



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

December 27, 2021

OFFICE MEMORANDUM

No. **000682** s. 2021

To: All DepED Regional Office VIII Employees

**USE OF NEW BIOMETRICS MACHINE IN RECORDING THE ATTENDANCE OF
DEPED REGIONAL OFFICE VIII EMPLOYEES**

1. Effective **January 3, 2022**, the new biometrics machine installed at the lobby shall be used in recording attendance of DepEd Regional Office VIII employees
2. The manual logsheet shall still be maintained by the guard on duty for reference purposes in case of biometrics malfunction.
3. For information and strict compliance.

For: *rmv*
EVELYN R. FETALVERO, CESO IV
Regional Director *g*

AD-PS-EDR

