Republic of the Philippines

Department of Education
REGION VIII - EASTERN VISAYAS

September 23, 2021

REGIONAL MEMORANDUM

No. ᴨᴨ᛫᛫᛫᛫᛫᛫9, s. 2021

VIRTUAL QUALITY ASSURANCE OF THE DEVELOPED PARENTS' TEACHING GUIDES (PTGs)/SPED SELF-LEARNING MODULES (SLMs) BY THE CORE LEARNING RESOURCE EVALUATORS (LREs) IN SPECIAL EDUCATION

To: Schools Division Superintendents
        Division SPED Coordinators
        All Others Concerned

1.   In order to sustain the gains and address issues in the provision of quality learning resources to learners with special needs, this Office, through the Curriculum and Learning Management Division, shall conduct the Virtual Quality Assurance of the Developed Parents' Teaching Guides(PTGs)/Special Education (SPED) Self-Learning Modules (SLMs) by the Core Learning Resource Evaluators (LREs) in Special Education on September 29-30, 2021.

2.   The main participants to this activity are the Division SPED Supervisor and five (5) SPED PTG/SPED SLM writers assigned in the elementary grades who shall be designated as the Core LREs in SPED in each Schools Division. Other participants, such as those from the Regional Management Team, shall spearhead the activity and shall take responsibility of logistics and documentation.

3.   The regional activity aims to realize the following objectives:

   a. capacitate and equip the PTG/SPED SLM writers with the skills necessary in the quality assurance of relevant SPED learning resources;
   b. orient the participants with the proper standards on the quality assurance of LRs;
   c. ensure that the developed LRs also observe the established social content guidelines; and
   d. establish a pool of LREs in SPED who can led related activities on LR development in their respective Divisions.

4.   The Division SPED Supervisors are tasked to identify their participants using the template which appears in Enclosure A and submit the same to the clmd.region8@deped.gov.ph or to the official messenger of the SPED supervisors of the Region not later than September 27, 2021.

Government Center, Candahug, Palo, Leyte
(053) 832-2997 | region8@deped.gov.ph
ISO 9001:2015 Certified

LEAD

5.   The PTG/SLM writers are likewise directed to select and prepare the digital copy of one PTG or SLM that they have developed which shall be used during the workshop.

6.   All expenses that may be incurred by the Regional Management Team shall be charged to the Regional SPED Program Support Funds (PSF) while expenses incurred by the Division participants shall also be charged to their SPED PSF or MOOE, subject to availability and the applicable auditing rules and regulations.

7.   Immediate dissemination of and compliance with this Memorandum are desired.
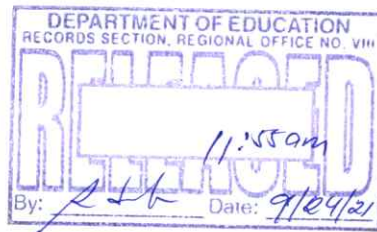
MA. GEMMA MERCADO LEDESMA
Regional Director

Enclosure: Enclosure A – List of Division Participants
              Enclosure B – Summary of the Participants
              Enclosure C – Matrix of Activity
Reference: None

To be indicated in the Perpetual Index under the following subjects:

LREs   PTGs/SLMS   QUALITY ASSURANCE   SPED

CLMD-DME

Enclosure A to Regional Memorandum ___*549*___, s. 2021

LIST OF RECOMMENDED DIVISION PARTICIPANTS TO THE VIRTUAL QUALITY ASSURANCE OF THE DEVELOPED PARENTS'TEACHING GUIDES/SPED SELF-LEARNING MODULES BY THE CORE LEARNING RESOURCE EVALUATORS IN SPECIAL EDUCATION

September 29-30, 2021
Google Meet

Name of Participant (First Name, Middle Initial, and Surname)	Position/Designation	Office/School	Email Address
1.	Division SPED Supervisor	SDO of _____	
2.			
3.			
4.			
5.			
6.			

Noted: Date Submitted:

_____   _____
CID Chief

Enclosure B to Regional Memorandum ___*Ⴑ 49*___, s. 2021

SUMMARY OF PARTICIPANTS FROM THE SCHOOLS DIVISIONS AND REGIONAL OFFICE

	DESIGNATION	NO. OF PARTICIPANTS
Regional Office Management Team	CLMD Chief	1
	Regional LR Supervisor	1
	Regional ADM Coordinator	1
	Regional SPED Supervisor	1
	Regional Librarian	1
	Regional Teaching Specialist	1
Participants from the Schools Divisions	SPED Supervisors	13
	PTG/SPED SLM Writers (5/SDO)	65
TOTAL		84

Enclosure B to Regional Memorandum ___*Ⴑ 49*___, s. 2021

Enclosure C to Regional Memorandum _____, s. 2021

ACTIVITY MATRIX

DATE	ACTIVITY/TOPIC	TIME	PERSONS RESPONSIBLE
Sept 29, 2021	Opening Program	08:30-09:00	Hydelyn T. Navarra
	Development of Contextualized PTGs/SPED SLMs	09:00-09:30	Dean M. Endriano
	Roles and Functions of Learning Resource Evaluators	09:31-09:45	Romeo Alvarado
	LR Standards	09:46-10:30	Joy B. Bihag
	HEALTH BREAK	10:31-10:45	
	Evaluation Tools Used in the QA of Locally-developed LRs	10:46-12:00	Dean M. Endriano
	LUNCH BREAK		
	The Child Protection Policy	01:00-02:00	Dean M. Endriano
	Social Content Guidelines	02:01-03:00	Joy B. Bihag
	HEALTH BREAK	03:01-03:15	
	WORKSHOP 1 – Checking of the Alignment of the PTGs/SPED SLMs to the QA Standards	03:16-04:30	Division SPED Supervisors and PTG/SLM Writers
	Wrap Up for Day 1	04:31-05:00	Dean M. Endriano
Sept 30, 2021	MOL	08:30-09:00	Hydelyn T. Navarra
	Rules on Referencing and Citation	09:01-09:30	Dean M. Endriano
	Workshop 2 – Review of the PTGs/SPED SLMs (Asynchronous Mode)	09:31-12:00	Dean M. Endriano Joy B. Bihag Division SPED Supervisors
	LUNCH BREAK		
	Presentation of Outputs per Schools Division	01:00-04:30	Selected PTG/SLM Writers
	Closing Program	04:31-05:00	Hydelyn T. Navarra