



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

January 5, 2022

REGIONAL MEMORANDUM

No. **000018** s. 2022

SCHEDULES OF THE 2022 QUARTERLY DIVISION QUALITY MANAGEMENT TEAM (DQMT) CONVERGENCE MEETING: COMPLETED STAFF WORK (CSW)

To: Schools Division Superintendents
Regional Functional Division Chiefs
All Others Concerned

1. This Office, through the Quality Assurance Division (QAD) announces the schedules of the 2022 Quarterly Division Quality Management Team (DQMT) Convergence Meeting: Completed Staff Work (CSW) on the following dates:

CSW TIMELINE	SCHEDULES	VENUE
CY 2022 Quarter 1	March 9-10, 2022	To be announced in a separate memorandum
CY 2022 Quarter 2	June 8-9, 2022	
CY 2022 Quarter 3	September 6-7, 2022	
CY 2022 Quarter 4	November 23-24, 2022	

2. The activity primarily aims to guide the SDOs and RO Divisions in the preparation and finalization of DMEA design and reports. Specifically, the meeting has the following objectives:

- discuss updates relative to the operationalization of the Regional M&E System;
- identify and define parameters of the quarterly data requirements as to its compliance with the planning standards and appropriateness to the current scenario in the delivery of basic education services;
- set agreements to guide the DQMTs and RO Division M&E focal persons in a smooth and accurate implementation of data collection, organization, analysis and other MEA processes;
- discuss the utilization of M&E tools designed for every quarter (data gathering);
and



- e. thresh-out other issues and concerns relative to the implementation of quality assurance and accountability related processes managed by both the RO-QAD and SDOs.
3. The delivery of the quarterly CSW shall be conducted through a face-to-face modality with the strict observance to the Inter-Agency Task Force (IATF) health and safety protocols and requirements.
 4. The participants to the activity are the following:

Office	Participants	Number of Participants
Schools Division Office	ASDS	13
	SGOD Chief	13
	M&E Coordinator/SEPS-M&E	13
	<i>Sub-Total</i>	<i>39</i>
Regional Office	RO Division M&E Focal Persons	8
	QAD (Chief, 6EPS and 1 Staff)	8
	FTAD EPS	1
	<i>Sub-Total</i>	<i>17</i>
TOTAL		56

5. The expenses for the meals and accommodation of all the participants shall be charged to the QAD funds while the travel expenditures to local funds, subject to the usual accounting and auditing rules and regulations. The first meal is dinner of Day 0 and last meal is afternoon snack of Day 2.
6. Immediate dissemination of and compliance with this Memorandum are desired.

for: 
EVELYN R. FETALVERO, CESO IV
 Regional Director 

QAD-SST

