



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

March 22, 2022

**OFFICE MEMORANDUM**

No. **174**, s. 2022

To: **Schools Division Superintendent**  
Leyte Schools Division Office  
All Concerned

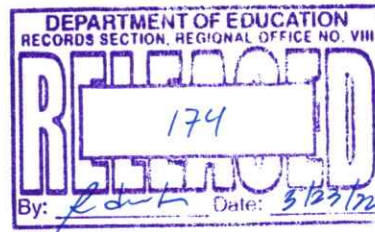
**SEMINAR-WORKSHOP ON ICT AND DCP**

1. The Office of the Undersecretary for Administration (OUA) through the ICT Service will conduct a **Seminar-Workshop on ICT and DepEd Computerization Program (DCP)** for selected Division IT Officers and all Regional IT Officers **at The Ritz Hotel, Davao City, on March 29-31, 2022.**
2. With the foregoing, **this Office has identified Mr. Ronel Boholano**, Leyte Schools Division IT Officer, **to represent the Regional IT Officer, Mr. Jim Albert Lagado**, on the above-mentioned activity. Travel and accommodation arrangements are stated in the attached OUA Memorandum 00-0322-0118 for reference purposes.
3. Immediate dissemination and compliance of this memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director

Reference/s:  
OUA Memorandum 00-0322-0118

ORD-ICTU



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Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kalihim

**OUA MEMO 00-0322-0118**  
**MEMORANDUM**  
11 March 2022

For: **Regional Directors**  
**Schools Division Superintendents**  
**Regional Information Technology Officers**

**National DepEd Schools Division Information Technology Officers Association**

Subject: **SEMINAR-WORKSHOP ON ICT AND DCP**

The Office of the Undersecretary for Administration (OUA) through the Information and Communications Technology Service (ICTS) will conduct a **Seminar-Workshop on ICT and DepEd Computerization Program (DCP)** for the members of the National DepEd Schools Division Information Technology Officers Association and all Regional IT Officers **from 29 to 31 March 2022 at The Ritz Hotel in Davao City**. This activity aims to build a strong foundation in pursuing the programs and projects of the ICTS and in complying with the prescribed quality standards.

In this regard, kindly take note of the following reminders:

1. The ICTS will cover the management of the event (e.g., provision of the function room, food, materials, and board and lodging for the attendees).
2. The identified participants shall initially fund their antigen tests. The ICTS shall then charge reimbursements against DCP 2022 funds.
3. Travel expenses will be charged to local funds, subject to the usual accounting/auditing rules and regulations.
4. All identified personnel are required to attend the event.
5. The earliest registration/check-in at the venue is on 29 March 2022. The first meal will be served on 29 March 2022 (lunch) and the last meal on 31 March 2022 (lunch).
6. All concerned are required to send their confirmation of participation through <https://tinyurl.com/ictdcp2022> not later than 15 March 2022.

Please refer to **Annex A** for details. For clarifications on this subject, kindly contact Mr. Ricardo Guinto of the ICTS through email at [ricardo.guinto@deped.gov.ph](mailto:ricardo.guinto@deped.gov.ph).

For information and strict compliance.

**ALAIN DEL B. PASCUA**  
Undersecretary



**Office of the Undersecretary for Administration (OUA)**

*[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRMMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]*

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## Annex A

### Seminar-Workshop on ICT and DCP

**I. Participants:** Members of the National DepEd Schools Division Information Technology Officers Association and all Regional IT Officers

**II. Date:** 29-31 March 2022

#### III. Program of Activities

##### 1. Day 0 (29 March 2022)

Time	Activity
12:00 noon - 5:00 p.m.	Check-in / Lunch
5:00 - 5:30 p.m.	Registration
6:00 - 8:00 p.m.	Dinner

##### 2. Day 1 (30 March 2022)

Time	Activity/Topic	Facilitator
6:00 -7:00 a.m.	Breakfast	
8:00 - 8:30 a.m.	Registration	
8:30 - 9:00 a.m.	Opening Prayer and National Anthem	
	Welcome Remarks	<b>Abram Y.C. Abanil</b> Director IV, ICTS
9:00a - 10:00 a.m.	EdTech Concerns	<b>Mark Anthony C. Sy</b> STA IV, Head, EdTech
10:00 - 11:00 a.m.	SDD Concerns	<b>Maria Clarisse T. Liguas</b> ITO III, Chief, SDD
11:00 a.m. - 12:00 noon	USD Concerns	<b>Encarnacion T. Escudro</b> ITO III, Chief, USD
1:00 - 2:00 p.m.	TID Concerns	<b>Engr. Ofelia L. Algo</b> ITO III, Chief, TID
2:00 - 6:00 p.m.	National DepEd Schools Division Information Technology Officers Association Concerns	<b>Arthur M. Aquino,</b> ITO I, President

##### 3. Day 2 (31 March 2022)

Time	Activity/Topic
6:00 - 8:00 a.m.	Breakfast
8:00 a.m. - 12:00 noon	Other matters/next steps
12:00 noon - 1:00 p.m.	Lunch
1:00 p.m. onwards	Check-out

