



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

November 9, 2021

**REGIONAL MEMORANDUM**

No. **007699**, s. 2021

**REITERATION OF PARTICIPATION TO THE 2021 4<sup>TH</sup> QUARTER NATIONWIDE  
SIMULTANEOUS EARTHQUAKE DRILL (NSED) ACTIVITIES**

To: Schools Division Superintendents  
All Others Concerned

1. Attached is OUA Memorandum 00-1121-0002 dated November 2, 2021, reiterating Memorandum No. 132, s. 2021 of the National Disaster Reduction and Management Council enjoining schools and offices across all levels of the Department of Education (DepEd) to participate in the **2021 4<sup>th</sup> Quarter National Simultaneous Earthquake Drill (NSED)**.
2. The guidelines in the conduct of the activities, the corresponding dates, and the virtual links are indicated in the attached Memorandum.
3. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Director IV

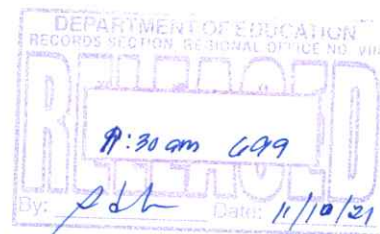
Enclosures: OUA Memorandum 00-1121-0002

References: NDRRMC Memorandum No. 132, s. 2021

To be indicated in the Perpetual Index under the following subjects:

NSED DRRM

ESSD-SPSS-EAD





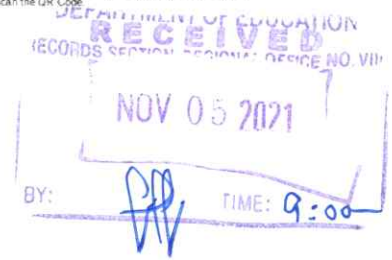
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Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kalihim



**OUA MEMO 00-1121-0002**  
**MEMORANDUM**  
02 November 2021

For: **Secretary Leonor Magtolis Briones**  
**Undersecretaries**  
**Assistant Secretaries**  
**Bureau and Service Directors**  
**Regional Directors and BARMM Education Minister**  
**Schools Division Superintendents**  
**All Schools Concerned**



Subject: **REITERATION OF PARTICIPATION TO THE 2021 4<sup>th</sup> QUARTER NATIONWIDE SIMULTANEOUS EARTHQUAKE DRILL (NSED) ACTIVITIES**

In relation to the approved National Disaster Risk Reduction and Management Council (NDRRMC) Memorandum No. 132, s. 2021 titled 'Participation to the Fourth Quarter Nationwide Simultaneous Earthquake Drill 2021 Activities,' the Office of the Undersecretary for Administration (OUA), through the Disaster Risk Reduction and Management Service (DRRMS), enjoins schools and offices across all levels of the Department of Education (DepEd) to participate in the **2021 4<sup>th</sup> Quarter Nationwide Simultaneous Earthquake Drill (NSED)**.

Kindly refer to the following schedule of activities with respective registration links:

Activity	Date	Time	Registration Link
Disaster Preparedness Webinar for PWDs, Victims of Disaster and Calamities and Fisherfolk	09 November 2021	9:00 a.m.	<a href="https://bit.ly/3GqnvOL">https://bit.ly/3GqnvOL</a>
4th Quarter Ceremonial Pressing of the Button	11 November 2021	8:00 a.m. (start of the program)	<a href="https://bit.ly/3Cftnp8">https://bit.ly/3Cftnp8</a>



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**Office of the Undersecretary for Administration (OUA)**

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers' Camp (BTC), Central Security & Safety Office (CSSO)]

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+63286376207 Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtayo

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Due to the limitations in the conduct of mass gatherings and adherence to COVID-19 required health protocols, NSED exercises requiring physical interaction, **particularly evacuation drills in DepEd offices and schools, are hereby suspended.** However, all DepEd personnel and learners are enjoined to practice the **“duck, cover, and hold”** procedure simultaneously at the set time.

In order to further raise awareness regarding the earthquake drill, DRRM coordinators are encouraged to:

1. Participate in activities in observance of the World Tsunami Awareness Day on 5 November 2021.
2. Intensify the Information, Education, and Communication (IEC) campaign by displaying earthquake preparedness measures in offices and school bulletins or through online forums such as social media platforms and video conferences.
3. Discuss results of Family Earthquake Preparedness<sup>1</sup> Homework with the PTA and barangay officials for consideration in the school and community preparedness planning, as mandated in DO No. 27, s. 2015.
4. Distribute maps containing evacuation routes and sites (at school or community) in coordination with LDRRMOs/BDRRMCs.

For more details, kindly refer to Enclosure No. 1<sup>2</sup> of DepEd Order No.48 s. 2012. Additional preparedness and response measures are listed in Enclosure 2<sup>3</sup> of DepEd Order No. 33, s. 2021.

Proper documentation and post-activity evaluation are required. Therefore, all field offices are advised to make necessary preparations so that the required reports are submitted on time. Attached are the guidelines for the submission of the 4th Quarter NSED Reports (**Annex A**).

For more information, please refer to the attached NDRRMC Memorandum No. 132, s. 2021 titled *'Participation to the Fourth Quarter Nationwide Simultaneous Earthquake Drill 2021 Activities,'* and NDRRMC Memorandum No. 71, s. 2020, titled *'Interim Guidelines in the Conduct of the NSED.'*

For queries and concerns on the aforementioned matters, please contact the Disaster Risk Reduction and Management Service (DRRMS) through email at [drmo@deped.gov.ph](mailto:drmo@deped.gov.ph).

For immediate and appropriate action.

  
**ALAIN DEL B. PASCUA**  
Undersecretary



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<sup>1</sup> DepEd Order No. 27, s. 2015, Promoting Family Earthquake Preparedness

<sup>2</sup> DepEd Order No. 48, s. 2012, Quarterly Conduct of the National School-based Earthquake and Fire Drills

<sup>3</sup> DepEd Order No. 33, s. 2021, School-based Disaster Preparedness and Response Measures for Tropical Cyclones, Flooding, and other Weather-related Disturbances and Calamities



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**OUA MEMO 00-1121-0002**  
**MEMORANDUM**  
 02 November 2021

For: **Secretary Leonor Magtolis Briones**  
**Undersecretaries**  
**Assistant Secretaries**  
**Bureau and Service Directors**  
**Regional Directors and BARMM Education Minister**  
**Schools Division Superintendents**  
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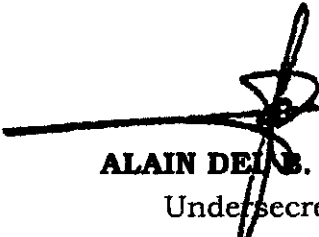
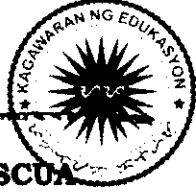
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Proper documentation and post-activity evaluation are required. Therefore, all field offices are advised to make necessary preparations so that the required reports are submitted on time. Attached are the guidelines for the submission of the 4th Quarter NSED Reports (**Annex A**).

For more information, please refer to the attached NDRRMC Memorandum No. 132, s. 2021 titled *‘Participation to the Fourth Quarter Nationwide Simultaneous Earthquake Drill 2021 Activities,’* and NDRRMC Memorandum No. 71, s. 2020, titled *‘Interim Guidelines in the Conduct of the NSED.’*

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**ALAIN DEL B. PASCUA**  
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## Annex A

### **Guidelines on the Submission of the 2021 4th Quarter Nationwide Simultaneous Earthquake Drill (NSED) Reports**

All schools, Schools Division Offices, and Regional Offices should thoroughly follow the guidelines below. Non-compliance is considered as non-acceptance of the reports.

#### **4th Quarter NSED Google Forms:**

1. The School DRRM Coordinators shall fill out a Google Form link which is clustered into three (3), namely for schools in:
  - a. Luzon <https://bit.ly/LuzonSchools4QNSEd>
  - b. Visayas <https://bit.ly/VisayasSchools4QNSEd>
  - c. Mindanao <https://bit.ly/MindanaoSchools4QNSEd>
2. The Region and Division DRRM Coordinators shall also fill out a Google Form link specific for their respective offices:
  - a. Division <https://bit.ly/DivisionTemplate4QNSEd>
  - b. Region <https://bit.ly/RegionalTemplate4QNSEd>
3. The School, Division and Region DRRM Coordinators shall accomplish the Google Form **not later than five (5) working days after the quarterly NSED.**
4. In case that schools are not able to access or fill out the Google Form due to internet connectivity issues, they may opt to use the attached reporting template (**Annex B. School Reporting Template**) and submit a copy through email to the respective Division DRRM Coordinator **not later than ten (10) working days after the quarterly NSED.**

#### **Consolidation of Reports**

1. The DRRMS will provide the regions and divisions daily updates of the NSED report submission after the quarterly NSED.
2. The DRRMS will provide the regions and divisions the final consolidated report **ten (10) working days after the quarterly NSED** and it shall be vetted by the Division DRRM coordinators.
3. The Division DRRM coordinators shall vet the final consolidated report. Should they find schools that are not included, kindly add and have the file be signed by the Schools Division Superintendent (SDS) and submit to the respective Regional DRRM Coordinators, copy furnishing the respective SDS not later than **thirteen (13) working days after the quarterly NSED.**
4. The Regional DRRM coordinators must consolidate the NSED reports from Division DRRM coordinators and send them to the DRRMS via email [drmo+NSED2021@deped.gov.ph](mailto:drmo+NSED2021@deped.gov.ph), copy furnishing the respective Regional Directors not later than **sixteen (16) working days, after the quarterly NSED.**
5. The official number of schools that participated in the NSED will be based on the final consolidated NSED report signed by the Regional Director or the authorized official from the regional office and submitted to the DRRMS.





**ANNEX B**

**REPORT ON THE 4TH QUARTER  
NATIONAL SIMULTANEOUS EARTHQUAKE DRILL (NSED)**

**Date Conducted:** \_\_\_\_\_

<b>I. Baseline Data</b>		
A	Region	
B	Division	
C	Name of School	
D	School ID	
E	Number of Learners	
F	Number of School Personnel (teaching and non-teaching)	

	<b>Question</b>	<b>Answer</b>	<b>Remarks</b>
<b>II. PRE-NSED</b>			
A	Did the school coordinate with LDRRMO/BDRRMC as part of the preparation for the actual conduct of NSED? (Yes/No)		
B	Did the school conduct an orientation to learners and personnel on earthquake preparedness measures and the conduct of NSED? (Yes/No)		
<b>III. ACTUAL NSED</b>			
A	Total no. of school personnel (teaching and non-teaching) that participated in the Ceremonial Pressing of the Button and practiced the "DUCK, COVER, and HOLD"		
B	Total no. of learners that participated in the Ceremonial Pressing of the Button and practiced the "DUCK, COVER, and HOLD"		
<b>IV. POST-NSED</b>			
A	Did the school DRRM team facilitate post-evaluation of the NSED? (Yes/No)		

<b>ISSUES AND CONCERNS</b>	
<b>Instruction:</b> Please mark check (✓) all issues and concerns experienced in conducting National Simultaneous Earthquake Drill (NSED)	
<input type="checkbox"/>	Lack of/limited communication equipment (internet, cellphone, two-way radio, etc.)
<input type="checkbox"/>	Lack of/limited early warning system (bells, megaphones, alarms, etc.)
<input type="checkbox"/>	Limited First Aid kit
<input type="checkbox"/>	Limited rescue equipment
<input type="checkbox"/>	Limited no. of Go Bags

	Improper practice of Duck, Cover & Hold
	Non-compliance to minimum health protocols (physical distancing during the evacuation, use of facemask, etc.)
	Others (specify)

Prepared by:

Approved by:


<b>Name</b>		<b>Name</b>
<b>SDRRM Coordinator</b>		<b>School Head/Principal</b>



Submissions of Fourth Quarter NSED 2021 After Activity Reports can be sent through this link: <https://forms.gle/ibcuTpmtUY4zqtGu6>.

For information and guidance.

For the Chairperson, NDRRMC

  
**USEC. RICARDO B. JALAD**  
Executive Director, NDRRMC and  
Administrator, OCD

