



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

September 17, 2021

REGIONAL MEMORANDUM

No. **00532**, s. 2021

**VALIDATION ON THE CRITERIA OF THE PROGRAM ON AWARDS AND INCENTIVES
FOR SERVICE EXCELLENCE (PRAISE) OF DEPED REGION VIII**

To: Schools Division Superintendents
Regional Office Division Chiefs
All Others Concerned

1. This Office, through the Human Resource Development Division, shall conduct online validation on the Criteria of the Program on Awards and Incentives for Service Excellence (PRAISE) of DepEd Region VIII on September 21 & 23, 2021, 8:00 am – 5:00 pm.
2. The activity aims to validate the proposed PRAISE criteria crafted by the DepEd Regional Office VIII PRAISE Committee Members and the Technical Working Group (TWG).
3. The Schools Division Offices (SDOs) shall select 1 representative per award who will participate in the online validation and ensure gender equality in the selection of representatives if possible. Please see attached Enclosure 1.
4. The Schools Division Superintendents shall submit the list of SDO representatives using the template provided in Enclosure 2 and send the softcopy in word/excel format to Dr. Harvie D. Villamor, HRDD Chief, at hrdd.region8@deped.gov.ph with the subject **PRAISECVR-(Name of Division)** on or before September 20, 2021.
5. The link for the meeting shall be given to all participants through their respective email addresses by the assigned PRAISE TWG.
6. Immediate dissemination of and compliance with this Memorandum are desired.


MA. GEMMA MERCADO LEDESMA
Regional Director

RECEIVED
VALIDATION
OFFICE NO. VIII
34 4:55pm
9/17/21

Enclosure: As stated
Reference: As stated



To be indicated in the Perpetual Index under the following subjects:

VALIDATION

PRAISE

CRITERIA

AWARDS

HRDD-RVR

Enclosure 1

SEPTEMBER 21, 2021 (8 am to 12 noon) – MORNING	
DepEd Region VIII PRAISE Awards	Number of SDO/RO Representatives per Award
1. Best Employee Award	
1.2 Most Outstanding School Head	
a. Elementary (Monograde School- Central Category)	1 per SDO
b. Elementary (Monograde School- Non Central Category)	1 per SDO
c. Elementary (Multigrade School)	1 per SDO
d. Junior High School	1 per SDO
1.3 Most Outstanding Non-Teaching Personnel (Level 1)	
For SDO/RO Level:	
a. Administrative Aides	1 per SDO & 1 RO
b. Administrative Assistants or equivalent positions	1 per SDO & 1 RO
1.4 Most Outstanding Non-Teaching Personnel (Level 2)	
For SDO Level:	
a. Administrative Officer V	1 per SDO
b. HRMO	1 per SDO
c. Supply Officer	1 per SDO
d. Cashier	1 per SDO
e. Records Officer	1 per SDO
f. Legal Officer	1 per SDO
g. Accountant	1 per SDO
h. Budget Officer	1 per SDO
i. Librarian	1 per SDO
k. Planning Officer	1 per SDO
l. Information Technology Officer	1 per SDO
For Regional Office Level:	
e. Section/Unit Heads	All RO Section/Unit Heads
1.5 Most Outstanding Supervisor	
For SDO Level:	
a. PSDS	1 per SDO
b. EPS	1 per SDO
For Regional Office Level:	

a. EPS	All RO EPS
2. Best Office/School/Learning Center Award	
2.1 Most Outstanding School	
a. Elementary (Monograde School- Central Category)	1 per SDO
b. Elementary (Monograde School- Non Central Category)	1 per SDO
c. Elementary (Multigrade School)	1 per SDO
d. Junior High School	1 per SDO

SEPTEMBER 21, 2021 (1 pm to 5 pm) - AFTERNOON	
DepEd Region VIII PRAISE Awards	Number of SDO/RO Representatives per Award
1. Best Employee Award	
1.2 Most Outstanding School Head	
e. Secondary School (JHS and SHS)	1 per SDO
f. Stand Alone Senior High School	1 per SDO
g. Integrated School (Elem and JHS/SHS)	1 per SDO
1.4 Most Outstanding Non-Teaching Personnel (Level 2)	
For SDO Level:	
j. Registrar	1 per SDO
m. Engineer	1 per SDO
n. Project Development Officer	1 per SDO
o. Senior Education Program Specialist	1 per SDO
p. Education Program Specialist	1 per SDO
q. Nurse	1 per SDO
r. Medical Officer	1 per SDO
s. Dentist	1 per SDO
For Regional Office Level:	
a. Education Program Specialist II	All RO EPS II
b. PDO II	All RO PDO II
c. Administrative Officer or equivalent positions	ALL RO AO or other equivalent positions
d. Accountant	All RO Accountants
e. Section/Unit Heads	All RO Section/Unit Heads
2. Best Office/School/Learning Center Award	
2.1 Most Outstanding School	
e. Secondary School (JHS and SHS)	1 per SDO
f. Stand Alone Senior High School	1 per SDO
g. Integrated School (Elem and JHS/SHS)	1 per SDO

2.2 Most Outstanding Schools Division Office

1 per SDO

SEPTEMBER 23, 2021 (8 am to 5 pm)

DepEd Region VIII PRAISE Awards	Number of SDO/RO Representatives per Award
1. Best Employee Award	
1.1 Most Outstanding Teacher (T I-III, MTs)	
a. Kindergarten	1 per SDO
b. Elementary	1 per SDO
c. Junior High School	1 per SDO
d. Senior High School	1 per SDO
e. ALS	1 per SDO
f. SPED	1 per SDO
g. Madrasah	1 per SDO
h. Multigrade	1 per SDO



Enclosure 2

Office of the Schools Division Superintendent

Date: _____

Ma. Gemma Mercado Ledesma

Regional Director

Department of Education Regional Office VIII

Government Center, Candahug, Palo, Leyte

Attention: **Harvie D. Villamor**
Chief, HRDD

Dear Director Ledesma:

Greetings!

This Office respectfully submits the list of representatives to the Online Validation on the Criteria of the Program on Awards and Incentives for Service Excellence (PRAISE) of DepEd Region VIII.

SEPTEMBER 21, 2021 (8 am to 12 noon) - MORNING		
DepEd Region VIII PRAISE Awards	Name of SDO Representative	email address of SDO Representative
1. Best Employee Award		
1.2 Most Outstanding School Head		
a. Elementary (Monograde School- Central Category)		
b. Elementary (Monograde School- Non Central Category)		
c. Elementary (Multigrade School)		
d. Junior High School		
1.3 Most Outstanding Non-Teaching Personnel (Level 1)		
For SDO Level:		
a. Administrative Aides		
b. Administrative Assistants or equivalent positions		
1.4 Most Outstanding Non-Teaching Personnel (Level 2)		

For SDO Level:		
a. Administrative Officer V		
b. HRMO		
c. Supply Officer		
d. Cashier		
e. Records Officer		
f. Legal Officer		
g. Accountant		
h. Budget Officer		
i. Librarian		
k. Planning Officer		
l. Information Technology Officer		
1.5 Most Outstanding Supervisor		
For SDO Level:		
a. PSDS		
b. EPS		
2. Best Office/School/Learning Center Award		
2.1 Most Outstanding School		
a. Elementary (Monograde School- Central Category)		
b. Elementary (Monograde School- Non Central Category)		
c. Elementary (Multigrade School)		
d. Junior High School		
SEPTEMBER 21, 2021 (1 pm to 5 pm) - AFTERNOON		
DepEd Region VIII PRAISE Awards	Name of SDO Representative	email address of SDO Representative
1. Best Employee Award		
1.2 Most Outstanding School Head		
e. Secondary School (JHS and SHS)		
f. Stand Alone Senior High School		
g. Integrated School (Elem and JHS/SHS)		
1.4 Most Outstanding Non-Teaching Personnel (Level 2)		
For SDO Level:		
j. Registrar		
m. Engineer		
n. Project Development Officer		
o. Senior Education Program Specialist		
p. Education Program Specialist		
q. Nurse		
r. Medical Officer		
s. Dentist		

2. Best Office/School/Learning Center Award		
2.1 Most Outstanding School		
e. Secondary School (JHS and SHS)		
f. Stand Alone Senior High School		
g. Integrated School (Elem and JHS/SHS)		
2.2 Most Outstanding Schools Division Office		
SEPTEMBER 23, 2021 (8 am to 5 pm)		
DepEd Region VIII PRAISE Awards	Name of SDO Representative	email address of SDO Representative
1. Best Employee Award		
1.1 Most Outstanding Teacher (T I-III, MTs)		
a. Kindergarten		
b. Elementary		
c. Junior High School		
d. Senior High School		
e. ALS		
f. SPED		
g. Madrasah		
h. Multigrade		

Thank you.

Very truly yours,

Schools Division Superintendent

