



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

October 20, 2021

**REGIONAL MEMORANDUM**

No. **00-643**, s. 2021

**CONDUCT OF REGIONAL MANAGEMENT COMMITTEE MEETING**

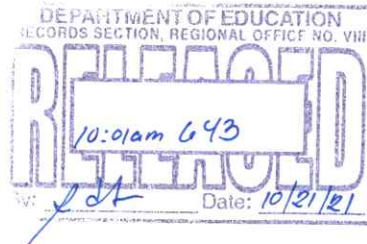
To: OIC- Office of the Assistant Regional Director  
Schools Division Superintendents  
Regional Functional Division Chiefs and ORD Unit Heads  
SGOD and CID Chiefs  
All Others Concerned

1. In preparation for the pilot implementation of the limited Face-to-face classes, this Office shall conduct a Regional Management Committee Meeting on October 22, 2021, 8:00 a.m. – 12:00 noon via MS Teams. The meeting link shall be sent to the participants' emails.
2. The following are the agenda of the Management Committee meeting:
  - a. Preparations for Pilot Implementation of limited Face-to-Face classes, Expansion and Transitioning to New Normal (DepEd and DOH J.C. No. 1, s. 2021, DM 71 and 72, s. 2021;
  - b. Readiness Report and Implementation Plan of SDOs Calbayog City, Leyte, and Samar on Pilot Implementation of Face-to-face classes; and
  - c. Other matters
3. The participants to the said activity are the ARD, SDSs, ASDSs, RO Chiefs, Division Chiefs, and ORD Unit Heads of the Regional Office. The Assistant Schools Division Superintendents of Calbayog City, Leyte, and Samar shall present a 10-minute Readiness Report covering the pilot schools and the Division Implementation Plan for the Pilot Implementation of Face-to-Face classes. The pilot schools' report and implementation plan shall just be presented by the school heads to their respective Schools Division Offices.
4. The 10-minute Readiness Report and Implementation Plan shall follow the outline below:
  - a. Short Profile of the Pilot Schools
  - b. LGU Concurrence with updated MOVs
  - c. Parents' consents
  - d. Summary of SSAT Results
  - e. Vaccination Status of Personnel
  - f. Resources needed for the pilot implementation
  - g. Division Implementation Plan



5. The RO participants shall be provided with 2 snacks and a lunch charged to RO funds subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of and strict compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director



Enclosure to Regional Memorandum No. \_\_\_\_\_ s. 2021

**REGIONAL MANAGEMENT COMMITTEE MEETING PROGRAM**

October 22, 2021 | 8:00 a.m.

ACTIVITY	TIME	TOPIC/CONTENT	FACILITATOR
	8:15 a.m.-8:30 a.m.	Phil. Nat'l. Anthem	PAU and ICT
		Prayer	
		DepEd Region VIII Hymn	Bebiano I. Sentillas, CESO V OIC- ARD
		Acknowledgement of participants	
		Welcome Message	
Regional Director's Time	8:30 a.m.-9:30 a.m.	Inspirational Message	Evelyn R. Fetalvero, CESO IV Regional Director
		Declaration of quorum and approval of the previous minutes	
		Business arising from the previous minutes of meeting	
		Updates from the National ManCom and other directives relative to school opening	
ManCom Proper  Morning Session	9:30a.m.-9:45a.m.	Preparations for Pilot Implementation of limited Face-to-Face classes, Expansion and Transitioning to New Normal (DepEd and DOH J.C. No. 1, s. 2021, DM 71 and 72, s. 2021;	Mr. Mark Lito B. Gallano Planning Officer III
	9:45 a.m. – 11:00 a.m.	Readiness Report and Implementation Plan of SDOs Calbayog City, Leyte, and Samar on Pilot Implementation of Face-to-face classes	Calbayog City Samar Leyte
	11:00 a.m. – 11:30 a.m.	Other matters	
	11:30 a.m. – 11:50 a.m.	Open Forum	ARD Bebiano I. Sentillas
	11:50 a.m. – 12:00	Next steps	RD Evelyn R. Fetalvero