



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

February 3, 2022

OFFICE MEMORANDUM

No. **068**, s. 2022

To: Schools Division Superintendents } Divisions of Baybay City and Leyte
 Regional Office Divisions
 All Others Concerned

SERG Project's WORKSHOP TO FINALIZE A GUIDE TO LEARNING AND DEVELOPMENT MODALITIES FOR SCHOOL LEADERS AND THE PROPOSED INSTRUCTIONAL SUPERVISION FRAMEWORK FOR REGION VIII

1. Attached is a letter from **Adelina H. Velasco**, Team Leader of Sustaining Education Reform Gains (SERG) Project dated January 31, 2022 requesting for the conduct of the Workshop to finalize a Guide to Learning and Development Modalities for School Leaders and the Proposed Instructional Supervision Framework for Region VIII on February 9-11, 2022 at the Summit Hotel, Tacloban City.

2. The following are the participants of the activity:

| Regional Office Participants | | SERG Pilot Schools Division Office Participants | | |
|------------------------------|------------|---|--------------------|--------------------|
| Mercedes Sarmiento | HRDD Chief | | <i>Baybay City</i> | <i>Leyte</i> |
| Harvie D. Villamor | CLMD Chief | CID Chief | Josemilo P Ruiz | Felicidad Espinosa |
| Alejandra B. Lagumbay | NEAP Focal | L&D Focal | Marck Suyom | Jennie Villasin |
| Sonny Tayum | QAD M&E | TPD Coach | Frolomea Taniza | Glendale Lamiseria |

3. Further inquiries, contact Ms. Mercedes D. Sarmiento, HRDD Chief through hrdd.region8@deped.gov.ph.

4. Immediate dissemination of and strict compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
 Regional Director

HRDD-ABL



Government Center, Candahug, Palo, Leyte
 (053) 832-2997 | region8@deped.gov.ph
 ISO 9001:2015 Certified

DEPARTMENT OF EDUCATION
 RECORDS SECTION, REGIONAL OFFICE NO. VIII

Page 1 of 1

RELEASED

11:14am

By: _____ Date: 02/04/22

PROJECT LEAD



Department of Education Region VIII <region8@deped.gov.ph>

Request for the Conduct of SERG Activity on the Conduct of an Instructional Supervision Workshop on Feb 9-11, 2022

1 message

OFFICE OF THE DIRECTOR IV
 Received
 Date: 02 FEB 2022
 Date: 03 FEB 2022
 Signature
 Signature

600781

Banez, Maria Maya Lyn <Maya.Banez@savethechildren.org>
 To: "region8@deped.gov.ph" <region8@deped.gov.ph>
 Cc: "Alejandra Lagumbay (Alilee)" <alileelagumbay@yahoo.com.ph>, "mercedes.sarmiento@deped.gov.ph" <mercedes.sarmiento@deped.gov.ph>, HARVIE VILLAMOR <harvie.villamor@deped.gov.ph>

Mon, Jan 31, 2022 at 6:19 PM
 DEPARTMENT OF EDUCATION
 RECEIVED
 REGIONAL OFFICE NO. VIII
 FEB 02 2022
 BY: [Signature] TIME: 4:00

31 January 2022

DR. EVELYN R. FETALVERO

Regional Director
 Region VIII, Department of Education
 Candahug, Palo, Leyte

ATTENTION: Schools Division Superintendent MANUEL P. ALBANO

Schools Division of Leyte

SCHOOLS DIVISION SUPERINTENDENT CARMELINO P. BERNADAS
 Schools Division of Baybay City

Dear RD Evelyn R. Fetalvero,

Warm Greetings!

Again, our gratitude for your support to SERG. In relation to the workshop and school visit originally targeted for January 10 to 14 but postponed because of the rising cases of COVID 19 in NCR and the other provinces, I write to request for a new date for the conduct of the "Workshop to Finalize a Guide to the Learning and Development (L&D) Modalities for School Leaders and the proposed Instructional Supervision Framework for Region VIII". We are requesting the date of the workshop to be on **February 9 to 11, 2022.**

As stated in our previous letter, the urgency for the workshop to be conducted as early as possible are for the following reasons:

- There are only 2 quarters left for the application of the Instructional Supervision (IS) Framework and the SERG Project. The IS Frame is meant to guide the school heads and education leaders to observe, reinforce and measure the application of the learned competencies of the teachers from start of SY 2021-22 based on the piloting of the L&D interventions designed through SERG and needing follow up to ensure application of learning by the Teachers of knowledge and skills gained.
- The Australian government through the Department of Foreign affairs and Trade (DFAT) is donating one tablet each to pilot schools. The tablet to be given to the principal's office in each of the pilot schools

GRD_email

is part of the support to assist in the pilot of the:

- IS Framework, and
- Interschool L&D programs for school heads/leaders to be initiated by the SDO

The tablets had been procured and ready for distribution.

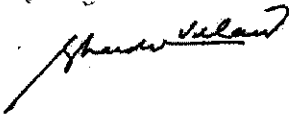
The urgency for the dates is also in consideration of the project closure by 14 October 2022. Hence, the intervention of the SERG Project will have to wrap-up around August 2022.

Please be assured that the conduct of the workshop will strictly follow the health protocols of the LGU and the IATF. Measures will include:

- The successive workshops will only include 10 participants, 4 representatives from the Region (CLMD, 1 from QAAD, HRD/Regional NEAP), and three each from SDO Leyte and SDO Baybay City (representative from CID, L&D Focal and Coach of the pilot schools)
- Maintain 20% participants in one venue (e.g. 12 individuals in a function that room for 50 pax)
- Only those who are fully vaccinated shall participate. Vehicle shall be provided to shuttle participants to avoid public transport. To maintain social distancing in the shuttle, a van good for 12 persons will only have 4 passengers
- An alternative to assigning transport, a point to point transportation of DepEd participants for the workshop will be reimbursed to enable them to rent vehicle instead of using public transport system
- For accommodation, participants' shall be assigned one room each.
- Masks, face shields and alcohol will be provided at all times.
- Avoid eating in one venue. Thus, meals will be packed so participants can eat in their own rooms or in any outdoor facility.

We will postpone the School Visit until such time as travel restrictions loosen up.

Our SERG Education Specialist assigned to your Region, Ms. Maya Lyn H. Banez, will be most happy to coordinate and discuss with your good office on further clarifications regarding the activities. She is available to respond to any of your queries via email address Maya.Banez@savethechildren.org and mobile number 0917-805-2094.



Respectfully,

ADELINA H. VELASCO

Team Leader, SERG Project

DFAT Australia – Save the Children Philippines

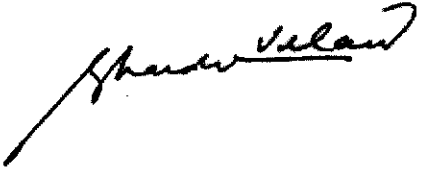


image001.png
15K