



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

August 24, 2021

REGIONAL MEMORANDUM

No. **067484**, s. 2021

UPDATES ON THE CONDUCT OF ALPHA TESTING OF THE DEVELOPED RESOURCE PACKAGE FOR THE PRIORITY LEARNING NEEDS OF THE NON-TEACHING PERSONNEL

To: Schools Division Superintendents
All Others Concerned

1. Relative to the conduct of the Alpha Testing of the Developed Resource Package for the Priority Learning Needs of Non-Teaching Personnel, the developers of the aforementioned resource package are invited to present their sessions on August 27, 2021 via Online Platform.
2. The activity aims to:
 - a. ensure that the developed resource package meets the quality standards of Learning and Development (L&D) Resource Package Development; and
 - b. enhance the KSAs of the resource package developers.
3. Attached are the list of participants, evaluators, program management team and the activity matrix. Participants to the Link to the virtual room shall be given on August 26, 2021, through email or social media platform.
4. Other provisions in OM No. 387, s.2021 are still enforced.
5. Immediate dissemination of and appropriate action on this Memorandum are desired.


MA. GEMMA MERCADO LEDESMA
Regional Director

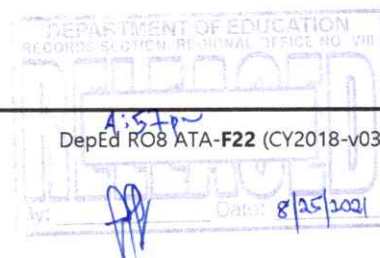
Enclosure: As stated
References: 2021 HRDD AIP, OM No. 387, s2021
To be indicated in the Perpetual Index under the following subjects:

ALPHA TESTING NON-TEACHING RESOURCE PACKAGE

HRDD-CDPA



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ISO 9001:2015 Certified



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LIST OF PARTICIPANTS

NO	NAME	DIVISION
TEAM 1		
1	Amor O. Abando	Southern Leyte
2	Peter R. Bobiles	Northern Samar
3	Reynaldo B. Demit	Calbayog City
4	Lanilo A. Macalla	Leyte
5	Mac Laurence J. Laurente	Southern Leyte
6	Rhodora A. Borja	Northern Samar
TEAM 2		
1	Evelyn J. Vertudez	Northern Samar
2	Maria Theresa M. Arradaza	Baybay City
3	Madylyn D. Machete	Biliran
4	Lezl M. Avila	Biliran
5	Samuel A. Repelente	Calbayog City
6	Feldah D. Guitoria	Eastern Samar
7	Grace Mae D. Lesigon	Southern Leyte
TEAM 3		
1	Lengie S. Dalupan	Ormoc City
2	Ryan G. Japay	Biliran
3	Joel V. Tapil	Samar
4	Olit M. De Guzman	Tacloban City
5	Teresa F. Real	Tacloban City
6	Ma. Alith R. Gomez	Tacloban City
TEAM 4		
1	Milaner Oyo-a	Calbayog City
2	Francis B. Recto	Baybay City
3	John Michael C. Jalayjay	Calbayog City
4	John Patrick G. Lazaro	Eastern Samar
5	Erwin C. Gagam	Tacloban City
6	Rex C. Briones	Leyte
7	Fatima Migñon D. Guia	Leyte

PROGRAM MANAGEMENT TEAM

NAME	DESIGNATION
Ma. Gemma Mercado Ledesma	Activity Manager
Bibiano I. Sentillas, CESO V	Co- Activity Manager
Harvie D. Villamor	Onsite Manager
Alma B. Suyom	Finance Manager
Rita R. Dimakiling	QAME Manager
Clark Dave P. Arante	Co-Onsite Manager
Alejandra B. Lagumbay	L&D Regional Focal Person
Rowena T. Vacal	HRDD Staff
Dina S. Superable	
Rodel V. Rosales	
Michael C. Parado	
May Ann B. Ladrera	
Racheil R. Labita	

Enclosure 2 of RM _____, s 2021

ALPHA TESTING OF THE DEVELOPED RESOURCE PACKAGE FOR THE PRIORITY LEARNING NEEDS OF THE NON-TEACHING PERSONNEL
August 27, 2021, via Online Platform

Activity Matrix

Time	Activity
8:00AM-8:15AM	Opening Program
8:15AM-10:00AM	Session 1: Write Me This Way!
10:00AM-10:05AM	HEALTH BREAK
10:05AM-12:00AM	Session 2: The Road to Effective Communication: Speaking for Success and Conquering Fear
12:00AM-1:00PM	LUNCH BREAK
1:00PM-2:45PM	Session 3: The INNOVATORS in the workplace
2:45PM-2:50PM	HEALTH BREAK
2:50PM-4:30PM	Session 4: Harnessing Professional Productivity using MS Teams
4:30PM-5:00PM	Closing Program

Resource Package Evaluators

Name	Division/Unit
Alejandra B. Lagumbay	HRDD (Lead Evaluator)
Rowena T. Vacal	HRDD
Dina S. Superable	HRDD
Michael C. Parado	HRDD
Dean Ric M. Endriano	CLMD
Gerardo L. Adtoon	QAD
Jenny lind D. Daya	PPRD
Ariem V. Cinco	AD
Jim Albert A. Lagado	ORD-ICTU

Prepared by:


CLARK DAVE P. ARANTE
Education Program Specialist II

Noted by:


HARVIE D. VILLAMOR EdD
HRDD Chief