



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

November 5, 2021

**OFFICE MEMORANDUM**

No. **000586**, s. 2021

To: **Functional Division Chiefs**  
**Section and Unit Heads**  
**All others concerned**

**SUBMISSION OF DISBURSEMENT VOUCHERS FOR VALID CLAIMS CHARGED AGAINST  
FY 2020 AND PRIOR AND FY 2021 FUNDS TO THE FINANCE DIVISION**

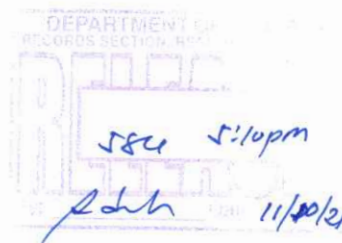
1. In view of the existing DBM issuances on the **Validity of FY 2020, Prior Years and FY 2021 Funds**, all functional divisions, units and sections are hereby directed to track unpaid claims and ensure submission of all disbursement vouchers (DVs) with complete supporting documents to the Accounting Section, Finance Division to facilitate payment thereof before the deadlines cited in this memorandum.
2. Claims chargeable against **FY 2020 funds** must be obligated, completed/delivered and paid on or before December 31, 2021 only. Hence, all DVs must be submitted to the Accounting Section **not later than November 30, 2021** to facilitate processing, disbursement/payment.
3. **Prior Year's claims booked up as Accounts Payable (A/P)** in the books of Accounts are required to be submitted to the Accounting Section **on or before December 15, 2021**. Booked up claims without DVs on hand at the end of the year shall be subjected to dropping of accounts in the books, pursuant to COA guidelines pertaining thereto. Attached is the List of Accounts Payable by responsibility center as of September 30, 2021 for reference.
4. Claims **for FY 2021 Personnel Services (PS)** shall be obligated and paid on or before December 31, 2021 only. Therefore, all PS claims must be submitted **before December 31, 2021**.
5. Further, claims for **MOOE and Non-infrastructure Capital Outlay** chargeable against **FY 2021 Funds**, shall be **obligated on or before December 31, 2021**. Payment thereof, may, however be extended until **March 31, 2022 only**.



6. Claims for **Infrastructure Projects** charged against **FY 2021 Funds** shall be **obligated on or before December 31, 2021 only** with project completion and payment **until June 30, 2022 only**.
7. **Unobligated or unpaid DVs** caused by **non-submission to Accounting Section within the prescribed deadline**, in any of the categories cited above shall become the **personal liability of end-users**.
8. Immediate dissemination of and compliance with this Office Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director 

FD-GJF



SCHEDULE OF ACCOUNTS PAYABLE  
As at September 30, 2021

Entity Name: Department of Education Regional Office No. VIII  
Fund Cluster: 01

UACS Object Code : 20101010000

ORS No.	Responsibility Center	Particulars	Date	Name of Creditor (in alphabetical order)	Amount Balance	Current		Amount Due		Remarks	
						less than 90 days	91-365 days	Over 1 year	Past Due Over 2 years		Over 3 years and onwards
				PRIOR YEARS							
				2015							
				Maintenance and Other Operation Expenses (MOOE)							
1702	Region-Human Resource Development Division	OFFICE SUPPLIES, 3RD & 4TH QUARTER, HRDD	11/02/2015	LEYTE PAPERWORLD	44,955.00					44,955.00	
1706	Region-Cashier Office	OFFICE SUPPLIES, 2ND & 3RD QUARTER, CASH	11/02/2015	HANZ GRAPHICS	31,611.50					31,611.50	
				SUB-TOTAL MOOE	76,566.50					76,566.50	
				2016							
				Maintenance and Other Operation Expenses (MOOE)							
334	Region - Administrative Division	SECURITY SERVICES; MARCH 1-31, 2016	04/04/2016	Tco Security Agency	49,046.04					49,046.04	
489	Region - Administrative Division	SECURITY SERVICES; APRIL 1-30, 2016	05/13/2016	Tco Security Agency	49,046.04					49,046.04	
1925	Region-Human Resource Development Division	OFFICE SUPPLIES, SDC-TRACK 1, PO#: 16-11-614	12/14/2016	Leyte Paperworld	2,508.00					2,508.00	
1926	Region-Human Resource Development Division	PURCHASE OF TAMPALIN; SHDP, PO#: 16-10-558	12/14/2016	Rubyslar Enterprises	3,225.60					3,225.60	
1941	Region-Human Resource Development Division	OFFICE SUPPLIES, CAPABILITY BUILDING PROGRAM ON PRESENTATION & FACILITATION SKILLS FOR GRADE 5 TEACHERS ON 2016 NTOT FOR K-12 BEP, PO#: 16-02-060	12/14/2016	Leyte Paperworld	6,187.50					6,187.50	
1961	RO-Curriculum and Learning Management Division	FABRICATION, INSTALLATION & PAINTING OF STEEL WINDOW GRILLS FOR BACK & REAR WINDOW AT CLAD OFFICE, PO#: 16-10-536	12/14/2016	Tolbas Welding Shop	31,000.00					31,000.00	
1992	Region - Public Affairs Unit	NEWSLETTER PRINTING; THE MONITOR	12/19/2016	Value Prints	18,375.00					18,375.00	
2144	Region-General Services Unit	PAYMENT FOR THE LABOR & MATERIALS FOR THE GENERAL CLEANING OF AIRCON; GEN. SERVICES	12/28/2016	C-Cool Ref & Aircon Shop	2,710.00					2,710.00	
				SUB-TOTAL MOOE	162,098.18					162,098.18	
				2017							
				Maintenance and Other Operation Expenses (MOOE)							
951	Region - Public Affairs Unit	PURCHASE OF REPAIR MATERIALS; REPAIR & REHABILITATION OF PAU OFFICE	07/12/2017	Tec. Far East Marketing	31,050.00					31,050.00	
2053	Region - Administrative Division	SUPPLIES & MATERIALS / LAUNCHING OF HRDS / JULY 25, 2017 / 400 PAX / 1 MEAL & 2 SNACKS	12/08/2017	New Five Star Trading & Printing Press	19,540.00					19,540.00	
2056	Region - Office of the Regional Director	SUPPLIES & MATERIALS / 42ND FOUNDING ANNIVERSARY DEEDED RO VIII	12/08/2017	Hanz Graphics & Digital Imaging Center	14,295.00					14,295.00	
2081	Region - Records Section	2 UNIT ANALOG SLIDING WINDOW WITH TINTED BRONZA GLASS	12/08/2017	New Glory Glass & Aluminum Supply	12,000.00					12,000.00	
2089	Region - General Services Unit	FLOOR TILES, CR WALL TILES, GROUTS, CEMENT, ADHESIVE	12/08/2017	Tec. Far East Marketing	13,220.00					13,220.00	
2090	Region - General Services Unit	PAINTING MATERIALS / PAINTING OF PAVEMENT IN FRONT OF MAIN OFFICE	12/08/2017	Rj Paint Center	6,440.00					6,440.00	
2092	Region - General Services Unit	PURCHASE OF 6 UNIT CAR FIRE EXTINGUISHER SUPPLIES & MATERIALS / COMPLETION RITES OF THE SCHOOL HEADS DEVELOPMENT PROGRAM- FOUNDATION COURSE	12/08/2017	New Survivor Auto Parts	3,600.00					3,600.00	
2129	Region - Human Resource Development Division	SUPPLIES & MATERIALS / COMPLETION RITES OF THE SCHOOL HEADS DEVELOPMENT PROGRAM- FOUNDATION COURSE	12/08/2017	Axil Graphics 7 Design Solution	42,500.00					42,500.00	
2443	Region - Public Affairs Unit	SUPPLIES & MATERIALS PAU OFFICE USE	12/29/2017	Leyte Paperworld	1,740.00					1,740.00	



ORS No.	Responsibility Center	Particulars	Date	Name of Creditor (in alphabetical order)	Amount Balance	Amount Due				Remarks	
						Current		Past Due			
						less than 90 days	91-365 days	Over 1 year	Over 2 years		Over 3 years and onwards
2444	Region - Quality Assurance Division	FROSTED GLASS PLAQUE OF APPRECIATION QAD USE	12/29/2017	Tacloban Mahabuy Glass Supply	1,500.00					1,500.00	
2445	Region - Public Affairs Unit	FLAG WITH PROJECT LEAD SEAL AND DEPED LOGO	12/29/2017	Yknot Creative Embroidery Ent.	2,000.00					2,000.00	
2456	Region - Education Support Services Division	SUPPLIES & MATERIALS	12/29/2017	Leyte Paperworld	2,424.00					2,424.00	
2459	Region - Administrative Division	FLOWER VASE WITH PLASTIC FLOWER 8 SETS CATERING SERVICES; BRIGADA ESKWELA BEST IMPLEMENTING SCHOOLS AWARDING CEREMONY; NOV.26,2017	12/29/2017	Green Marketing	9,600.00					9,600.00	
2757	Region - Education Support Services Division	PAYMENT FOR CLEANING OF UNITS OF PRINTRONIX PRINTER, PAYROLL UNITS	12/29/2017	Unimaster Conglomeration Inc. / Leyte Park Hotel	105,500.00					105,500.00	
2792	Region - Personnel Section/Payroll Section	PURCHASE OF BATTERY BACK-UP UPS POWER SUPPLY	12/29/2017	American Technologies, Inc.	22,900.00					22,900.00	
2816	Region - Human Resource Development Division	PURCHASE OF T-SHIRTS, REGIONAL CELEBRATION OF WORLD TEACHERS' DAY	12/29/2017	Pc Tools Computer Services	6,000.00					6,000.00	
2833	Region - Education Support Services Division	PURCHASE OF T-SHIRTS, REGIONAL CELEBRATION OF WORLD TEACHERS' DAY	12/29/2017	Biliran Fashion Mart	15,000.00					15,000.00	
2852	RO-Curriculum and Learning Management Division	CATERING SERVICES; REGIONAL MASS TRAINING OF TEACHERS FOR ALS; NOV.27-28,2017	12/29/2017	Ludylaks Labrador Foods & Catering Services	13,500.00					13,500.00	
2854	Region - Education Support Services Division	PURCHASE OF FRAMES FOR 2017 REGIONAL CELEBRATION OF WORLD TEACHERS' DAY	12/29/2017	Cus's Trophies	390.00					390.00	
				<b>SUB-TOTAL (MOORE)</b>	<b>323,199.00</b>					<b>323,199.00</b>	
				<b>Capital Outlay</b>							
				<b>SUB-TOTAL (GO)</b>							
				<b>SUB-TOTAL (MOORE)</b>	<b>561,863.68</b>					<b>561,863.68</b>	
				<b>SUB-TOTAL (GO)</b>							
				<b>GRAND TOTAL</b>	<b>561,863.68</b>					<b>561,863.68</b>	
				<b>2018</b>							
				<b>Maintenance and Other Operation Expenses (MOORE)</b>							
121	RO-Field Technical Assistance Division	BOARD & LODGING; EDITING WORKSHOP ON THE MANUSCRIPT OF SUCCESS STORIES ON THE IMPACT OF TA; FEB.22-23,2018; PO #	02/20/2018	Ocean View Hotel And Water Spa	35,700.00					35,700.00	
123	RO-Administrative Division	CATERING SERVICES; CONSULTATIVE MEETING ON THE DOWNLOADING OF GIS REMITTANCE; JAN.23,2018; PO# 18-01-003	02/20/2018	Ludylaks Labrador Food & Catering	3,850.00					3,850.00	
128	RO-Administrative Division	MOBILIZATION TEMPORARY STRUCTURE, UTILITIES & SERVICES;DEMOLITION SAFETY & HEALTH 150MM SQ. THEN THREE SPOOL SECONDARY RACK; PO# 18-01-008	02/20/2018	Mid Electrical	13,492.91					13,492.91	
129	COA	PURCHASE OF OFFICE SUPPLIES; FOR COA BODEGA; PO# 18-01-009	02/20/2018	R/ Rec Paint Center	5,180.00					5,180.00	
288	RO-Administrative Division	REPAIR & REHABILITATION OF CASHIERS OFFICE; PO# 18-03-045	03/16/2018	Groy Construction & Supply	395,600.00					395,600.00	
	Region - Education Support Services Division	CATERING SERVICES; ORIENTATION ON DRUG-TESTING PROGRAM FOR DIVISION OFFICE POOL OF SPEAKERS; APRIL 11, 2018; PO# 18-04-059	04/10/2018								
386		PURCHASE OF 100 PCS. DATA ORGANIZER WITH RING (GREEN)	05/09/2018	Heaven's Luck Catering Services	17,550.00					17,550.00	
517	RO-Finance Division	PURCHASE OF 350 PCS. VOUCHER FILER (GREEN)	05/09/2018	Leyte Paperworld	25,000.00					25,000.00	
518	RO-Finance Division	PURCHASE OF 1000 PCS. BOX FILER, GREEN	05/09/2018	New Five Star Trading	63,000.00					63,000.00	
543	RO-Finance Division	PURCHASE OF 1000 PCS. BOX FILER, GREEN	05/10/2018	Tac. Tap Commercial	125,000.00					125,000.00	
563	Region - Education Support Services Division	CATERING SERVICES; ONE-DAY LIVE-OUT FORUM ON MENTAL HEALTH OF CHILDREN & TEACHERS; MAY 8, 2018; PO# 18-05-104	05/15/2018	Necor Catering Services	22,000.00					22,000.00	
666	Region - Public Affairs Unit	666PURCHASE OF MATERIALS & INSTALLATION; PAL; PO# 18-05-111	05/29/2018	Leyte Lumber Yard & Hardware	3,485.75					3,485.75	

ORS No.	Responsibility Center	Particulars	Date	Name of Creditor (In alphabetical order)	Amount Balance	Amount Due					Remarks
						Current		Past Due			
						less than 90 days	91-365 days	Over 1 year	Over 2 years	Over 3 years and onwards	
667	Region - Public Affairs Unit	PURCHASE OF HEAVY DUTY TILE ADHESIVE AND OTHER MATERIALS; PAU; PO# 18-05-110	05/29/2018	Leyte Lumber Yard & Hardware	41,338.75				41,338.75		
668	RO-Administrative Division	PURCHASE OF PAINTING MATERIALS; PAINTING IMPROVEMENT OF DEPRED RO8 MAIN BUILDING; ISO COMPLIANCE; PO# 18-05-172	05/29/2018	Leyte Lumber Yard & Hardware	47,939.50				47,939.50		
678	RO-Administrative Division	PAYMENT FOR LABOR & MATERIALS; REPAIR OF DOORS AND WINDOWS; PO# 18-05-126	05/30/2018	Medenico Villar Glas & Aluminum Supply	43,460.00				43,460.00		
686	RO-Quality Assurance Division	STEEL SHEETING 6'-TIER - QAD	06/01/2018	SI Ruiz Furniture	20,780.00				20,780.00		
836	RO-Quality Assurance Division	PROCUREMENT ON REPLACEMENT OF QAD OFFICE FLOOR TILES; LABOR & MATERIALS; PO# 18-06-169	06/20/2018	Gpuy Construction & Supply	120,575.64				120,575.64		
844	RO-Finance Division	PURCHASE OF COMPUTER CHAIR & OTHER FURNITURES & FIXTURES; PO# 18-06-154	06/21/2018	Eda (Electronic Data System)	271,000.00				271,000.00		
993	RO-Administrative Division	REPAIR OF SOME PARTS OF THE REGIONAL OFFICE IN PREPARATION OF ISO EXTERNAL AUDIT; PO# 18-07-197	07/11/2018	Reylan Paint Center	20,570.00				20,570.00		
1115	RO-Administrative Division	PURCHASE OF BOX FILER W/ COVER, LEGAL SIZE, GREEN	07/24/2018	New Five Star Trading & Printing Press	45,600.00				45,600.00		
1924	RO-BAC	OFFICE SUPPLIES; BAC OFFICE Q1 & Q2 SUPPLIES	10/17/2018	Rmc Trading	10,732.50				10,732.50		
1925	RO-BAC	OFFICE SUPPLIES; P.O.NO. 18-10-410	10/17/2018	New Five Star Trading	280.00				280.00		
2047	RO-Public Affairs Unit	SUPPLIES AND MATERIALS; OFFICE REPAIR; PAU REPRINTING OF TARP-AULIN FOR THE CITIZEN'S CHARTER USING THE REVISED TEMPLATE OF CSC; PO# 18-11-459	11/05/2018	Washington Enterprises	1,131.00				1,131.00		
2147	RO-Personnel	PURCHASE OF EPSON PRINTER, ASW/ CONTINUOUS INK, L3110; REGIONAL TRAINING OF TRAINORS ON PMS; PO# 18-11-475	11/16/2018	Coffee Wren Printing	2,880.00				2,880.00		
2254	RO-Policy, Planning and Research Division	OFFICE SUPPLIES; CONDUCT OF REGIONWIDE TRAINING ON THE ENHANCEMENT OF PEDAGOGICAL SKILLS IN MOTHER TONGUE & BRIDGING PROCESS FOR GRADE 2 TEACHERS; PO# 18-11-491	11/20/2018	Leyte Paperworld	72,000.00				72,000.00		
2284	RO-Curriculum and Learning Management Division	OFFICE SUPPLIES; CONDUCT OF REGIONWIDE TRAINING ON THE ENHANCEMENT OF PEDAGOGICAL SKILLS IN MOTHER TONGUE & BRIDGING PROCESS FOR GRADE 2 TEACHERS; PO# 18-11-503	11/23/2018	Actra Telecom Solutions, Inc.	12,400.00				12,400.00		
2294	RO-Curriculum and Learning Management Division	OFFICE SUPPLIES; REGIONAL ENHANCEMENT WORKSHOP ON PEDAGOGICAL STANDARDS; PED FRAMEWORK & AD-BASED SP; PO# 18-11-521	11/26/2018	Reyns Enterprises	29,674.32				29,674.32		
2311	RO-ICT Unit	PURCHASE OF WET CCTV CAMERA (IP CAMERA); PO# 18-11-503	11/23/2018	Actra Telecom Solutions, Inc.	12,400.00				12,400.00		
2337	RO-Curriculum and Learning Management Division	OFFICE SUPPLIES; REGIONAL ENHANCEMENT WORKSHOP ON PEDAGOGICAL STANDARDS; PED FRAMEWORK & AD-BASED SP; PO# 18-11-521	11/26/2018	Reyns Enterprises	29,674.32				29,674.32		
2414	RO-Legal Unit	CATERING SERVICES; BI-ANNUAL PORTULIN FOR DEPRED RO 8 LEGAL OFFICERS; DEC.3-5, 2018; PO# 18-11-508	11/29/2018	The Tap Commercial	6,390.00				6,390.00		
2533	RO-Curriculum and Learning Management Division	PURCHASE OF PLATOONS; CONDUCT OF SEARCH FOR THE 2018 BEST COMMUNITY LEARNING CENTER; PO# 18-12-533	12/07/2018	Louides Catering	31,706.26				31,706.26		
2554	RO-Learning Resource Management Section	PURCHASE OF PLATOONS; CONDUCT OF SEARCH FOR THE 2018 BEST COMMUNITY LEARNING CENTER; PO# 18-12-533	12/07/2018	Tacloban Mahabuy Glas Supply	1,800.00				1,800.00		
2570	RO-Curriculum and Learning Management Division	LABOR & MATERIALS; ADDITIONAL WORK OF CEILING, ELECTRICAL & PAINTING AT FD STORAGE AREA	12/14/2018	Hanz Graphics	4,900.00				4,900.00		
2702	RO-Finance Division	LABOR & MATERIALS; ADDITIONAL WORK OF CEILING, ELECTRICAL & PAINTING AT FD STORAGE AREA	12/14/2018	Hanz Graphics	14,400.00				14,400.00		
2702	RO-Finance Division	LABOR & MATERIALS; ADDITIONAL WORK OF CEILING, ELECTRICAL & PAINTING AT FD STORAGE AREA	12/14/2018	Tan Construction & Supplies	108,715.50				108,715.50		



ORS No.	Responsibility Center	Particulars	Date	Name of Creditor (order)	(in alphabetical)	Amount Balance	Amount Due					Remarks	
							less than 90 days	Current		Past Due			Over 3 years and onwards
								91-365 days	Over 1 year	Over 2 years			
2821	RO-Curriculum and Learning Management Division	PUBLICATION; TVL SHS, OCT.18,2018	12/19/2018	Philstar Daily, Inc.		22,680.00				22,680.00			
2822	RO-Curriculum and Learning Management Division	PUBLICATION; TVL SHS, LOT 1,3,6,15,16,23 & 32; NOV.14,2018	12/19/2018	Philstar Daily, Inc.		15,120.00				15,120.00			
2843	Region - Education Support Services Division	PUBLICATION; PROCUREMENT OF SCHOOL FURNITURE FOR CY 2019, NOV.28,2018	12/19/2018	Philstar Daily, Inc.		20,160.00				20,160.00			
						<b>SUB-TOTAL MOOE</b>				<b>1,737,743.13</b>			
						<b>Capital Outlay</b>							
						<b>SUB-TOTAL CO</b>							
						<b>PS</b>							
						<b>MOOE</b>				<b>1,737,743.13</b>			
						<b>CO</b>							
						<b>PRIOR YEAR TOTAL (2015,2018)</b>				<b>1,737,743.13</b>			
										<b>561,863.68</b>			
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ORS No.	Responsibility Center	Particulars	Date	Name of Creditor (in alphabetical order)	Amount Balance	Amount Due					Remarks
						less than 90 days	Current 91-365 days	Over 1 year	Post Due Over 2 years	Over 3 years and onwards	
335	RO-Field Technical Assistance Division	HOARD & LODGING: CONDUCT OF CONSULTATIVE CONFERENCE OF THE IMPLEMENTATION OF TA MECHANISM & BENCHMARKING OF SHM PRACTICES; MAR 5-6, 2020; PO# 20-03-066	03/06/2020	Unimaster Conplementation, Inc.	105,616.00		105,616.00				
341	RO-Administrative Division	HIRING OF LICENSED JANITORIAL AGENCY; 5 UTILITY WORKERS; APRIL 1, 2020-MARCH 31, 2021; PO# 20-02-047	03/09/2020	Vision Janitorial And Allied Services, Inc.	45,013.09		45,013.09				
346	RO-Public Affairs Unit	OFFICE SUPPLIES; LOCAL MEDIA CONVERGENCE; PO# 20-03-071	03/09/2020	New Five Star Trading	3,672.00		3,672.00				
375	RO-Public Affairs Unit	TARAPULANE: SUPERINTENDENTS' ACCOMPLISHMENT & SUCCESS-TELLING REPORT IN EDUCATION (SASTRE); PO# 20-03-070	03/13/2020	Coffee Wren Printing	3,516.00		3,516.00				
380	RO-BAC Activities	CATERING SERVICES; OPENING OF BIDS ON THE PROCUREMENT FOR DEEPED RO8 CY 2020 GENERAL SUPPLIES; MAR 16, 2020; PO# 20-03-069	03/13/2020	Ludyak's Labrador Food & Catering Services	6,360.00		6,360.00				
388	RO-Education Support Services Division	CATERING SERVICES; PLANNING WORKSHOP CUM PROGRAM IMPLEMENTATION WITH ALL DIVISION YOUTH FORUMATION; MAR 16-17, 2020; PO# 20-03-079	03/13/2020	C Pavilion Events	45,700.00		45,700.00				
402	RO-Administrative Division	PURCHASE OF METER, ITRON; FOR REPLACEMENT OF METER; PO# 20-03-080	03/17/2020	Prinewater Leyte Metro	37,526.58		37,526.58				
432	RO-ICT Unit	CATERING SERVICES; CONDUCT OF THE REGIONAL TRAINING ON OPEN EDUCATIONAL RESOURCES; APRIL 13-17, 2020; PO# 20-03-093	03/20/2020	Ip Catering Services	142,000.00		142,000.00				
439	RO-Administrative Division	PURCHASE OF 2 CHANNEL IP CAMERA WITH 2 OUTDOOR CCTV PACKAGE WITH MOBILE VIEWING; ADMIN USE; PO# 20-03-085	03/20/2020	Bhes Data Systems	13,978.00		13,978.00				
473	RO-Finance Division	CATERING SERVICES; PREPARATION & ONLINE SUBMISSION (OSBP) OF SDOS CONSOLIDATED BUDGET PROPOSALS THROUGH URS; PO# 20-04-101	04/03/2020	Stellar's Catering	45,000.00		45,000.00				
474	RO-Education Support Services Division	CATERING SERVICES; ELECTION OF REGIONAL FEDERATION OFFICERS; MAR 23, 2020; PO# 20-04-100	04/03/2020	Ip Catering Services	41,000.00		41,000.00				
486	RO-Curriculum and Learning Management Division	SALARY; MARCH 17-31, 2020	04/08/2020	Federico B. Vasil Jr.	3,368.61		3,368.61				
508	RO-Administrative Division	PROCUREMENT OF CONTINUOUS FORMS FOR PAYROLL PRINTING FOR CY 2020	04/21/2020	Ede (Electrocomputer Data System)	825,800.00		825,800.00				
572	RO-Public Affairs Unit	CATERING; PRESS CONFERENCE/VIRTUAL PRESSER; JUNE 1, 2020	05/29/2020	C Pavilion Events	13,475.00		13,475.00				
625	RO-Administrative Division	NETWORK VIDEO RECORDER FOR IP CAMERA; PO# 20-06-0133	06/18/2020	Bhes Data Systems	14,800.00		14,800.00				
626	RO-Quality Assurance Division	ASUS 14.0" BATTERY PACK; QAD USE; PO# 20-06-0134	06/18/2020	Joeluz Computer Sales & Services	5,900.00		5,900.00				
649	RO-Policy, Planning and Research Division	LAYOUT; PRINTING & SOFTBINDING OF 2019 ANNUAL ACCOMPLISHMENT REPORT; PO# 20-06-0144	06/25/2020	Know-Well Office Systems	44,000.00		44,000.00				
696	RO-Office of the Regional Director	ALCOHOL/SANITIZER FOOT DISPENSER; ORD USE; PO# 20-07-0161	07/14/2020	Yola Printshop	24,500.00		24,500.00				
704	RO-Human Resource Development Division	PC HEADSET; HRDD USE; PO# 20-07-170	07/17/2020	Tec. Tap Commercial	1,900.00		1,900.00				
713	RO-ISO 9001:2015	INSTALLATION OF FEEDER LINE FROM THE GENERATOR TO MAIN BREAKER	07/17/2020	Kalipayan Builders & Construction	2,955.06		2,955.06				
735	RO-Administrative Division	PERSONAL PROTECTIVE EQUIPMENT SETS AND OTHER RELEVANT MATERIALS; P.O.#20-07-174	07/22/2020	Tec. Tap Commercial	14,125.00		14,125.00				
769	RO-Public Affairs Unit	PURCHASE OF MICROPHONE CONDENSER & OTHERS FOR MAKESHOT STUDIO IN PAU OFFICE; PO# 20-07-180	08/04/2020	Bhes Data Systems	12,280.00		12,280.00				

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						Current	Over	Past Due	Over 3 years and onwards	
						less than 90 days	91-365 days	1 year	2 years	
796	RO-Administrative Division	PROCUREMENT FOR IMPROVEMENT OF THE DEPDED ELECTRICAL SYSTEM WITH SAFETY FEATURE, PO# 20-08-184	08/12/2020	Kalipayan Builders & Construction	1,364.75		1,364.75			
817	COA	REPAIR AND MAINTENANCE OF WINDOW TYPE AIRCONDITIONER, COA OFFICE	08/14/2020	Good Air Ref. & Aircon	3,800.00		3,800.00			
828	RO-Public Affairs Unit	ONLINE STREAMING PLATFORM (SUBSCRIPTION), SLMAT HA DEPDED OTSO, PAU USE	08/18/2020	Bhes Data Systems	14,300.00		14,300.00			
1001	RO-Finance Division	NUMBERING RUBBER STAMP, 10 DIGITS, PD USE, PO# 20-09-221	09/23/2020	New Five Star Trading	10,782.00		10,782.00			
1007	RO-Finance Division	PURCHASE OF STEEL SHELVING, 6-TIER COMMERCIAL, FOR DTI, PO# 20-09-223	09/23/2020	New Five Star Trading	26,000.00		26,000.00			
1050	RO-Office of the Regional Director	CATERING SERVICES, OFPLAN BALIK ESKWELA INTERAGENCY CONVERGENCE & ONLINE PRESS CONFERENCE, OCT.2,2020, PO# 20-10-237	10/01/2020	Haiyan Peak Dev't. Corp	1,485.00		1,485.00			
1053	RO-Office of the Regional Director	CATERING SERVICES FOR THE NATIONAL LAUNCHING OF SCHOOL OPENING ON OCTOBER 5, 2020, PO#20-10-239	10/02/2020	Haiyan Peak Dev't. Corp	45,500.00		45,500.00			
1077	RO-Office of the Regional Director	LABOR & MATERIALS, REPAIR & REHABILITATION OF THE REGIONAL DIRECTOR'S OFFICE, PO# 20-10-252	10/08/2020	Kag Enterprises, Inc.	63,940.34		63,940.34			
1105	RO-Field Technical Assistance Division	TO OBLIGATE FOR PURCHASE OF ASUS BATTERY (X550 E, BATT/IG CYL/AA1, PO# 20-10-262	10/15/2020	Greenware Customized System & Pc Acc.	5,200.00		5,200.00			
1121	RO-Education Support Services Division	PROCUREMENT OF MEDICINES & SUPPLIES FOR IDENTIFIED CENTRAL ELEM SCHOOL CLINICS	10/21/2020	Mancor Interventure Co. In Avenir Pharmaceutical	243,320.00		243,320.00			
1185	RO-Curriculum and Learning Management Division	ACCESSORIES AND MATERIALS USE FOR ONLINE WORKSHOP ON A.L.S., LR CONTEXTUALIZATION CUM DAILY LESSON (DLL) REVIEW, PO #20-11-2020	11/09/2020	Greenware Customized System & Pc Acc.	79,290.00		79,290.00			
1208	RO-Policy, Planning and Research Division	PURCHASE OF JERNAL FOR MALE STAFF OF PRPD WITH COVER, PO# 20-11-293	11/12/2020	Citi Hardware Tradelan	3,129.00		3,129.00			
1240	RO-Curriculum and Learning Management Division	PROCUREMENT OF TEST ITEM BANK PRINTING AND DELIVERY	11/18/2020	Rubymar Enterprises	4,486,722.12		4,486,722.12			
1242	RO-Curriculum and Learning Management Division	PURCHASE OF OFFICE SUPPLIES, FOR CLMD AND LMS USE ONLY, PO# 20-11-297	11/18/2020	New Five Star Trading	59,030.00		59,030.00			
1267	RO-Administrative Division	PURCHASE OF FRAMES FOR THE ORGANIZATIONAL CHARTS FOR DEPDED RO8	11/20/2020	Acme Glass & Framing Center	165,900.00		165,900.00			
1268	RO-Office of the Regional Director	PURCHASE OF T-SHIRTS-WITH PRINT USE FOR DEPDED REGION ADVOCACY ON REHYON OTSO, LISTO	11/20/2020	Multi Printz Enterprises	3,700.00		3,700.00			
1315	RO-Public Affairs Unit	CATERING SERVICES, SLMAT HA DEPDED OTSO: LIGHTS MOMENTS WITH THE REGIONAL DIRECTOR, NOV 27, 2020, PO# 20-11-312	11/26/2020	La Maroon Djanib	4,760.00		4,760.00			
1351	RO-Education Support Services Division	MEDICINE CABINET/FIRST AID KIT (ALLUMINUM ALLOY), FOOT BATH, P.O. NO. 20-12-335	12/03/2020	Chuz-A-Medez Corporation	87,500.00		87,500.00			
1352	RO-Administrative Division	HEADSET W/ NOISE CANCELING MICROPHONE, CALCULATOR, DESKTOP 12 DIGITS, DIGITAL STAMP, HP INK CARTRIDGE NO. 63, P.O. NO. 20-12-326	12/03/2020	New Five Star Trading	45,980.00		45,980.00			
1364	RO-Education Support Services Division	PROCUREMENT FOR REPAIR AND REHABILITATION OF THE STOCKROOM AREA OF THE ESSD OFFICE	12/04/2020	Pyntel Construction Inc.	474,733.47		474,733.47			
1373	RO-Curriculum and Learning Management Division	CATERING SERVICES FOR THE CONDUCT OF A POST CONFERENCE FOR THE MEMBERS OF THE TRAINING MANAGEMENT TEAM, PO # 20-12-341	12/07/2020	Hotel Camalelo	9,990.00		9,990.00			
1376	RO-Finance Division	PROCUREMENT OF FITNESS EQUIPMENT OF DEPDED RO8 EMPLOYEES WELLNESS PROGRAM, PO# 20-12-351	12/09/2020	Quas Trophies Athletics Supply	135,800.00		135,800.00			



ORS No.	Responsibility Center	Particulars	Date	Name of Creditor (in alphabetical order)	Amount Balance	Amount Due				Remarks	
						Current 91-365 days	Past Due				
							Over 1 year	Over 2 years	Over 3 years and onwards		
1381	RO-Education Support Services Division	PROCUREMENT OF OFFICE SUPPLIES FOR ESSD-SCHOOL HEALTH SECTION; PO# 20-12-343	12/09/2020	Tae, Tap Commercial	61,830.00		61,830.00				
1382	RO-Curriculum and Learning Management Division	PROCUREMENT OF OFFICE EQUIPMENT, FURNITURE & ACCESSORIES FOR REGIONAL E-LIBRARY; PO# 20-12-349	12/09/2020	New Five Star Trading	297,680.00		297,680.00				
1402	RO-Office of the Assistant Regional Director	PURCHASE OF ACRYLIC TOP TABLE NAME PLATE FOR ARD; PO# 20-11-305	12/11/2020	Tacloban Mabuhay Glass Supply	1,700.00		1,700.00				
1406	RO-Education Support Services Division	PURCHASE OF BASEBALL LEATHER GLOVES (SECONDARY); PO# 20-12-332	12/11/2020	New Five Star Trading & Printing Press	19,500.00		19,500.00				
1485	RO-BAC Activities	CATERING SERVICES; OPENING OF BIDS; DEC.22.2020; PO# 20-12-374	12/17/2020	Janika Bakehop & Food Center	8,800.00		8,800.00				
1522	RO-Public Affairs Unit	SUMAT HA DEPED OTSO MULTIMEDIA PRODUCTION & CONSULTANCY SERVICES; PO# 20-12-396	12/18/2020	Cs Creativity and Simplicity Photography	58,000.00		58,000.00				
1535	RO-Curriculum and Learning Management Division	OFFICE SUPPLIES; SCREENING OF POTENTIAL LRES OF DEPED R08 KEY STAGES PER LEARNING AREA; PO# 20-12-404	12/18/2020	Joelz Computer Sales & Services	103,250.00		103,250.00				
1537	RO-Administrative Division	PURCHASE OF PVC LAMINATING MACHINE & OTHER MATERIALS; USE FOR OFFICE ID; PO# 20-12-407	12/18/2020	Rmc Trading	5,950.00		5,950.00				
SUB-TOTAL (MCOE)					8,602,522.60		8,602,522.60				
Capital Outlay (CO)											
383				Caluan's Marketing	16,000.00		16,000.00				
SUB-TOTAL (CO)					16,000.00		16,000.00				
Delivered goods recorded as AP in 2021											
483	RO-General Services	PROCUREMENT OF ACRYLIC SNEEZE GUARD FOR RO,ARD & CHIEFS; PO# 21-08-128	08/19/2021	Acqua Glass and Framing Center	61,500.00		61,500.00				
366	RO-General Services	PURCHASE OF PPE & DISINFECTANT FOGGING SOLUTION; PO# 21-06-089	06/25/2021	SG Dragon Pharmaceutical	47,880.00		47,880.00				
370	RO-Personnel	PURCHASE OF COMPUTER SYSTEM UNIT; PSU USE	06/28/2021	BBCS Data System	14,600.00		14,600.00				
418	COA	PURCHASE OF COMPUTER SYSTEM UNIT; COA USE; PO# 21-07-113	07/15/2021	BBCS Data System	14,600.00		14,600.00				
399	RO-ICT Unit	PURCHASE OF VARIOUS COMPUTER PERIPHERALS & OTHER DEVICES FOR THE REPAIR/REPLACEMENT OF ICT UNIT EQUIPMENT; PO# 21-07-108	07/09/2021	BBCS Data System	18,244.00		18,244.00				
371	RO-Personnel	PURCHASE OF MULTIMEDIA ATTENDANCE TERMINAL TECH	06/28/2021	BBCS Data System	14,800.00		14,800.00				
407	RO-ICT Unit	PURCHASE OF 4GB DDR4 RAM FOR DESKTOP COMPUTER; PAYROLL USE; PO# 21-07-110	07/12/2021	BBCS Data System	1,985.00		1,985.00				
369	RO-Quality Assurance Division	PURCHASE OF DDR3 DESKTOP; QAD USE; PO# 21-06-094	06/28/2021	BBCS Data System	4,600.00		4,600.00				
					178,209.00		178,209.00				
					178,209.00		178,209.00				
					2021 Deliveries						
					11,508,203.01		8,602,522.60		606,073.60		561,863.68
					14,385,333.00		16,000.00		14,369,333.00		
					26,071,745.01		8,796,731.60		14,975,406.60		561,863.68
					GRAND TOTAL						

Certified Correct :

FE M GERONA  
Accountant III