



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

March 22, 2022

REGIONAL MEMORANDUM

No. **236**, 2022

**VIRTUAL ORIENTATION OF REGIONAL AND SCHOOLS DIVISION
 RESEARCH COMMITTEE MEMBERS ON RESEARCH MANAGEMENT AND
 EVALUATING RESEARCH PAPERS**

To: Assistant Regional Director
 Schools Division Superintendents
 Regional and Schools Division Research Committees
 Chief of Policy, Planning, and Research Division
 All Others Concerned

1. This Office, through the Policy, Planning, and Research Division (PPRD), shall conduct a Virtual Orientation of Regional Research Committee (RRC) and Schools Division Research Committee (SDRC) Members on Research Management and Evaluating Research Papers on March 28-29, 2022, via MS Teams.
2. The activity aims to:
 - a) revisit existing guidelines relative to research management particularly on evaluating research proposals/completed studies;
 - b) orient the participants on the *E-Saliksik* Quality Control Checklist for completed research;
 - c) provide inputs on the macro and micro-elements of a research paper and mixed methods research designs;
 - d) give updates on the status of Basic Education Research Fund (BERF) utilization; and
 - e) share and benchmark best practices on research management.

3. The participants to this two-day activity are as follows:

Office	Participants	No. of Pax
Regional Office (RO) Research Committee	1. ARD Bebiano I. Sentillas 2. Dr. Rita R. Dimakiling 3. Dr. Harvie D. Villamor 4. Dr. Isidro C. Catubig 5. Ms. Mercedes D. Sarmiento 6. Dr. Rosemarie M. Guino	8



	7. Mr. Cesar P. Verunque 8. Ms. Alma E. Suyom	
13 Schools Division Office (SDO) Research Committees	1. Assistant Schools Division Superintendent 2. Chief of SGOD 3. Chief of CID 4. SEPS, Planning and Research 5. CID Representative/s 6. Representative from Finance Unit 7. Other member/s (by invitation)	91
PPRD Personnel	1. Dr. Teodorico Peliño Jr. 2. Mr. Mark Lito Gallano 3. Ms. Jennylind Daya 4. Epifania G. Melchor	4

4. Each SDO is required to present a 5-minute Slidedeck presentation on Best Practices/2021 Highlights of Accomplishments on Research Management using the attached presentation templates (Enclosure 1).
5. The meeting link shall be shared through Facebook Messenger. The Schools Division Superintendents shall ensure 100% percent attendance of the division participants. Attached is the Activity Matrix (Enclosure 2), for reference.
6. Expenses incurred relative to the conduct of the activity such as meals (2 lunches and four snacks) of the Regional Office participants and other incidental expenses shall be charged against PPRD Local Funds, subject to the existing accounting and auditing rules and regulations.
7. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
 Regional Director

Enclosures: As stated

Reference: None

To be indicated in the Perpetual Index under the following subjects:

BERF

ORIENTATION

RESEARCH MANAGEMENT



PPRD-TCPJ

Enclosure 1 to RM No. _____, s. 2022

PRESENTATION TEMPLATES FOR DIVISION HIGHLIGHTS OF ACCOMPLISHMENTS ON RESEARCH MANAGEMENT

Title of Initiatives/Activities/ Best Practices	Description	Accomplishments/ Significant Impact

School Years	Number of Researches Approved for BERF-funding	Number of Researches Completed under BERF	Number of Researches Conducted by Personnel (Non-BERF)	Number of Publications in Scholarly Journals	Number of Personnel Trained/Capacitated (Division/School based Trainings)
2016-2017					
2017-2018					
2018-2019					
2019-2020					
2020-2021					

Enclosure 2 to RM No. _____, s. 2022

ACTIVITY MATRIX

VIRTUAL ORIENTATION OF REGIONAL AND SCHOOLS DIVISION RESEARCH COMMITTEES

Day 1 March 28	
09:00-10:00	Opening Program <ul style="list-style-type: none"> Philippine National Anthem, Prayer, DepEd RO VIII Hymn Netiquette Acknowledgment of Participants/Activity Objectives Dr. Rita R. Dimakiling <i>Chief of PPRD</i> Welcome Message Dr. Bebiano I. Sentillas, CESO V <i>Assistant Regional Director/ RRC Chairperson</i> Inspirational Message Dr. Evelyn R. Fetalvero, CESO IV <i>Regional Director</i>
10:00-11:00	Inputs on Research Management Guidelines Dr. Rita R. Dimakiling
11:00-12:00 01:00-02:00	Status/Updates on Basic Education Research Fund (BERF) Utilization in the Region and Research Proposal/Report Format Ms. Jennylind D. Daya <i>EPS II of PPRD</i>
02:00-04:30	Evaluating Research Proposals/Completed Studies: Macro and Micro-elements of a Research Paper Dr. Teodorico C. Peliño Jr. <i>EPS of PPRD</i>
Day 2 March 29	
09:00-09:30	Preliminaries
09:30-10:30	E-Saliksik Quality Control Checklist Ms. Jennylind D. Daya
10:30-12:00	Inputs on Mixed Methods Research Design
01:00-03:30	Sharing of Best Practices/2021 Division Highlights of Accomplishments on Research Management
03:30-04:00	Closing Activity <ul style="list-style-type: none"> Next Steps Photo Opportunity Prayer <p style="text-align: right;">Ms. Jennylind D. Daya, EPS II <i>Program Host</i></p>

Prepared by:


TEODORICO C. PELIÑO JR. EdD
EPS of PPRD

Noted:


RITA R. DIMAKILING PhD
Chief of PPRD