



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

July 26, 2021

OFFICE MEMORANDUM

No. **000342** s. 2021

To: OIC-Assistant Regional Director
Regional Office Division Chiefs and Section/Unit Heads
All Others Concerned

**VIRTUAL PRESENTATION OF ADJUSTED 2021 ANNUAL IMPLEMENTATION
PLAN (AIP) FOR QUARTERS 3 AND 4**

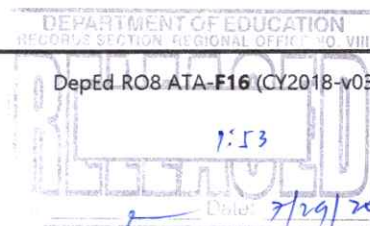
1. This Office, through the Policy, Panning, and Research Division (PPRD), shall conduct a Virtual Presentation of Adjusted 2021 Annual Implementation Plans (AIPs) for Quarters 3 and 4 of the Regional Functional Divisions, Sections, and Units on August 5, 2021 via Zoom through this link: <https://bit.ly/3r1vc9E>.
2. The activity aims to present the Adjusted 2021 AIP ready for implementation for the 3rd and 4th Quarters.
3. The participants to this activity are the Functional Division Chiefs, Section/Unit Heads, Regional Budget Officer, and PPRD Staff. Attached is the Activity Matrix, for reference.
4. Relative to this, the Division Chiefs and Section/Unit Heads shall present the 2021 Adjusted AIP incorporating only the following:
 - a. remaining budgets (MOOE and Sub-AROs) for the Year of the Division/Section/Unit to be expended for the whole year after the disbursements and obligations of the existing PAPs based on the 2021 AIP;
 - b. unaccomplished targets for the 1st and 2nd Quarters of the year, if there's any;
 - c. new programs, activities, and projects (PAPs) to be accomplished before the end of the year covering the remaining amount to be expended; and
 - d. the materials and supplies to be purchased.
5. Since this is purely a virtual activity, no food shall be served and venue to be used.
6. Immediate dissemination of and compliance with this Memorandum are desired.


MA. GEMMA MERCADO LEDESMA
Regional Director

PPRD-TCPJ



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Enclosure to **000342** OM _____, s. 2021

PRESENTATION OF ADJUSTED 2021 ANNUAL IMPLEMENTATION PLAN (AIP)

ACTIVITY MATRIX

Time	Activity	Person In-charge/Facilitator
08:30 a.m.	Opening Activities <ul style="list-style-type: none"> - Preliminaries - Acknowledgement of Participants and Statement of Purpose - Messages 	Dr. Isidro C. Catubig, CESE Dr. Bebiano I. Sentillas, CESO V Dr. Ma. Gemma Mercado Ledesma
09:00 a.m. - 04:00 p.m.	Presentation of Adjusted AIP by Office <ol style="list-style-type: none"> 1. ORD 2. OARD 3. AD 4. CLMD 5. ESSD 6. FD 7. FTAD 8. HRDD 9. PPRD 10. QAD 	RD, ARD, FD Chiefs, Budget Officer, and Section/Unit Heads
04:00 p.m.	Closing Activities <ul style="list-style-type: none"> - Next Steps - Closing Prayer 	Dr. Isidro C. Catubig, CESE