

DepEd Regional Advisory No. 039, s. 2022
March 4, 2022

In compliance with DepEd Order (DO) No. 8, s. 2013
This advisory is issued not for endorsement per DO 28, s. 2001,
but only for the information of DepEd officials,
personnel/staff, as well as the concerned public.
(Visit deped.in/ro8issuances)

**DEVELOPMENT ACADEMY OF THE PHILIPPINES (DAP)
2022 ONLINE TRAINING OFFERINGS**

Attached is a letter from the Development Academy of the Philippines dated February 24, 2022 inviting technical staff for the various online training on dates indicated.

The participants to these trainings are technical staff involved in policy, planning, and monitoring and evaluation.

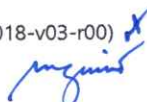
Participation of both public and private schools shall be subject to the *no-disruption-of-classes policy* stipulated in DepEd Order No. 9, s. 2005 entitled *Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith*.

More information may be inquired from:

Development Academy of the Philippines
Email add.: cfgtraining@dap.edu.ph

Considering that this is an Advisory, Schools Division Superintendents are given the discretion to act on this matter.

HRDD-MCAM
DepEd RO8 ATA-F21 (CY2018-v03-r00)





development academy of the philippines

The National Productivity Organization

002066

24 February 2022

MS. EVELYN R. FETALVERO

Director
Department of Education Region VIII
Government Center, Candahug
Palo, Leyte



Dear **Director Fetalvero**:

Greetings from the Development Academy of the Philippines!

The Academy's Center for Governance is pleased to invite technical staff from your agency/office who are involved in policy, planning, and monitoring and evaluation to the following 2022 Online Training Offerings. We would be glad to accommodate up to five (5) technical participants for each of the online training indicated below.

Online Training Course on the Basic Policy Process 25-29 April 2022	Online Training Course on Basic Monitoring and Evaluation 1-5 August 2022	Online Training Course on Advanced Monitoring and Evaluation 17-28 October 2022
The online training course aims to provide participants with a better understanding of the theoretical underpinnings and components of the policy process, as well as the range of tools and techniques for policy development.	This online training course aims to equip government technical staff with fundamental concepts and principles on monitoring and evaluation of programs and projects, including applicable tools.	This online training course aims to deepen the knowledge and skills of participants on program and project monitoring and evaluation through an in-depth discussion of appropriate research methodologies employed in impact evaluation studies that will enable them to prepare well-defined terms of reference (TORs) for such undertakings.
Course Fee: ₱9,000.00 Deadline of Form Submission: 22 March 2022 Deadline of Payment: 5 April 2022	Course Fee: ₱9,000.00 Deadline of Form Submission: 1 July 2022 Deadline of Payment: 18 July 2022	Course Fee: ₱15,000.00 Deadline of Form Submission: 16 September 2022 Deadline of Payment: 03 October 2022

These online training courses will be delivered through Zoom and Google Workspace (e.g. Drive, Classroom), live lectures with Q&A sessions with resource persons, and assignments and exercises to provide participants a meaningful learning experience.

Attached for your ready reference are the course flyer and nomination/application form. Please be informed that payment should only be made once you have received the payment advice. For any clarification, your staff may reach us at cfqtraining@dap.edu.ph.

DAP MAIN OFFICE
DAP Bldg., San Miguel Avenue, Pasig City 1600
PO Box 12788, Ortigas Center, Pasig City 1600
Tel.: (632) 631 0921 to 30 | Fax: (632) 631 2123
Email: academy@dap.edu.ph | <http://www.dap.edu.ph>

DAP CONFERENCE CENTER
Brgy. Sungay, Tagaytay City 2720
Telefax: (046) 483-1291
E-mail: academy@dap.edu.ph

DAP SA MINDANAO
PO Box 80102, Davao City
Tel: (082) 232-8082 | Fax: (082) 224-5685
Email: academy@dap.edu.ph

Thank you very much and we look forward to the participation of your personnel in the said courses.

Very truly yours,



IMELDA C. CALUEN
Managing Director
Center for Governance

Enclosures (2)

NOMINATION/APPLICATION FORM

Please, write in capital letters

By signing and submitting this form, the individual and agency/ organization confirms agreement with the terms and conditions of enrolling the course(s) stated herein.



NAME OF AGENCY/ORGANIZATION: _____

ADDRESS: _____

NAME & SIGNATURE OF NOMINATED/APPLYING PARTICIPANT (LAST NAME, FIRST NAME, MIDDLE INITIAL) _____

ONLINE COURSE TITLE: _____

DATE (MM-DD-2022): _____

EMAIL ADDRESS: _____

LANDLINE NUMBER: _____

NAME & SIGNATURE OF NOMINATED/APPLYING PARTICIPANT (LAST NAME, FIRST NAME, MIDDLE INITIAL) _____

ONLINE COURSE TITLE: _____

DATE (MM-DD-2022): _____

EMAIL ADDRESS: _____

LANDLINE NUMBER: _____

NAME & SIGNATURE OF NOMINATED/APPLYING PARTICIPANT (LAST NAME, FIRST NAME, MIDDLE INITIAL) _____

ONLINE COURSE TITLE: _____

DATE (MM-DD-2022): _____

EMAIL ADDRESS: _____

LANDLINE NUMBER: _____

NAME & SIGNATURE OF NOMINATING/SUPERVISING OFFICER (only applicable for agency-sponsored trainings): _____

POSITION: _____

EMAIL ADDRESS: _____

LANDLINE NUMBER: _____

MOBILE NUMBER: _____

GENERAL INFORMATION AND GUIDELINES

» TARGET PARTICIPANTS

The online courses are open to all technical staff and officers of agencies and organizations.

» ENROLLMENT AND CONFIRMATION

Registration to the online courses is on a first-come, first-served basis. Kindly provide duly accomplished and approved nomination/application form(s) to cftraining@dap.edu.ph and wait for notification within three days. Enrollment to the online course(s) is ensured only upon confirmation of payment. Schedule of course/s may change without prior notice.

» PLATFORM AND DELIVERY

All courses will be held via Zoom and Google Workspace (e.g. Drive, Classroom) through a mix of live lectures and assignments.

» PAYMENT

Online course fee must be settled not later than the indicated dates.

Payments may be made through:

- Cash
- Check payable to the Development Academy of the Philippines
- Bank deposit/fund transfer

» MAXIMUM CLASS SIZE

DAP reserves the right not to accept nominees if the maximum number of enrolled nominated/applying participants for the online course(s) has been reached.

» REPLACEMENT OF PARTICIPANT

Replacement of nominated/applying participant may be allowed in case the enrollee will not be available for the availed online course due to an unforeseen event. However, email notification must be made at least **three weeks** before the course date. Otherwise, the slot will be forfeited.

» CANCELLATION AND REFUND

Cancellations may be made up to **five (5) working days** before the start of each online course subject to a cancellation fee of 15% to be charged to each enrollee.

The Academy reserves the right to cancel any online course due to insufficient enrolments at least **one week** before the scheduled online course date.

The Academy is not responsible for any expenses incurred by the nominated/ applying participant if the online course is canceled.

Cancellations made within **five (5) days** of the conduct of the online course will be considered no show, and thus, will not entitle the nominated/ applying participant to any refund.

If an online course is canceled due to force majeure (e.g., weather, natural disaster), the participant is entitled to reschedule for a future online course or a refund.

» CERTIFICATE AND OFFICIAL RECEIPT

E-certificate will be emailed upon completion of the online course. The physical copy of the training certificate and official receipt will be sent to the registered mailing address through courier service.

However, due to ongoing quarantine restrictions and adoption of skeleton workforce arrangement, there may be delays in delivery.

*Agencies are enjoined to send a maximum of five nominated/applying participants when enrolling to a course. This form may be reproduced.



2022

TRAINING

CALENDAR



ONLINE COURSE ON BASIC POLICY PROCESS

25-29 APRIL 2022

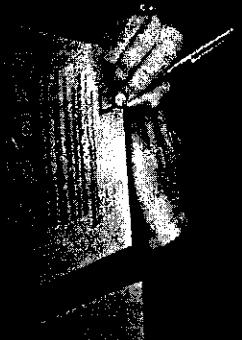
ONLINE COURSE FEE: PHP 9,000.00
(VAT INCLUSIVE)

CREDITED TRAINING HOURS: 24

ONLINE COURSE DESCRIPTION:
THE ONLINE COURSE AIMS TO PROVIDE PARTICIPANTS WITH A BETTER UNDERSTANDING OF THE THEORETICAL UNDERPINNINGS AND COMPONENTS OF THE POLICY PROCESS, AS WELL AS THE RANGE OF TOOLS AND TECHNIQUES FOR POLICY DEVELOPMENT.

DEADLINE OF FORM SUBMISSION:
22 MARCH 2022

DEADLINE OF PAYMENT:
5 APRIL 2022



ONLINE COURSE ON BASIC MONITORING AND EVALUATION

1-5 AUGUST 2022

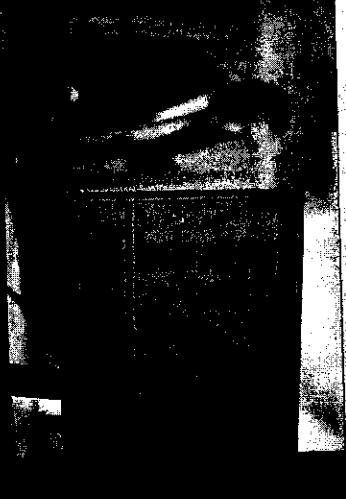
ONLINE COURSE FEE: PHP 9,000.00
(VAT INCLUSIVE)

CREDITED TRAINING HOURS: 24

ONLINE COURSE DESCRIPTION:
THIS ONLINE COURSE AIMS TO EQUIP GOVERNMENT TECHNICAL STAFF WITH FUNDAMENTAL CONCEPTS AND PRINCIPLES ON MONITORING AND EVALUATION OF PROGRAMS AND PROJECTS, INCLUDING APPLICABLE TOOLS.

DEADLINE OF FORM SUBMISSION:
1 JULY 2022

DEADLINE OF PAYMENT:
18 JULY 2022



ONLINE COURSE ON ADVANCED MONITORING AND EVALUATION

17-28 OCTOBER 2022

ONLINE COURSE FEE: PHP 15,000.00
(VAT INCLUSIVE)

CREDITED TRAINING HOURS: 40

ONLINE COURSE DESCRIPTION:
THIS ONLINE COURSE AIMS TO DEEPEN PARTICIPANTS' KNOWLEDGE AND SKILLS ON PROJECT/PROGRAM MONITORING AND EVALUATION THROUGH AN IN-DEPTH DISCUSSION OF APPROPRIATE STATISTICAL ANALYSIS AND OTHER METHODS EMPLOYED IN AN IMPACT EVALUATION STUDY, INCLUDING THE IMPORTANCE OF A WELL-DEFINED TERMS OF REFERENCE FOR SUCH UNDERTAKING.

DEADLINE OF FORM SUBMISSION:
16 SEPTEMBER 2022

DEADLINE OF PAYMENT:
5 OCTOBER 2022