



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

August 10, 2021


REGIONAL MEMORANDUM

No. **008433**, s. 2021

ORIENTATION ON THE PROFESSIONAL DEVELOPMENT PROGRAM RECOGNITION

To: Schools Division Superintendents
All Others Concerned

1. This Office, through the Human Resource Development Division (HRDD) shall conduct the Orientation on the Professional Development Program (PDP) Recognition for Public School Teachers and School Leaders via Google Meet on August 18, 2021 from 8:00 in the morning to 4:30 in the afternoon.
2. The activity aims to:
 - a. discuss the program evaluation tools, procedures and roles and responsibilities of the Recognition Evaluation Committee (REC) of the Regional Office (RO); and
 - b. address issues and concerns that lead to program recognition appreciation
3. The participants to this activity are the SGOD Chief, HRD Senior Education Program Specialist (SEPS) and Education Program Specialist (EPS)-II of the thirteen SDOs, and the HRDD Personnel of the RO. Each participant is expected to pre-register online thru this link <https://cb.run/progrmrec> while the meeting access will be shared in the RO-SDO HRD Chat Group a day before the conduct of the activity.
4. Attachment A of this memorandum is the Matrix of Activities for guidance.
5. For further inquiries, contact Dr. Harvie D. Villamor, HRDD Chief through hrdd.region8@deped.gov.ph or telephone number 053-323-7030.
6. Immediate dissemination of and compliance with this Memorandum are desired


MA. GEMMA MERCADO LEDESMA
Regional Director

Enclosures: As stated
References: 2021 HRDD Annual Implementation Plan (AIP)
To be indicated in the Perpetual Index under the following subjects:

EVALUATION HUMAN RESOURCE DEVELOPMENT

HRDD-ABL



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ISO 9001:2015 Certified

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Attachment A: Matrix of the Activities


ORIENTATION ON THE PROFESSIONAL DEVELOPMENT PROGRAM RECOGNITION
August 18, 2021
Via Google Meet

Time	Activity	Responsible Person
8:00 a.m.-8:30 a.m.	Opening Program: Prayer National Anthem DepEd RO VIII Hymn Presentation of Participants Welcome Lines Statement of Purpose Message	Clark Dave Arante
8:30 a.m.-9:00 a.m.	Program Recognition Overview	Dr. Harvie D. Villamor
9:00 a.m.-9:50 a.m.	Procedures, Roles and Responsibilities of the Recognition Evaluation Committee (REC)	Alejandra B. Lagumbay
9:50 a.m.-10:00 a.m.	Health Break	
10:00 a.m.-10:40 a.m.	NEAP Form 1: PD Program Application Form and its Attachments	Dina S. Superable
10:40 a.m.-11:20 a.m.	NEAP Form 2: PD Program Evaluation Form NEAP Form 3: Recognition Endorsement NEAP Form 4: Recognition Recommendation	Michael Parado
11:20 a.m.-12:00 nn.	Open Forum	Dr. Rowena Vacal
12:00 a.m.-1:00 p.m.	Lunch Break	
1:00 p.m.-3:00 p.m.	Virtual Workshop	Alejandra Lagumbay
3:00p.m-4:00 p.m.	Presentation of Outputs	Rodel Rosales
4:00 p.m.-4:30 p.m.	Closing Program	Rasheil Labita and May Ann Ladrera

Prepared by:


ALEJANDRA B. LAGUMBAY PhD
 Education Program Supervisor

Noted:


HARVIE D. VILLAMOR EdD
 HRDD Chief

