



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

November 9, 2021

REGIONAL MEMORANDUM

No. **000709** s. 2021

**RESETTING OF SCHEDULE ON BLENDED VALIDATION FOR THE
EIGHTEEN (18) AFFECTED SCHOOLS**

To: Schools Division Superintendents
All Others Concerned

1. This Office, through the Quality Assurance Division (QAD) announces the Resetting of Schedule of Blended Validation for the 18 affected schools from November 8-10, 2021 to November 24-26, 2021 due to conflict in the conduct of M&E Summit 2021.
2. Schedule of the Post Validation Conference on November 24-25, 2021 shall likewise be reset to December 13 and 16, 2021.
3. All other provisions stipulated in the previous issuance shall still be in force and in effect.
4. Attached herewith is the List of the **18** affected schools for the Blended Validation Process with the corresponding new schedules.
5. Immediate and wide dissemination of this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosure: List of the **18** affected schools for the Blended Validation Process

Reference: Regional Memorandum No. 000611, s. 2021

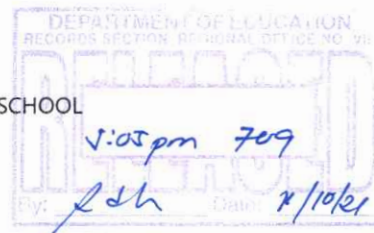
To be indicated in the **Perpetual Index** under the following subjects:

ACCESS

BASIC EDUCATION

PRIVATE and PUBLIC SCHOOL

QAD-GLA



Government Center, Candahug, Palo, Leyte
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DepEd RO8 ATA-F22 (CY2018-v03-r00) Page 1 of 1



Enclosure 1 to Regional Memorandum No. _____ s. 2021

LIST OF THE 18 AFFECTED SCHOOLS FOR THE BLENDED VALIDATION PROCESS

EASTERN SAMAR DIVISION TEAM-A				
ORIGINAL SCHEDULE	RESET SCHEDULE		NAME OF SCHOOLS	NATURE OF APPLICATION
Nov. 8, 2021	Nov. 24, 2021	1	Guiuan NHS	Additional SHS Offerings
		2	Quinapundan NHS	Additional SHS Offerings
Nov. 9, 2021	Nov. 25, 2021	3	Gen. Mac Arthur National Agricultural School	Additional SHS Offerings
		4	Sulangan NHS	Separation from Homonhon NHS/Establishment
Nov. 10, 2021	Nov. 26, 2021	5	Light Bearer Christian Sch of Matlang	Renewal GP
		6	Grace Christian Sch of Guiuan	Government Recognition
ORMOC CITY DIVISION TEAM-B				
Nov. 8, 2021	Nov. 24, 2021	1	Monterico IS	Establishment- Conversion
		2	San Isidro IS	Establishment- Conversion
Nov. 9, 2021	Nov. 25, 2021	3	Liberty IS	Establishment- Conversion
		4	OSPA Training Center	SHS Establishment
Nov. 10, 2021	Nov. 26, 2021	5	Mt. Moraiah Christian School	GR-Kinder; GP Grades 1-4
		6	New Ormoc City NHS	SPA
CALBAYOG CITY DIVISION TEAM-C				
Nov. 8, 2021	Nov. 24, 2021	1	Cabatuan NHS	Senior High School
		2	Carayman NHS	Senior High School
Nov. 9, 2021	Nov. 25, 2021	3	Happy Valley NHS	Senior High School
		4	Maguinoo ES	Separation from Annex School
Nov. 10, 2021	Nov. 26, 2021	5	Seven Hills NHS	Senior High School
		6	San Jose ES	Conversion to IS



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

October 11, 2021

REGIONAL MEMORANDUM

No. **000611**, s. 2021

ADOPTION AND IMPLEMENTATION OF BLENDED VALIDATION PROCESS (REMOTE AND ON-SITE) OF SCHOOL APPLICATIONS FOR THE ESTABLISHMENT OF PUBLIC AND PRIVATE SCHOOLS/LUCs/SUCs, MERGING, CONVERSION, SEPARATION OF PUBLIC SCHOOL ANNEXES AND RECOGNITION OF CURRICULAR SPECIAL PROGRAMS IN BASIC EDUCATION

To: Schools Division Superintendents
Regional Office Division Chiefs
Regional Inspectorate Team
Technical Working Group
Public/Private /LUCs/SUCs School Heads
All Others Concerned

1. To intensify the on-site validation process for the school applications as emphasized in the Regional Memorandum No. 000570, s. 2021 **"Public and Private Schools for Ocular Inspection for Calendar Year 2021"** dated September 28, 2021, and in consideration of the continuing health crisis due to COVID-19 pandemic, this Office, through the Quality Assurance Division, announces the **"Adoption and Implementation of Blended Validation Process (Remote and On-Site) of School Applications for the Establishment of Public and Private Schools/LUCs/SUCs, Merging, Conversion, Separation of Public School Annexes and Recognition of Curricular Special Programs in Basic Education"**.
2. The blended validation process aims to:
 - 2.1. continually support to the engagement of the Department in the provision of access to basic education; and
 - 2.2. respond to the needs and requirements in addressing public health crisis encountered by internal and external stakeholders through the use of technology.
3. This blended validation process shall be conducted by the designated Regional Inspectorate Team (RIT) and Technical Working Group (TWG) per Office Memorandum No. 000404, s. 2021.

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4. The members of the Regional Inspectorate Team (RIT) and Technical Working Group (TWG) involved in the conduct of the abovementioned activities are the following:

Chairperson: Dr. Bebiano Inhog Sentillas

Team A	Team B	Team C
Cesar P. Verunque Team Leader	Rita R. Dimakiling Team Leader	Rosemarie M. Guino Team Leader
Isidro I. Catubig Co-Leader	Mercedes D. Sarmiento Co-Leader	Alma E. Suyom Co-Leader
Gerardo L. Adtoon	Sonny S. Tayum	Rachel R. Cuevas
Melvin Chito M. Solis	Jimmy G. Gula	Marlou D. Camposano
Leonardo A. Cordova	Sarah S. Cabaluna	Elizabeth E. Caboboy
Mark Lito M. Gallano	Gertrudes C. Mabutin	Ryan Jay L. Bagon
Ariem V. Cinco	Teodorico C. Pelino, Jr.	Nova P. Jorge
Dandy G. Acuin	Joy B. Bihag	Ryan R. Tiu
Alfredo P. Cafe	Amenia C. Aspa	Dean Ric M. Endriano
	Kathrine Rae A. Cromente	

5. Attached herewith are the following enclosures to inform the Schools Division Offices and the school applicants in the preparation of the said validation:

- 5.1. Final List of School Applicants with the Corresponding Adjusted Remote Validation Schedule ;
- 5.2. Implementing Guidelines on the Blended Validation Process ; and
- 5.3. Ocular Inspection Checklist.

6. The list of school applicants that will undergo the on-site validation shall be identified based on the findings and recommendations during the remote process. Thus, the said list with the corresponding on-site validation schedule shall be announced in a separate memorandum.

7. All Team Leaders (Team A, Team B and Team C) are advised to facilitate the preparation of the consolidated remote validation findings and observations to be presented during the post conference scheduled on November 24-25, 2021.

8. Immediate dissemination of and strict compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosures : As stated

References : Regional Memorandum No. 000570, s. 2021

Office Memorandum No. 000404, s. 2021

To be indicated in the Perpetual Index under the following subjects:

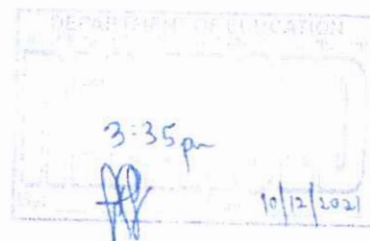
ACCESS

BASIC EDUCATION

EVALUATION

VALIDATION

QAD-JGG



**FINAL LIST OF SCHOOL APPLICANTS WITH CORRESPONDING
ADJUSTED REMOTE VALIDATION SCHEDULE**

Date	Division	Name of School	Nature of Application	Team
Oct. 18, 2021	Baybay City (2)	Bright and Glorious School	Government Recognition	Team B
		Punta NHS	Establishment JHS	
Oct. 19, 2021	Biliran (1)	Ebenezer The Lord Hath Help Us Learning Center, Inc.	GR kinder to Grade 6	
	Borongan City (2)	Sabang IS	Establishment-Conversion	
Oct. 21, 2021		Benowangan NHS	Separation from Annex	
	Ormoc City (9)	Valencia NHS	Additional SHS Offerings	
Oct. 22, 2021		Lake Danao IS	Establishment-Conversion	
		LAO IS	Establishment-Conversion	
		Monterico IS ✓	Establishment-Conversion	
Nov. 8, 2021		San Isidro IS ✓	Establishment-Conversion	
		Nov. 9, 2021	Liberty IS ✓	
OSPA Training Center ✓			SHS Establishment	
Nov. 10, 2021			Mt. Moraiah Christian School ✓	
		New Ormoc City NHS ✓	SPA	
Nov. 11, 2021	Samar (9)	Bethany Baptist Academy	GP Grade 1-3	
		Divine Mercy Integrated Academy of Villareal Foundation	SHS: HUMSS, STEM, ABM	
Nov. 12, 2021		Pequit IS	SHS: GA, TVL: HE	
		Igang- Igang ES	CS to IS- K to G10	
Nov. 15, 2021		Sta. Cruz ES	ES K to G6	
		San Roque ES	ES K to G6	
Nov. 16, 2021		Basey NHS	SHS: TVL: HE	
		Old San Agustin NHS	SHS: TVL: HE	
Nov. 17, 2021		Burgos IS	SHS: TVL: HE	
		MSH Sisters Academy	Government Permit	

Nov. 18, 2021	Tacloban City (12)	Guadalupe Heights Integrated School	Senior High School	Team C
		Tacloban National Agricultural School	Senior High School	
Nov. 19, 2021		Saint Francis Integrated School	Government Permit	
		Sagkahan NHS	Senior High School	
		Genesis Learning Institute of Eastern Visayas, Inc. Burgos	Government Recognition	
Nov. 22, 2021		Geneses Learning Institute of Eastern Visayas, Inc-Kassei	Government Permit	
		Tacloban Institute of Electronics	Senior High School	
		Marantha Christian Academy of Tacloban, Inc.	Government Permit	
		Five Holy Founders	Government Permit	
Nov. 23, 2021		Risen@BrainBox	Senior High School	
		Summit Integrated Academy of Tacloban, Inc.	Renewal GP	
Oct. 18, 2021	Calbayog City (23)	Cabicanhan ES	Conversion to IS	Team C
		Calbayog East CES	Conversion to IS	
Oct. 19, 2021		Higasaan ES	Establishment of School	
		Nag-Uma ES	Establishment of School	
Oct. 21, 2021		Esperanza PS	Establishment of PS	
		Mancol ES	Conversion to IS	
Oct. 22, 2021		Mawacat ES	Conversion to IS	
		Panoytoy ES	Conversion to IS	
Nov. 8, 2021 ✓		Cabatuan NHS ✓	Senior High School	
		Carayman NHS ✓	Senior High School	
Nov. 9, 2021 ✓		Happy Valley NHS ✓	Senior High School	
		Maguinoo ES ✓	Separation from Annex School	
Nov. 10, 2021 ✓		Seven Hills NHS ✓	Senior High School	
		San Jose ES ✓	Conversion to IS	
Nov. 11, 2021		Canyumadac ES	Conversion to IS	
		Limarayon ES	Conversion to IS	
Nov. 12, 2021		Lapaan ES	Conversion to IS	
		Pinamurotan ES	Conversion to IS	
		Mabini II ES	Conversion to IS	

Nov. 15, 2021		Cagbayang ES	Conversion to IS	
Nov. 16, 2021		STI Education Services Group	Senior High School	
		Christ the King	Senior High School	
Nov.17, 2021	Catbalogan City (2)	Calbayog City NHS	SPA	
Nov. 18, 2021		San Andres ES	CS to IS	
	Maasin City (2)	Albalate ES	CS to IS	
		San Rafael Stand Alone SHS	SHS: HUMSS; TVL: HE-IA	
	Nov. 19, 2021	Tigbawan IS	HUMSS	
Southern Leyte (8)		Esperanza NHS-San Ricardo	Additional SHS Offerings- HUMSS	
	Shekainah Glory Baptist-Liloan	Renewal of GP		
	Hinunangan Bethel Christian Sch.	GP-(JHS)		
	Nov. 22, 2021	Kahupi-an Integrated School-Sogod	Additional SHS Offerings- HUMSS, TVL CSS	
		Royal Waldorf Integrated Academy- Sogod	GP (JHS)	
	Nov. 23, 2021	Malitbog NHS	Additional SHS Offerings-TVL: IA, carpentry, Masonry, Tile setting, SMAW	
		Dr. Rath Memorial IF- Tomas Oppus	Additional SHs offerings	
		Sogod NHS	SPA	
Oct.18, 2021	Eastern Samar (14)	San Juan ES	Conversion to IS	Team A
		Oras National Agro-Industrial School	Additional SHS Offerings	
		Balangkayan SHS	Establishment of SHS Stand-Alone	
Oct. 19, 2021		Nena NHS	Additional SHS Offerings	
Oct. 21, 2021		Can-avid NHS	Additional SHS Offerings	
		Pedro E. Candido Memorial NHS	Additional SHS Offerings	
		Cagaut ES	Conversion to IS	

Oct. 22, 2021		Taytay ES	Conversion to IS	
Nov. 8, 2021 ✓		Guiuan NHS ✓	Additional Offerings	SHS
		Quinapundan NHS ✓	Additional Offerings	SHS
Nov. 9, 2021 ✓		General Mac Arthur National Agricultural School ✓	Additional Offerings	SHS
		Sulangan NHS ✓	Separation from Homonhon NHS/Establishment	
Nov. 10, 2021 ✓		Light Bearer Christian Academy of Matlang, Inc. ✓	Renewal GP	
		Grace Christian School of Guiuan, Inc. ✓	Government Recognition	
Nov. 11, 2021		Bachao ES	Conversion to IS	
		Don Jose Martinez NHS	Establishment	
Nov. 12, 2021		Katimbang sa Kalampusan Dev't Center, Inc.	Renewal Government Permit	
		Villaba Institute of Technology	SHS Offerings- HUMSS	
Nov. 15, 2021		Primona Holy Infant Academy, Inc.	Additional SHS-TVL-IA	
		Isabel National Comprehensive School	Additional offerings-Arts and Design	SHS
Nov. 16, 2021		Holy Family Angelicum School, Inc.	GR Grade 6	
		Pinamopoan SHS	ES (Stand Alone SHS),- GA, TVL-IA	
Nov. 17, 2021		St. Agustin Parish School of Matlang, Inc.	Renewal of GP	
		. Tiny Tots Formation Center, Inc	Renewal of GP	
Nov. 18, 2021		Alangalang NHS	SPA	
		Granja Calinawan	SPA	
Nov. 19, 2021		Anahawan NHS- Bato	Additional Offerings	SHS
		Grelina Osmena- Hilongos	Additional Offerings	SHS
		Hindang NHS	Establishment Stand Alone	SHS

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Nov. 22, 2021		Remedios V. Pantin Memorial School, Inc.	GP Grade 7-10	
		Pawing NHS- Palo	Establishment JHS Grade 7-10	
		Interdenominational Christian School of Tanauan, Inc.	Renewal GP	
Nov. 23, 2021	Northern Samar (3)	Canjumadal NHS	ES(JHS) Grades 7-10	
		Francisco B. Rosales Sr. National High School	Establishment of Junior High School	
		Gamay Nuestra Sra. De Salvacion Academy, Inc.	GR- Kindergarten	


EVELYN R. FETALVERO, CESO IV
 Regional Director



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

Enclosure No. 5.2 to Regional Memorandum No. 611 s. 2021

**IMPLEMENTING GUIDELINES OF BLENDED VALIDATION PROCESS (REMOTE AND ON-SITE)
OF SCHOOL APPLICATIONS FOR THE ESTABLISHMENT AND ADDITIONAL SENIOR HIGH
SCHOOL CURRICULAR OFFERINGS OF PUBLIC AND PRIVATE SCHOOLS/LUCs/SUCs,
MERGING, CONVERSION, SEPARATION OF
PUBLIC SCHOOL ANNEXES, AND RECOGNITION OF CURRICULAR
SPECIAL PROGRAMS IN BASIC EDUCATION**

I. Rationale

Amidst the public health crisis brought about by COVID-19 pandemic, the Department of Education (DepEd) Regional Office VIII through the Quality Assurance Division (QAD) enhances the validation process of school applications through blended modality (remote and on-site), to ensure compliance with the requirements and standards set by DepEd.

The blended validation process is in compliance with the provision stipulated in DepEd Order No. 14, s. 2020 "Guidelines in the Required Health Standard in Basic Education Offices and Schools."

II. Objectives

The blended validation process aims to:

- a. continually support to the engagement of the Department in the provision of access to basic education; and
- b. respond to the needs and requirements in addressing public health crisis, insurgencies and force majeure encountered by internal and external stakeholders through the use of technology.

III. Scope

These implementing guidelines of the blended validation process (remote and on-site) shall cover all school applications for the establishment and additional senior high school curricular offerings of public and private schools/LUCs/SUCs, merging, conversion, separation of public school annexes, and recognition of curricular special programs in basic education.



IV. Definition of Terms

For the purposes of these implementing guidelines, the following terms are defined operationally as follows:

- a. **Validation** is a process of verifying the relevance, accuracy, authenticity of school application submitted compliant with DepEd standards.
- b. **Blended Validation** is a combination of remote and on-site validation process to verify the school applications for the establishment and additional senior high school curricular offerings of public and private schools/LUCs/SUCs, merging, conversion, separation of public school annexes, and recognition of curricular special programs in basic education against standards.
- c. **Remote Validation** is an online/offline process of evaluating school applications. This involves the following sub-processes:
 - i. viewing the canned videos highlighting the school learning environment, physical facilities, and ancillary services based on DepEd standards;
 - ii. conducting distant Focus Group Discussion (FGD) using either internet-driven platform and/or audio conferencing through cellular phone; and
 - iii. viewing the live-videos if deemed necessary.
- d. **On-site Validation** is a process of evaluating school application that requires actual visit of the RIT/TWG to the schools applying for establishment and additional senior high school curricular offerings of public and private schools/LUCs/SUCs, merging, conversion, separation of public school annexes, and recognition of curricular special programs in basic education. This involves the following sub-processes:
 - i. conducting of ocular inspection to the school's learning environment, physical facilities, and ancillary services based on DepEd standards;
 - ii. conducting Focus Group Discussion (FGD) if needed; and
 - iii. validating/re-validating of non-compliance based on the findings of the RIT/TWG during the remote process.

V. General Guidelines



The following are the guidelines on how to conduct blended validation process (remote and on-site) of school applications in adherence to DepEd standards as basis for recommendation for Regional Director's approval/disapproval.

PRE-VALIDATION	
Remote Validation Process	On-Site Validation Process
School Applicant (SA) <ol style="list-style-type: none"> 1. Assign one focal person/in-charge per criteria in evaluation sheet; 2. The focal person/in-charge must be ready for the validation process with all possible means of communication; 3. Prepare canned video (<i>maximum of 10 minutes</i>) highlighting the school's learning environment, physical facilities, and ancillary services (<i>classrooms, laboratories, library, offices, clinic, canteen and others</i>), and a well-defined school site boundaries. Schools Division Office (SDO) <ol style="list-style-type: none"> 4. Submit online the following requirements to the Regional Office through e-mail account of the Record Section records.region8@deped.gov.ph, five (5) calendar days prior to the validation schedule. Appropriately placed and labelled all documents for submission in a file folder. <ol style="list-style-type: none"> a. Contact Number of the following stakeholders <ul style="list-style-type: none"> ➤ Brgy. Captain/Representative, School Head, Teachers, Learners (for SHS applicant only), PTA President/Representative, Municipal LGU Representative, Division Review and Evaluation Committee (DREC). b. Canned video (<i>maximum of 10 minutes</i>) c. Scanned copy of Signed Consent Form of stakeholders and parents of selected learners in disclosing his/her contact number, digital signature, information and his/her voluntary participation during validation. 	School Applicant (SA) <ol style="list-style-type: none"> 1. Prepare the identified physical learning facilities (red flag/s) for validation/re-validation. Quality Assurance Division (QAD) <ol style="list-style-type: none"> 2. Prepare the following: <ol style="list-style-type: none"> a. Ocular Inspection Checklist; b. List of school applicants; c. Prepare Travel Order; d. Itinerary of Travel; e. Request for the use of government vehicle; and f. Comply the travel documents required by Inter-Agency Task Force (IATF). Schools Division Office (SDO) <ol style="list-style-type: none"> 3. Inform the School on the schedule of on-site validation; and 4. Organize the sequence of schools to be validated by the RIT/TWG as scheduled following the IATF protocols.

<p>Moreover, he/she understand that any information derived will be used only for validation. Any information gathered in this validation shall be kept confidential in compliance with Republic Act No. 10173, otherwise known as the Data Privacy Act.</p> <p>d. Digital signature of School Head of school applicant.</p> <p>4.1 If the SDO failed to submit the online validation requirements within the timeline, automatically the application will be RETURNED WITHOUT ACTION.</p> <p style="text-align: center;">SAMPLE</p> <p>File Folder: Name of School- Division (e.g. <i>Maganhan ES-Baybay City Division</i>)</p> <p>Sub-Folder: Type of Application (e.g. <i>Conversion from ES to IS</i>)</p> <p><i>Note: Inside the sub-folder are the virtual validation requirements (items a, b and c under General Guidelines No. 1)</i></p> <p>5. Organize the sequence of schools to be validated as scheduled.</p>	
VALIDATION PROPER	
Remote Validation Process	On-Site Validation Process
<p>SDO</p> <ol style="list-style-type: none"> 1. Create and share the link to school applicant and QAD group chat messenger. <p>Quality Assurance Division</p> <ol style="list-style-type: none"> 2. Share the following to RIT/TWG: <ol style="list-style-type: none"> a. link created by SDOs; and b. remote validation requirements; <p>RIT/TWG</p> <ol style="list-style-type: none"> 3. The team leader/co-team leader facilitates the remote validation following the identified sub-processes: <ol style="list-style-type: none"> i. viewing the canned videos highlighting the school learning environment, physical facilities, and ancillary services; ii. conducting Focus Group Discussion 	<p>RIT/TWG</p> <ol style="list-style-type: none"> 1. Meet the Schools Division Superintendent (SDS) for protocol; 2. Discuss with the SDS the purpose of the visit and the status of school applications; 3. Request for DREC/SDO personnel to go with the RIT/TWG for the on-site validation; 4. Travel to the applicant school; 5. Meet the School Head/Proponent; 6. Facilitate the on-site validation process. <ol style="list-style-type: none"> i. Conduct ocular inspection ii. Conduct Focus Group Discussion (FGD), if needed; and iii. Conduct validation/re-validation of non-compliance based on the findings and recommendations of the RIT/TWG during the remote

<p>(FGD) using either internet-driven platform and/or audio conferencing through cellular phone; and</p> <p>iii. viewing the live-videos if deemed necessary;</p> <p>4. Record the observations and findings in the Ocular Inspection Checklist;</p> <p>5. Formulate recommendations and agreements;</p> <p>6. Close the validation with SDO and school applicant; and</p> <p>7. Facilitate the signing of the agreements as reflected in the accomplished Ocular Inspection Checklist.</p>	<p>process.</p> <p>7. Record the observations and findings in the Ocular Inspection Checklist;</p> <p>8. Formulate recommendations and agreements;</p> <p>9. Conduct exit conference with SDO and school applicant; and</p> <p>10. Facilitate the signing of the accomplished Ocular Inspection Checklist.</p>
POST CONFERENCE	
Remote Validation Process	On-Site Validation Process
<p>RIT/TWG</p> <p>1. Create and access the link for Post Remote Validation Conference of RIT/TWG in group chat;</p> <p>2. Present the results of the remote validation by the team leaders/co-team leaders;</p> <p>3. Deliberate whether the school application is subject for on-site validation or the result of the remote validation is sufficient as basis for RIT's decision;</p> <p>4. Finalize the recommendations on the Ocular Inspection Checklist;</p> <p>5. Prepare the summary list of school applicants that will undergo the on-site validation process; and</p> <p>6. Set the schedule for on-site validation.</p> <p>Quality Assurance Division</p> <p>7. Draft a Regional Memorandum for the on-site validation.</p>	<p>RIT/TWG</p> <p>1. Create and access the link for Post On-site Validation Conference of RIT/TWG in group chat;</p> <p>2. Present the results of the on-site validation by the team leaders/co-team leaders;</p> <p>3. Deliberate the result of validation as basis for RIT's final action; and</p> <p>4. Send the accomplished Ocular Inspection Checklist in PDF file to QAD e-mail account @ qad.region8@deped.gov.ph</p>

VI. References

DepEd Order No. 40 s. 2014, "*Establishment, Merging, Conversion, Separation of Public School Annexes in Basic Education*",

DepEd Order 51, 2015 " *Guidelines on the Implementation of the Senior High School,(SHS) Program in Existing Public Junior High Schools (JHS and Integrated Schools (ISs),*

Establishment of Stand -Alone Pubic SHS, and Conversion of Existing Public Elementary and JHSs into Stand-Alone SHSs",

DepEd Order No. 88, s. 2010, "2010 Revised Manual of Regulations for Private Schools in Basic Education",

DepEd Order No. 11 s. 2011 "Amendments To The 2010 Revised Manual Of Regulations For Private Schools In Basic Education"

DepEd Memorandum No. 4, s. 2014 " Guidelines on the Preparation for the National Implementation of the Senior High School (SHS) Program in Non- DepEd Schools for the School Year (S.Y). 2016-2017 and Onward.

VII Effectivity and Provision

These guidelines shall take effect immediately upon its issuance and publication in DepEd RO8 website.



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

Enclosure No. 5.3 to Regional Memorandum No. 611 s. 2021

Name of Proposed School: _____
Complete Address of School: _____
Basic Education Program/Level Applied _____
School Year: _____ Current approved Offerings: _____
Date of Visit: _____ Date of Application: _____
School Head: _____ Contact Number: _____

OCULAR INSPECTION CHECKLIST

(For Public and Private Schools/LUCs/SUCs)

Description of Document/Requirement	Compliance		Findings/Recommendation
	YES	NO	
A. School Facilities			
1. Presence of facilities meeting the basic standards for effective instruction and quality education..			
<input type="checkbox"/> 1.1. Sufficient classrooms for every grade level			
<input type="checkbox"/> 1.2. Must have at least 2 standard (7m x9m) classrooms for initial operation of the school to be built in the school site where the school is established. (Not makeshift) (for Establishment) (1 sq. meter ratio per student)			
<input type="checkbox"/> 1.3. Elem./Secondary school has excess classrooms of at least four (4) and seven (7) to accommodate high school and/elem. enrollees respectively. (For conversion to IS)			
<input type="checkbox"/> 1.4. Satisfactory toilet facilities, separate for pupils/students and faculty by gender;(1:50)			
<input type="checkbox"/> 1.4.1. separate toilets for learners			
<input type="checkbox"/> 1.4.2. separate toilets for learners for with special needs.			
<input type="checkbox"/> 1.4.3. separate for faculties			
<input type="checkbox"/> 1.5. Laboratories with equipment			
<input type="checkbox"/> General Science (for Elem. and JHS)			
<input type="checkbox"/> Biology			
<input type="checkbox"/> Chemistry			
<input type="checkbox"/> Physics			
<input type="checkbox"/> Computer Laboratory			



<input type="checkbox"/> Home Economics <input type="checkbox"/> Industrial Arts <input type="checkbox"/> Workshop Rooms <input type="checkbox"/> 1.6. Functional School Library <input type="checkbox"/> 1.7. Medical and Dental Clinic <input type="checkbox"/> 1.8. School Canteen <input type="checkbox"/> 1.9. Playground <input type="checkbox"/> 1.10. School Stage <input type="checkbox"/> 1.11. Flagpole <input type="checkbox"/> 2. Availability of administrative/principal's office <input type="checkbox"/> 3. Availability of faculty rooms. <input type="checkbox"/> 4. Doors of the classrooms and laboratory rooms open outward towards the corridor <input type="checkbox"/> 5. Presence of ramps in school buildings (BP 344)			
B. School Management			
<input type="checkbox"/> 6. School Location that is free from noise, unpleasant odors and dust, far from cockpits, dancing halls, bowling alleys, movie houses, markets, garbage dumps, funeral parlors, cemeteries, heavy traffic highways, jails, railroad yards, far from vehicles traffic and manufacturing and industrial establishments; (For Establishment only) <input type="checkbox"/> 7. School is not used in any manner for private residence or for other purposes that might interfere directly or indirectly in the proper functioning of the school. <input type="checkbox"/> 8. Proposed school is not within the 2-km and 1-km radius from any existing public school in rural and urban areas, respectively. <input type="checkbox"/> 9. Placement of School buildings are based on the School Site Development Plan. <input type="checkbox"/> 10. School site has defined boundaries with markers. <input type="checkbox"/> 10.1. Availability of school site of atleast 5000 sq. meters (Elementary) <input type="checkbox"/> 10.2 Availability of school site of atleast 10,000 sq. meters			

<p>(For Secondary and IS)</p> <p><input type="checkbox"/> 10.3. School site is not established on identified high-risk or disaster-prone areas.</p> <p><input type="checkbox"/> 11. Escape routes/sketch map are properly displayed in the school campus.</p> <p><input type="checkbox"/> 12. Availability of fire extinguishers and other fire safety devices</p> <p><input type="checkbox"/> 13. Adequate light and ventilation</p> <p><input type="checkbox"/> 14. Presence of at least two stairs with a minimum width of two meters in case of the two-storey or more building,</p> <p><input type="checkbox"/> 15. Observed proper school staffing and assignment of teaching loads.</p> <p><input type="checkbox"/> 15.1. Actual number of teachers ____</p> <p><input type="checkbox"/> 15.2. Ave. teaching load: ____</p> <p><input type="checkbox"/> 15.3. Available teacher for the applied offerings</p> <p><input type="checkbox"/> 16. Visibility of stakeholders' support and participation</p>			
<p>C. Learning Materials</p>			
<p>17. Presence of K to 12 Curriculum based learning materials:</p> <p><input type="checkbox"/> 17.1. Curriculum Guide</p> <p><input type="checkbox"/> 17.2. Teacher's Guide by Subject by Grade Level</p> <p><input type="checkbox"/> 17.3. Learners' Materials by subject by Grade Level</p> <p><input type="checkbox"/> 18. Implementation Mechanism of Learning Delivery Modality</p> <p><input type="checkbox"/> 19. Communication Mechanism</p>			

D. Other Observations/ Findings:
D.1. Facilities:
D.2 School Management:
D.3. Teachers & Staff:
D.4. Stakeholders Support:
D.5. Other Findings and Observations
E. Agreements

Remarks:

☐ Complied with all the requirements

☐ Not complied with all the requirements

RECOMMENDATION:

☐ For approval

☐ For disapproval

☐ Deferred action pending upon compliance of lacking requirements

Regional Inspectorate Team		
Signature Over Printed Name CAO, Admin. Division	Signature Over Printed Name Finance Division	Signature Over Printed Name EPS, QAD
Signature Over Printed Name EPS, QAD	Signature Over Printed Name EPS, CLMD	Signature Over Printed Name In-Charge of Education Facilities Section

Conforme:

School Head

RITA R. DIMAKILING
Chief Education Supervisor
Quality Assurance Division
Vice Chairperson

BEBIANO INHOG SENTILLAS, CESO V
OIC-Assistant Regional Director
Chairperson

✓