



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 8543800
Procuring Entity DEPARTMENT OF EDUCATION - REGION VIII
Title PROCUREMENT FOR THE CY 2022 GENERAL SUPPLIES TO BE USED BY THE DIFFERENT FUNCTIONAL DIVISIONS OF DEPED REGIONAL OFFICE VIII
Area of Delivery Leyte

Solicitation Number:	AD-AMS-2022-03-0129 (PB)	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Public Bidding	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Office Supplies and Devices	Date Published	20/03/2022
Approved Budget for the Contract:	PHP 1,973,181.77	Last Updated / Time	19/03/2022 00:00 AM
Delivery Period:	30 Day/s	Closing Date / Time	11/04/2022 10:00 AM
Client Agency:			
Contact Person:	Mikko S Duero Computer Programmer II DepEd Regional Office VIII Government Center Barangay Candahug Palo Leyte Philippines 6501 63-53-8889349 63-53-8322997 bac.region8@deped.gov.ph		

Description

PROCUREMENT FOR THE CY 2022 GENERAL SUPPLIES TO BE USED BY THE DIFFERENT FUNCTIONAL DIVISIONS OF DEPED REGIONAL OFFICE VIII

QTY UNIT ITEM DESCRIPTION

53 can AIR FRESHENER, aerosol, 280ml/150g min
10 gals ALCOHOL, ethyl, 68%-70%, scented, Gallon
264 piece BALL POINT PEN, BLACK
670 piece BALL POINT PEN, BLUE
24 piece BALL POINT PEN, RED
81 pack BATTERY, dry cell, AA, 2 pieces per blister pack
24 piece BROOM, SOFT (TAMBO), weight: 200g min tiger grass
24 piece BROOM, STICK (TINGTING)
10 box BINDER CLIP, 18mm, blk (12's/box)
31 box BINDER CLIP, 25mm, blk (12's/box)
15 box BINDER CLIP, 32mm, blk (12's/box)
5 box BINDER CLIP, 41mm, blk (12's/box)
13 box BINDER CLIP, 2", blk (12's/box)
1 unit Binding Machine, heavy duty
12 can CAR FRESHENER
1 box Carbon Film, long (Blue)
64 bottle CLEANER, TOILET BOWL AND URINAL, , 900ml-1,000ml cap
18 piece CLEARBOOK, A4 SIZE
12 box CLIP, BACKFOLD, 33MM, 12 pieces per box
6 box CLIP, BACKFOLD, 50MM, 12 pieces per box
1 piece CORKBOARD, 4' x 4' (5mm thick)
6 box CLIP, BACKFOLD, 55MM, 12 pieces per box
1 unit CPU (System Unit), Quad-Core 3.2GHz, 4th Gen., 8GB RAM, 1TB HDD
60 bxs CARTRIDGE RIBBON, Printronix
11 tube CUTTER BLADE, 10 pieces per tube, big
17 piece CUTTER KNIFE, big (heavy duty)
260 piece DATA FILE BOX, made of chipboard, with closed ends (GREEN COLOR)
21 piece DATA ORGANIZER w/ ring (2 holes)
6 piece DETERGENT BAR, 140g, (1 whole)
111 pouch DETERGENT POWDER, all purpose, 1kg per plastic pouch
108 can DISINFECTANT SPRAY, aerosol type, 400-550 grams
166 bottle DISHWASHING LIQUID, 500ml.
12 piece DUST PAN, non-rigid plastic, big
2 piece DUSTER, Cotton
20 piece ENVELOPE, EXPANDING, short, Laminated
50 piece ENVELOPE, EXPANDING, long, Laminated
13 box ENVELOPE, EXPANDING, Laminated (Green), 100's/box
3 box ENVELOPE, MAILING, 500 pieces per box
44 piece ERASER, PLASTIC/RUBBER
14 unit EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0, 1 unit/ box
7 piece EXTENSION WIRE, (5 METERS), at least 3-gang
10 gals FABRIC CONDITIONER (Galloon)
262 box FASTENER, PAPER, PLASTIC/VINYL COATED
2 piece FLASH DRIVE, 64 GB
37 piece FLASH DRIVE, 32 GB capacity, 1 piece in individual blister pack
20 piece FLASH DRIVE, 16 GB capacity, 1 piece in individual blister pack
25 piece FOLDER, File, A4 size, pt.14
130 piece FOLDER, File, Legal Size, pt.14
2 pack FOLDER, L-TYPE, A4 SIZE, 50 pieces per pack
50 piece FOLDER, MOROCCO, short (blue)
38 box FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm), 100's/box
5 can FURNITURE CLEANER, aerosol, 300ml min./can
21 piece FLOOR-MAT/RAG, COTTON
4 bottle GLASS CLEANER, SPRAY, BIG, 500g.
63 jars GLUE, all purpose, gross weight: 200 grams min
79 btl's HANDWASHING LIQUID SOAP, 500ml.
12 piece Hand Towel (for Refrigerator)
33 box INDEX TAB, 5 sets per box
66 can INSECTICIDE, aerosol type, net content: 600ml min
1 roll LAMINATING FILM, LEGAL SIZE, 5mil. (thickness)
12 piece MARKER, PERMANENT, bullet type, red
10 piece MARKER, PERMANENT, BROAD (BLACK), felt tip
52 piece MARKER, WHITEBOARD, blue
6 piece MARKER, WHITEBOARD, red
2 piece MOUSE, OPTICAL, PS/2
15 piece MOUSE, OPTICAL, USB CONNECTION TYPE, 1 unit in individual box
34 piece MOUSE, WIRELESS (for LAPTOP)
17 piece MOUSE PAD
74 pad NOTEPAD, STICK-ON, 2X3, 100 sheets per pad
70 pad NOTEPAD, STICK-ON, 3X4, 100 sheets per pad
159 box PAPER CLIP, 50MM, 100 pieces per box or 120 grams (min.) (net of bx)
110 ream BOOK Paper, Short (8 1/2" x 11), 80gsm
221 ream BOOK PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm (Legal)
426 ream BOOK PAPER, MULTI-PURPOSE, 70 gsm., size: 210mm x 297mm (A4)
38 ream BOOK PAPER, MULTI-PURPOSE, 70 gsm., (Legal)
10 box PAPER, SPECIALTY, LONG (Pink color)
39 box PAPER, SPECIALTY, SHORT (Green; Pink; L-Green; L-Blue; Yellow; Cream)

25 box PENCIL, LEAD WITH ERASER, No.2, 12 pcs per box
 4 piece PRESENTER, LASER, WIRELESS
 10 piece PHILIPPINE FLAGS, 3' x 6' (standard size)
 82 pack PHOTO PAPER, glossy, A4
 34 piece PUNCHER, paper, heavy duty, with two hole guide, 1 piece/ box
 20 bundle RAGS, ALL COTTON, 32 pieces per kilo per bundle
 32 book RECORD BOOK, 300 PAGES, size: 214mm x 278mm min
 16 book RECORD BOOK, 500 PAGES, size: 214mm x 278mm min
 4 piece RING BINDER, black 3"
 4 piece RING BINDER, black 2"
 34 piece RING BINDER, black 1"
 36 piece RING BINDER, black, 1/2"
 26 box RUBBER BAND, 70mm min lay flat length (#18)
 25 piece RULER, Aluminum, 12"
 50 pair SCISSORS, heavy duty (big)
 18 pack SCOURING PAD, 5 pieces per pack
 431 piece SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip
 60 piece SIGN PEN Refill, Pilot, Blue (Hi-tech Point- V5 RT)
 1,443 piece SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip
 40 piece SIGN PEN, Blue (0.5mm) retractable metal tip with rubber grip
 84 piece SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip
 152 piece SIGN PEN, Green, liquid/gel ink, 0.5mm needle tip
 11 bottle STAMP PAD INK, purple or violet, 50ml (min.)
 1 piece STAMP PAD, FELT, bed dimension: 60mm x 100mm
 16 piece STAPLE REMOVER, PLIER TYPE
 22 box STAPLE WIRE, HEAVY DUTY, 23/13
 130 box STAPLE WIRE, STANDARD
 4 unit STAPLER, BINDER TYPE
 25 piece STAPLER, STANDARD TYPE, load cap: 200 staples min, 1 piece/box
 18 pack STICKER PAPER, LONG
 16 piece SPONGE- 3" x 4" x 1"
 134 piece STORAGE BOX w/ cover (9.5" x 10" x 15"), cardboard
 4 pack SANDO BAG, PLASTIC, Extra Large (100's/pack)
 8 roll TAPE, ELECTRICAL, 1"
 58 roll TAPE, MASKING, width: 24mm (±1mm)
 86 roll TAPE, PACKAGING, width: 48mm (±1mm)
 12 piece TAPE, DOUBLE ADHESIVE, 2"
 283 pack TOILET TISSUE PAPER 2-plys sheets, 150 pulls, 12 rolls in a pack
 11 piece TOILET BRUSH w/ handle
 58 piece TOILET DEODORANT, CAKE, small
 44 roll TRASHBAG, plastic, gusseted type, Black, 10 pcs per roll/pack, XL
 120 pack TRASH BAG, Black, 16" x 24"
 10 piece TRASH BINS, plastic w/ cover (green- 13 gals. Cap.)
 8 roll TWINE, PLASTIC, 1 kl.
 877 piece VOUCHER FILER w/ bolts, 4" (Green)
 37 Cart INK CART, BROTHER, DCP-J105- LC539XL, Black
 19 Cart INK CART, BROTHER, DCP-J105- LC535XL, Cyan
 19 Cart INK CART, BROTHER, DCP-J105- LC535XL, Magenta
 19 Cart INK CART, BROTHER, DCP-J105- LC535XL, Yellow
 15 Cart INK CART, CANON CL-47, BLACK
 15 Cart INK CART, CANON CL-57, COLOR
 183 Cart INK CART, EPSON C13T664100 (T6641), Black
 101 Cart INK CART, EPSON C13T664200 (T6642), Cyan
 101 Cart INK CART, EPSON C13T664300 (T6643), Magenta
 101 Cart INK CART, EPSON C13T664400 (T6644), Yellow
 304 Cart INK CART, EPSON L3110 (003), Black
 143 Cart INK CART, EPSON L3110 (003), Cyan
 144 Cart INK CART, EPSON L3110 (003), Magenta
 149 Cart INK CART, EPSON L3110 (003), Yellow
 6 Cart INK CART, HP (HP 680), BLACK
 2 Cart INK CART, HP (HP 680), COLOR
 4 Toner TONER CART, HP (HP 58A for M404 Printer), Black
 50 piece Examination Gloves
 50 piece PVC COVER, (Binding Cover) Transparent (short)
 160 pad Post-stick on "Sign Here" message flags, 1/2" x 3/4" (asstd colors)
 180 pad Post-stick on "Sign Here" message flags, 1" (asstd colors)
 2 pcs Digital Facsimile/Stamp ("Certified True Copy")
 1 pcs Digital Facsimile/Stamp ("RELEASED")
 1 pcs Digital Facsimile/Stamp ("RECEIVED")
 3 btls Ink for Self-Inking Stamp (RED)
 1 unit Desktop Computer (9th to 10th Gen., DDR4, 1TB HDD, Casing w/ 700 watts power supply)
 1 unit Desktop Monitor, 18" (LCD)
 3 pcs Digital Facsimile/Stamp ("MA. LAURA F. PAGLINAWAN")
 11 unit Uninterruptible Power Supply (UPS), 650VA
 12 unit Printer, 3 n 1 (Continuous Ink)
 1 unit Printer, 3 n 1 (Continuous Ink with WiFi)
 400 pcs Sticker for PPE (refer to sample)
 400 pcs Sticker for IT Equipment (refer to sample)
 400 pcs Sticker for Furniture and Fixture (refer to sample)
 1 unit Printer, 5 n 1 (scan, print, copy, Wifi direct, borderless printing up to 4R, Continuous Ink)
 570 pcs Certificate Holder, A4 size (Jacket type)
 630 pcs Certificate Holder, 8 1/2" x 11" size (Jacket type)
 25 pcs Certificate Frames, A4 (plastic)
 7 tube PhotoCopier Toner, Docucentre S1810
 1 tube PhotoCopier Toner, Docucentre S2320
 4 tube PhotoCopier Toner, Docucentre S2011
 4 pcs Bulb, LED, 10 watts (daylight)
 20 pcs Bulb, 36 watts (T5 - daylight)
 20 pcs LED Linear Tube, 18 watts, FRO Series
 20 pcs Bulb, LED, 9 watts
 1 pcs Thermogun, Non-contact Laser
 6 liter Sodium Hypochloride Bleach, 1 ltr.

Important Note/s:
 Delivery shall be within Thirty (30) Calendar Days from the receipt of Notice to Proceed (NTP) of the supplier.
 To be delivered to DepEd Regional Office VIII c/o Asset Management Section;
 Winning Bidder(s) must coordinate, one (1) day after issuance of Notice of Award (NOA), with the Administrative Division - Asset Management Section (Proponent), to discuss guidelines of the program, delivery schedule(s), and the expectation/s between both parties, Contact No. (053) 300-0930, E-mail address: asset.region8@deped.gov.ph.

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	General Supplies	PROCUREMENT FOR THE CY 2022 GENERAL SUPPLIES TO BE USED BY THE DIFFERENT FUNCTIONAL DIVISIONS OF DEPED REGIONAL OFFICE VIII	1	Lot	1,973,181.77

Pre-bid Conference		
Date	Time	Venue
28/03/2022	10:00:00 AM	Pre-Bid Conference and Opening of Bids shall be broadcasted via Microsoft Teams.

Created by Mikko S Duero
Date Created 19/03/2022

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.