



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

October 13, 2021

**REGIONAL MEMORANDUM**

No. **00613**, s. 2021

To: Schools Division Superintendents  
All Others Concerned

**VIRTUAL WORKSHOP ON THE 2021 GAD ACCOMPLISHMENT REPORT**

1. This office, through the Human Resource and Development Division, shall conduct a **Virtual Workshop on the 2021 Gender and Development (GAD) Accomplishment Report** on October 25-27, 2021 via Zoom.
2. The activity primarily aims to guide the RO and SDOs on the crafting of the 2021 GAD Accomplishment Report with the following objectives:
  - a. discuss the GAD Monitoring and Evaluation;
  - b. identify Gender Indicators;
  - c. review of Joint Circular 2012-01;
  - d. review of Program Implementation, Management, Monitoring and Evaluation
  - e. preparation of GAD Accomplishment Report using PIMME; and
  - f. preparation of Narrative Accomplishment Reports.
3. Participants to this virtual activity are the RO and SDOs Gender Focal Point System (GFPS). Attached are the breakdown of participants by division and the activity matrix.
4. The participants are requested to register online through the link **<http://bit.ly/2021GADWebishopRO8>** and email the confirmation sheet using the attached templates on or before **October 20, 2021**.
5. The expenses incurred shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of and compliance with this Memorandum are desired.

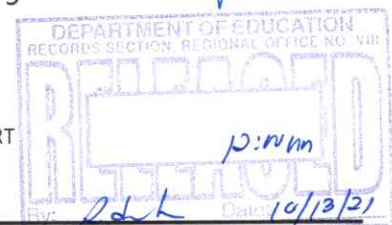
  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director

Enclosure: As stated

Reference: 2021 AIP

To be indicated in the Perpetual Index under the following subjects:

HRDD-RTV      WEBISHOP      GAD      ACCOMPLISHMENT      REPORT



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**ISO 9001:2015 Certified**



**BREAKDOWN OF PARTICIPANTS**

Region/Division	No. of Participants
1. Regional Office	19
2. Baybay City	7
3. Biliran	7
4. Borongan City	7
5. Calbayog City	7
6. Catbalogan City	7
7. Eastern Samar	7
8. Leyte	7
9. Maasin City	7
10. Northern Samar	7
11. Ormoc City	7
12. Samar	7
13. Southern Leyte	7
14. Tacloban City	7
<b>Total</b>	<b>110</b>

Prepared by:

for:   
**ROWENA T. VACAL**  
Education Program Supervisor

Noted by:

  
**HARVIE D. VILLAMOR**  
Chief, HRDD



**VIRTUAL WORKSHOP ON THE 2021 GAD ACOMPLISHMENT REPORT**  
October 25-27, 2021 via Zoom

**Activity Matrix**

Time/Day	Day 1	Day2	Day3
8:00-8:30 am	Registration	<b>Morning Amenities:</b> <ul style="list-style-type: none"> <li>Opening Prayer</li> <li>Recapitulation</li> </ul> <p align="center">Dina S. Superable <i>Moderator</i></p>	<b>Morning Amenities:</b> <ul style="list-style-type: none"> <li>Opening Prayer</li> <li>Recapitulation</li> </ul> <p align="center">Dina S. Superable <i>Moderator</i></p>
8:30-9:00 am	<b>Preliminaries</b>  Dina S. Superable <i>Moderator</i>	<b>Session 4: Preparation of GAD Accomplishment Report</b> <ul style="list-style-type: none"> <li>Step by step process in accomplishing the GAD Accomplishment Report Template</li> </ul> <b>Workshop 1: Preparation of the GAD Accomplishment Report</b>  <p align="center">Philip Amiel B. Lopez <i>NGDRP PCW/ Resource Person</i></p>	<b>Session 5: Preparation of GAD Accomplishment Report Using PIMME</b> <ul style="list-style-type: none"> <li>Review of PIMME</li> </ul> <b>Workshop 2: Preparation of Narrative Accomplishment Report</b>  <p align="center">Philip Amiel B. Lopez <i>NGDRP PCW/ Resource Person</i></p>
9:00-12:00 am	<b>Session 1: GAD Monitoring and Evaluation</b> <ul style="list-style-type: none"> <li>Difference between Monitoring and Evaluation</li> <li>Monitoring GAD Accomplishments</li> </ul> <p align="center">Philip Amiel B. Lopez <i>NGDRP PCW/ Resource Person</i></p>		
12:00-1:00 pm	<b>Lunch</b>		
1:00-1:15 pm	<b>Energizer</b>		
1:15-3:00 pm	<b>Session 2: Gender Indicators</b> <ul style="list-style-type: none"> <li>Non-Person-Related Indicators</li> <li>Person-Related Indicators <ul style="list-style-type: none"> <li>-Gender Differentiated</li> <li>-Gender Neutral</li> <li>-Gender Specific</li> </ul> </li> </ul> <p align="center">Philip Amiel B. Lopez <i>NGDRP PCW/ Resource Person</i></p>	<b>Presentation of Workshop Outputs/ Critiquing</b>  <p align="center">Philip Amiel B. Lopez <i>NGDRP PCW/ Resource Person</i></p>	<b>Presentation of Workshop Outputs/ Critiquing</b>  <p align="center">Philip Amiel B. Lopez <i>NGDRP PCW/ Resource Person</i></p> <ul style="list-style-type: none"> <li>Open Forum and Next Steps</li> <li>Closing</li> </ul> <p align="center">Dina S. Superable <i>Moderator</i></p>
3:00-5:00 pm	<b>Session 3: Review of Joint Circular 2012-01</b> <ul style="list-style-type: none"> <li>Salient Provisions of JC 2012-01</li> <li>What are allowed/not allowed to be funded by the GAD Budget</li> </ul>		

Prepared by:

  
**ROWENA T. VACAL**  
Education Program Supervisor

Noted by:

  
**HARVIE D. VILLAMOR**  
Chief, HRDD

## CONFIRMATION LETTER

**EVELYN R. FETALVERO, CESO IV**

Regional Director  
DepEd Region VIII  
Candahug, Palo, Leyte

Ma'am

May I respectfully submit the List of our Confirmed Participants to the  
\_\_\_\_\_ on \_\_\_\_\_ at  
\_\_\_\_\_.

NAME	POSITION	EMAIL ADDRESS

Very truly yours,

\_\_\_\_\_  
Schools Division Superintendent