



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

December 14, 2021

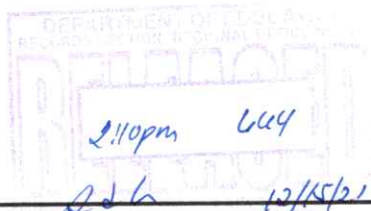
OFFICE MEMORANDUM

No. **000664**s. 2021

To: Schools Division Superintendents
(Baybay City, Borongan City, Catbalogan City, Eastern Samar,
Maasin City, Ormoc City, and Southern Leyte Divisions)
All Others Concerned

REQUEST FOR SUBMISSION OF MASTERLIST OF TEACHING AND NON-TEACHING PERSONNEL, MASTERLIST OF LEARNERS, AND CLASS SCHEDULES IN THE ADDITIONAL 9 PUBLIC SCHOOLS (BATCH 2) IN REGION VIII PARTICIPATING IN THE IMPLEMENTATION OF THE LIMITED FACE-TO-FACE CLASSES

1. In response to the Memorandum No. DM-OURO-21-0373, dated December 13, 2021, **re: Request for Submission of MasterList of Teaching and Non- Teaching Personnel, MasterList of Learners, and Class Schedules of the Additional 165 Public Schools Participating in the Implementation of the Limited Face-to-Face Classes**, this Office, through the Quality Assurance Division, requires all the concerned Schools Division Offices (SDOs) to submit the said report not later than **December 15, 2021 at 8:30 a.m.** through this email address at qad.region8@deped.gov.ph.
2. The Schools Division Superintendents shall ensure the 100% submission of the consolidated and verified data using the templates which will be shared through the "Group Chat of DepED-RO8 Batch 2 Pilot Schools for Limited F2F Classes."
3. The expected data to be submitted shall include the following:
 - a. Masterlist of all Teaching and Non-Teaching Personnel Participating in the Pilot Face-to-Face Classes (Template A);
 - b. Masterlist of Learners Participating in the Pilot Face-to-Face Classes (Template B); and
 - c. Schedule of Classes Organized in the Participating Schools (Template C).
4. Immediate dissemination of and compliance with this Memorandum are desired.




EVELYN R. FETALVERO, CESO IV
Regional Director

QAD-RMG



Government Center, Candahug, Palo, Leyte
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Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY

MEMORANDUM

DM-OURO-21-0373

TO : **ALL CONCERNED REGIONAL DIRECTORS**
(REGIONS I, II, III, IV-A, V, VI, VIII, IX, X, XII, XIII, CAR, NCR)

FROM : 
Atty. REVSEE A. ESCOBEDO
Undersecretary
Field Operations, Palarong Pambansa Secretariat, and DEACO


MALCOLM S. GARMA
Assistant Secretary
National Academy of Sports and Field Operations

SUBJECT : **REQUEST FOR SUBMISSION OF MASTERLIST OF TEACHING AND NON-TEACHING PERSONNEL, MASTERLIST OF LEARNERS, AND CLASS SCHEDULES OF THE ADDITIONAL 165 PUBLIC SCHOOLS PARTICIPATING IN THE PILOT IMPLEMENTATION OF LIMITED FACE-TO-FACE CLASSES**

DATE : December 13, 2021

In view of the ongoing expansion of the pilot implementation of limited face-to-face classes comprising of 165 additional public schools, the Offices of the above-signed officials respectfully request all Regional Directors to submit the following information of the aforementioned additional pilot schools:

1. Masterlist of teaching and non-teaching personnel participating in the pilot face-to-face classes (Template A);
2. Masterlist of learners participating in the pilot face-to-face classes (Template B); and
3. Schedule of classes organized in the participating schools (Template C).

Likewise, all regional offices are requested to fill out the attached templates; further guidelines are provided therein.

The aforementioned reports must be submitted **on or before December 15, 2021 (Wednesday), at 5:00 PM** through the Regional Operations Secretariat at

BFY/12132021/NASFO-2021-369

Office of the Undersecretary for Field Operations, Palarong Pambansa Secretariat, and DEACO
Department of Education, Central Office, Meralco Avenue, Pasig City (Room 515, Mabini Building)

Tel. No: (02) 631 84 92 Fax No: (02) 633 53 13

Email: usec.regops@deped.gov.ph

usec.regops@deped.gov.ph. **Submissions should be consolidated at the regional-level, verified, and signed by the Regional Director.**

For queries, please contact Ms. Manuela Laine S. Dayawon at manuela.dayawon@deped.gov.ph or Ms. Bea Franchezka E. Yumang at bea.yumang@deped.gov.ph.

For your appropriate action.

Thank you very much.

SCHOOL INFORMATION	
REGION:	
SCHOOL:	
SCHOOL ID NO.:	
SDO:	
MUNICIPALITY/CITY:	
PROVINCE:	

GUIDELINES:

1. Fill out the [School information](#).
2. Fill out the [Organized Class Schedules Table](#).
3. Use the "Insert Row" feature if more rows are needed.
4. Add more tables if necessary.
5. Kindly create a separate sheet per participating school.
6. Submit to your respective SDO/RO for consolidation.

ORGANIZED CLASS SCHEDULES FOR THE PILOT FACE-TO-FACE CLASSES						
GRADE LEVEL AND SECTION:						
TIME	DURATION	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
TOTAL:						