds. (underscoring for emphasis)

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Notwithstanding the abovementioned rules and guidelines, the Department has received a total of thirty-eight (38) Notices of Disallowance issued by the Commission on Audit (COA) affecting incumbents of CES positions who have availed of the FHVP.

In this regard, may we respectfully seek your kind assistance in providing us with pertinent information on the FHVP availment of CES officials by accomplishing the following attached forms:

1. Annex A – Officials who are presently reassigned or transferred involuntarily to a work station away from their domicile and family;
2. Annex B – Officials who availed of the FHVP from 2009 to present; and

000 email  
4/22/21



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**Field Operations, Palarong Pambansa Secretariat, and DEACO**

3. Annex C – MOOE budget spent for the actual transportation expenses incurred by the officials from family/home visits from 2009 to present.

Please submit the requested information on or before **20 May 2021**. For clarifications, please contact Mr. Allan Jerome Gutierrez of the Personnel Division, DepEd Central Office through email at [allan.gutierrez@deped.gov.ph](mailto:allan.gutierrez@deped.gov.ph).

Thank you.





