



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

May 17, 2021

OFFICE MEMORANDUM

No. **000190**, s. 2021

To: OIC- Assistant Regional Director
Regional Office Division Chiefs, Unit and Section Heads
QMS Team Leaders
All Others Concerned

CONDUCT OF MANAGEMENT REVIEW

1. To ensure continuous improvement in the implementation of the Quality Management System, this Office shall conduct a Management Review on May 25, 2021 from 9:00 a.m. to 5:00 p.m. at the NEAP-R Training Hall 1.
2. The following agenda will be discussed:
 - a. status of actions from the previous management reviews;
 - b. changes in external and internal issues that are relevant to the quality management system;
 - c. information on the performance and effectiveness of the quality management system, including trends in:
 - i. customer satisfaction and feedback from relevant interested parties;
 - ii. extent to which quality objectives are met;
 - iii. process performance and conformity of products and services;
 - iv. non-conformities and corrective actions;
 - v. monitoring and measure results;
 - vi. audit results; and
 - vii. performance of external providers;
 - d. adequacy of resources;
 - e. effectiveness of action taken to address risks and opportunities; and
 - f. opportunities for improvement.
3. Expenses incurred for snacks and lunch shall be charged to RO funds, subject to the usual accounting and auditing rules and regulations.



4. Immediate dissemination of and compliance with this Memorandum are desired.


MA. GEMMA MERCADO LEDESMA
Regional Director 

HRDD- DSS

