



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

March 15, 2022

**REGIONAL MEMORANDUM**

No. **239** s. 2022

**MERGING OF PATONG ELEMENTARY SCHOOL AND HAPPY VALLEY NATIONAL  
HIGH SCHOOL TO PATONG-HAPPY VALLEY INTEGRATED SCHOOL  
BARANGAY PATONG, CALBAYOG CITY, WESTERN SAMAR**

To: Schools Division Superintendents  
Regional Office Division Chiefs  
Public Elementary and Secondary School Heads  
All Others Concerned

1. This Department of Education, Regional Office No. VIII announces that the request for **Merging of Patong Elementary School and Happy Valley National High School to Patong-Happy Valley Integrated School**, Barangay Patong, Calbayog City, Western Samar, is a newly approved integrated school by this Regional Office on March 15, 2022 through administrative fiat pursuant to its expressed authority under Section 5 (B/13) of Chapter 1 of RA No. 9155 (The Governance of Basic Education Act of 2001), after full satisfactory compliance with the requirements prescribed by existing guidelines and policies of the Department.
2. The **Schools Division Superintendent** of the **Division of Calbayog City** where the school is located is hereby directed to consider this school in budget preparation for its eventual inclusion in the immediately succeeding General Appropriations Act (GAA).
3. Immediate dissemination of and compliance with this Memorandum are desired.

  
EVELYN R. FETALVERO, CESO IV



Enclosures: None  
References: DepEd Order No. 40,s. 2014  
DepEd Order No. 71,s. 2003  
DepEd Order No. 91,s. 1999  
DepEd Order No. 05,s. 1989

To be indicated in the Perpetual Index under the following subjects:

**ESTABLISHMENT OF SCHOOL**

**MANAGEMENT**

**PUBLIC**

QAD-RRC



Government Center, Candahug, Palo, Leyte  
(053) 323-3156 | region8@deped.gov.ph  
ISO 9001:2015 Certified

DepEd RO8 ATA-F22 (CY2018-v03-r00) Page 1 of 1





Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

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**FOR : REGIONAL DIRECTOR**

**DATE : March 15, 2022**

**TITLE : EVALUATION & RECOMMENDATION FOR MERGING OF PATONG ELEMENTARY SCHOOL AND HAPPY VALLEY NATIONAL HIGH SCHOOL TO PATONG-HAPPY VALLEY INTEGRATED SCHOOL, BARANGAY PATONG, CALBAYOG CITY, WESTERN SAMAR**

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**BACKGROUND**

Barangay Patong is one of the mountain barangays in Calbayog City, Western Samar where this can be reached through habal-habal and hiking only. From the city proper, it takes eight (8) hours for the travel time traversing mountains and rivers going to the said barangay. Community folks engaged mostly in agricultural activities and small-scale business as their sources of living.

The said barangay has an existing complete elementary school named Patong Elementary School and a secondary school named Happy Valley National High School. The two (2) schools are located in one (1) school site with a total land area of 10,000 sq.m. Currently, the elementary school has a total enrolment of 116 pupils while the Junior High School has a total enrolment of 149 learners.

Pursuant to DepEd Order 40, s. 2014, Section IV. A.3. on Merging of Elementary and Secondary Schools, under condition 1.a. *"The schools to be merged are of the same level and adjacent to each other. Adjacent shall mean two or more elementary or secondary schools that are, as far as practicable, contiguous, compact, or located within a radius of not more than 100 meters from each other within the same schools division"*.

In view thereof, the Schools Division Superintendent of Calbayog City Division intensely expressed her full support to the proposed merging of schools as initiated by the concerned parents and local officials to ensure that compliance to the standard guideline is met.



**FINDINGS:**

1. Patong Elementary School and Happy Valley National High School have a total land area of 10,000 sq.m. located in one (1) site which are just adjacent to each other.
2. The schools are free from flooding and landslide based on the certification issued by the Mines and GeoSciences Bureau.
3. The LGU, through the Office of the City Mayor Rolando P. Aquino, strongly expressed full support to the school and commits to allocate additional budget for the merging of the 2 schools.
4. The assigned District Supervisor, the Schools Division Engineer, M & E SEPS, Education Program Supervisor, and SGOD Chief in Calbayog City Division and the different stakeholders present during on-site validation on school's application conducted by the DepEd Regional Inspectorate Team also expressed their willingness and full support for the merging of schools during the Focused Group Discussion (FGD).
5. Patong ES has an existing seven (7) classrooms while Happy Valley NHS has 4 classrooms.
6. Happy Valley NHS has other facilities such as computer laboratory and functional library.
7. Schools Division Office of Calbayog City through its assigned District Supervisor extended support as to the provision of technical assistance for the school management, supervision, and other needs especially to teachers.

**RECOMMENDATIONS:**

In view of the foregoing evaluation and findings, the evaluators respectfully recommend that:

1. Patong Elementary School and Happy Valley National High School shall be merged into one (1) school as an integrated school and shall be named **PATONG-HAPPY VALLEY INTEGRATED SCHOOL** and is authorized to operate effective School Year 2022 – 2023.
2. The school shall implement K to 12 Basic Education Curriculum.

3. The Schools Division Superintendent shall provide teachers trained on the K to 12 Curriculum and consider additional regular teachers to this school to complete the number of teachers required to operate the integrated school.

4. The Schools Division Superintendent likewise shall initiate for the provision of school buildings, chairs, textbooks, and other resources to the school.

  
**RACHEL R. CUEVAS**

Education Program Supervisor

  
**MELVIN CHITO M. SOLIS, EdD**

Education Program Supervisor

**Noted by:**

  
**ROSEMARIE M. GUINO, EdD**

OIC- Chief, QAD

QAD-RRC

Department of Education  
 DIVISION OF CALHOUN, REGION VIII  
**APPLICATION FOR CONVERSION OF SCHOOLS INTO AN INTEGRATED SCHOOL**  
**(THRU MERGING OR COMBINATION OF EXISTING ELEMENTARY AND SECONDARY SCHOOLS)**

**EVALUATION SHEET**

Annex D - 4b.2

CRITERIA	REQUIRED DOCUMENTS	PER EVALUATION	REMARKS (PASSED OR FAILED/ Pls. state reason, if failed)																																																																																																																				
1. The elementary and secondary schools are listed in the EBES.	DepED School IDs	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Name of School</th> <th>DepED School ID</th> <th>Verified Correct</th> </tr> </thead> <tbody> <tr> <td>1. School 1 Pating Elementary Schml</td> <td>124107</td> <td align="center"><input checked="" type="checkbox"/></td> </tr> <tr> <td>2. School 2 Happy Valley NHS</td> <td>313813</td> <td align="center"><input checked="" type="checkbox"/></td> </tr> </tbody> </table>	Name of School	DepED School ID	Verified Correct	1. School 1 Pating Elementary Schml	124107	<input checked="" type="checkbox"/>	2. School 2 Happy Valley NHS	313813	<input checked="" type="checkbox"/>	Passed <i>passed</i>																																																																																																											
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2. The conversion of schools into an IS must satisfy all of the following requirements:	<p>a. Letter-request for the conversion of schools into an IS addressed to the SDS (thru combination of existing schools).</p> <p>b. Feasibility study on the proposed merging or combination of schools, duly recommended/endorsed by the SDS.</p> <p>c. 15 Implementation Plan covering five (5) years to include among others, the following:</p> <p>1. Current and projected enrollment for five (5) school years, by grade level;</p>	<p>a. Request signed by _____ : <u>RAFAEL M. MENTE</u>                  Position/Designation : <u>Teacher III / Teacher In-Charge</u>                  Office/School : <u>Happy Valley National High School, Calbayog City</u>                  Date : <u>JUNE 21, 2021</u></p> <p>b. Proponent(s) of the Feasibility Study : <u>RAFAEL M. MENTE</u>                  Duly Recommended by : <u>THELMA CARBONAN - AQUILALIC PhD, CESO V</u>                  Position/Designation : <u>Schools Division Superintendent</u>                  Justification on the Need for Combination/Integration : <u>Located in one area place</u></p> <p>c. 15 Implementation Plan</p> <p>c.1. No. of Prospective Enrollees :</p> <table border="1" style="width:100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th rowspan="2">Grade Level</th> <th colspan="3">CURRENT</th> <th colspan="5">PROJECTED</th> </tr> <tr> <th>School 1</th> <th>School 2</th> <th>Total</th> <th>Year 1</th> <th>Year 2</th> <th>Year 3</th> <th>Year 4</th> <th>Year 5</th> </tr> </thead> <tbody> <tr><td>1</td><td>11</td><td>11</td><td>22</td><td>15</td><td>20</td><td>25</td><td>20</td><td>20</td></tr> <tr><td>2</td><td>9</td><td>9</td><td>18</td><td>11</td><td>15</td><td>20</td><td>25</td><td>20</td></tr> <tr><td>3</td><td>21</td><td>21</td><td>42</td><td>9</td><td>11</td><td>15</td><td>20</td><td>25</td></tr> <tr><td>4</td><td>18</td><td>18</td><td>36</td><td>21</td><td>9</td><td>11</td><td>15</td><td>20</td></tr> <tr><td>5</td><td>11</td><td>11</td><td>22</td><td>18</td><td>21</td><td>9</td><td>11</td><td>15</td></tr> <tr><td>6</td><td>18</td><td>18</td><td>36</td><td>11</td><td>18</td><td>21</td><td>9</td><td>11</td></tr> <tr><td>7</td><td>34</td><td>34</td><td>68</td><td>35</td><td>35</td><td>35</td><td>45</td><td>45</td></tr> <tr><td>8</td><td>35</td><td>35</td><td>70</td><td>34</td><td>35</td><td>34</td><td>35</td><td>45</td></tr> <tr><td>9</td><td>39</td><td>39</td><td>78</td><td>35</td><td>34</td><td>35</td><td>35</td><td>35</td></tr> <tr><td>10</td><td>41</td><td>41</td><td>82</td><td>34</td><td>35</td><td>34</td><td>35</td><td>35</td></tr> <tr><td><b>TOTAL</b></td><td><b>288</b></td><td><b>143</b></td><td><b>251</b></td><td><b>228</b></td><td><b>233</b></td><td><b>239</b></td><td><b>250</b></td><td><b>271</b></td></tr> </tbody> </table>	Grade Level	CURRENT			PROJECTED					School 1	School 2	Total	Year 1	Year 2	Year 3	Year 4	Year 5	1	11	11	22	15	20	25	20	20	2	9	9	18	11	15	20	25	20	3	21	21	42	9	11	15	20	25	4	18	18	36	21	9	11	15	20	5	11	11	22	18	21	9	11	15	6	18	18	36	11	18	21	9	11	7	34	34	68	35	35	35	45	45	8	35	35	70	34	35	34	35	45	9	39	39	78	35	34	35	35	35	10	41	41	82	34	35	34	35	35	<b>TOTAL</b>	<b>288</b>	<b>143</b>	<b>251</b>	<b>228</b>	<b>233</b>	<b>239</b>	<b>250</b>	<b>271</b>	<p><i>206 passed</i></p> <p><i>201 passed</i></p>
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There are no schools offering complete basic education within the catchment areas;																																																																																																																							
There are not enough items for teachers and school heads that would justify the establishment of a separate elementary and a secondary school;																																																																																																																							
There are inadequate equipment and resources to support the operation of separate elementary and secondary schools;																																																																																																																							

**CRITERIA**

**REQUIRED DOCUMENTS**

**PER EVALUATION**

**REMARKS**  
(PASSED OR FAILED/  
Pls. state reason, if failed)

d. The elementary and secondary schools are adjacent or located within a radius of not more than 100 meters from each other within the same school's division; and

e. The School Heads concerned must agree on the merging of necessary teaching and non-teaching items as well as other crucial resources of the IS.

2. Proposed budgetary requirements for its Personal Services, MOOE, and Capital Outlay;

3. Operational Plan re: curriculum and instructional supervision of the proposed IS; and

4. School Site Development Plan (SSDP) to include proposed school buildings, as needed.

d. Inventory of Learning Resources (LRs) prepared by School's Property Custodian for both schools to be integrated.

e. Updated PSPOP of both schools to be integrated.

c.2 Proposed Budgetary Requirements

Particulars	Year 1	Year 2	Year 3	Year 4	Year 5	Supported w/ Breakdown?	
						Yes	No
Personal Services	877,721,432	488,644,764	488,644,764	488,644,764	488,644,764	✓	
MOOE	558,669	501,714	501,713	501,817	581,993		
Capital Outlay							
<b>Total</b>	<b>1436,390,821</b>	<b>990,358,778</b>	<b>990,357,083</b>	<b>990,461,581</b>	<b>1070,638,757</b>		

c.3 Operational Plan Prepared By

Position/Designation : RAFAEL M. MENTE  
 Office/School : Teacher III / TIC  
 Date : Happy Valley NHS  
 : C/25/2021

c.4 SSDP Prepared by

Position/Designation : RAFAEL M. MENTE  
 Office/School : Teacher III / TIC  
 Date : Happy Valley NHS  
 : C/25/2021

d. Inventory of LRs

Particulars	School 1	School 2
Inventory of LRs prepared by		MANUEL V. GALING
Position/Designation		Teacher I
Date		June 25, 2021
Available Resources:		
1. Teachers items	6	8
2. Textbooks	1:1	1:1
3. Furniture and Fixtures		
4. Equipment		
5. Classrooms/Laboratories		
6. Others		
<b>TOTAL</b>		

e. PSPOP for FY 2021

Particulars	School 1	School 2
School Head Item	1	1
No. of Teaching Items	5	7
No. of Support Staff	6	8
<b>TOTAL</b>		

c.2 *pass*

3. *pass*

4. *pass*

Passed

d. *pass*

e. *pass*

CRITERIA	REQUIRED DOCUMENTS	PER EVALUATION	REMARKS (PASSED OR FAILED/ Pls. state reason, if failed)												
	<p>f. Map, preferably drawn to scale, showing the distances of the existing schools within the catchment area, duly certified by the Municipal/City Engineer and validated by the Schools Division Office.</p>	<p>Map shows the distances of the schools to be integrated? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <table border="1" data-bbox="1242 723 1388 1607"> <thead> <tr> <th>Name of Schools Within the Service Area</th> <th>Distance from the School to be Integrated (in km)</th> <th>Address</th> </tr> </thead> <tbody> <tr> <td>1. Baggong Lipunan EC</td> <td>1 km</td> <td>Baggong Lipunan, Calbayog City</td> </tr> <tr> <td>2. Hibatang Elem. School</td> <td>2 km</td> <td>Hibatang, Calbayog City</td> </tr> </tbody> </table> <p>g. Signatories of Contracting Parties</p> <p>1. For School 1 Signed By : <u>MA GINA G. ABIZAS</u> Position/Designation : <u>Head Teacher I</u></p> <p>2. For School 2 Signed By : <u>MARICEL P. ALEGRIA</u> Position/Designation : <u>Head Teacher I</u></p> <p>Date Notarized : <u>JUNE 25, 2021</u></p>	Name of Schools Within the Service Area	Distance from the School to be Integrated (in km)	Address	1. Baggong Lipunan EC	1 km	Baggong Lipunan, Calbayog City	2. Hibatang Elem. School	2 km	Hibatang, Calbayog City	<p>f. <i>Passed</i></p> <p>g. <i>Passed</i></p>			
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<p>4. The proposed conversion of schools into an IS must be supported by the LGU.</p>	<p>a. Sangguniang Bayan/Panlungsod Resolution supporting the conversion of schools into an IS, duly approved by the Municipal/City Mayor, indicating therein the proposed name of the school.</p> <p>b. Certification from the LGU signed by the Municipal/City Mayor, as the case may be, where the LGU shall continue to provide funds for the operation and maintenance for at least 5 years or until such time that such funds are incorporated in the national budget.</p>	<p>Sangguniang Bayan/Panlungsod Resolution No. <u>2018-09-023</u> Approved By : <u>DIEGO P. RIVERA</u> Date : <u>11/21/2018</u> Position/Designation : <u>CITY Y. MAYOR</u> Proposed Name of School : <u>HAPPY VALLEY INTEGRATED SCHOOL</u> Resolution stipulates the willingness of the LGU to support the establishment of the school? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>LGU Certification Signed By : <u>Note: No need or not necessary both</u> Position/Designation : <u>Schedule note switching</u> Date : <u>MUTE Allocation</u></p> <p>LGU Support</p> <table border="1" data-bbox="227 723 422 1790"> <thead> <tr> <th>Particulars</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>a. Construction of new school building/classrooms</td> <td>PHP</td> </tr> <tr> <td>b. Procurement of educational facilities, furniture, etc.</td> <td></td> </tr> <tr> <td>c. Operation and maintenance of at least five (5) years until such time when funds for the purpose are incorporated in the budget</td> <td></td> </tr> <tr> <td>d. Salaries of teaching and non-teaching personnel preferably at par with national salary rates</td> <td></td> </tr> <tr> <td>e. Other LGU support</td> <td></td> </tr> </tbody> </table> <p>CH: 2022</p>	Particulars	Amount	a. Construction of new school building/classrooms	PHP	b. Procurement of educational facilities, furniture, etc.		c. Operation and maintenance of at least five (5) years until such time when funds for the purpose are incorporated in the budget		d. Salaries of teaching and non-teaching personnel preferably at par with national salary rates		e. Other LGU support		<p>4. <i>Passed</i></p> <p>5. <i>Passed</i></p>
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CRITERIA	REQUIRED DOCUMENTS	PER EVALUATION	REMARKS (PASSED OR FAILED/ Pis. State reason, if failed)																		
5. The School Head to be designated to the IS must satisfy the DepED-CSC Qualification Standards of a School Head for secondary school.  In cases where the aforementioned criteria is not met, the SDS shall make the necessary justification.	a. Designation Order for the proposed School Head.  b. Transcript of Records, Certificates of Relevant Training, Service Record and Civil Service eligibility of the proposed School Head, duly certified as true copies by the Division Office's Records Unit.  c. Justification by the SDS, in case the aforementioned criterion is not met.  d. Certification from the SDS as to the school assignment of the other School Head who will not be selected, in case both schools to be merged or combined are with existing School Heads.	a. Availability of Funds Certified by Position/Designation Office Date Approved  b. Designation Order Signed By Position/Designation Date Name of Designated School Head Plantilla Position Title  c. Designated School Head has satisfied the DepED-CSC Qualification Standards of a School Head for Secondary School? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> Educational Preparation : BACHELOR OF SCIENCE SECONDARY EVALUATION  <table border="1" data-bbox="941 1377 1185 1561"> <thead> <tr> <th>Documents Submitted</th> <th colspan="2">Certified by DO Records Unit?</th> </tr> <tr> <th></th> <th>YES</th> <th>NO</th> </tr> </thead> <tbody> <tr> <td>1. Transcript of Records</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>2. Certificates of Relevant Training</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>3. Service Record</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>4. CS Eligibility</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </tbody> </table> d. Justification, if any, duly signed by Position/Designation Date Reason(s) : N/A  Certification Signed By Position/Designation Date Name of School Head to be Reassigned to Other School Plantilla Position Title School Assignment  THELMA CABADSAN QUITALIG PH.D. CESO V School Division Superintendent June 25, 2021 GINA C. ADIZAS ATERICH 540067 - 2019	Documents Submitted	Certified by DO Records Unit?			YES	NO	1. Transcript of Records	<input checked="" type="checkbox"/>	<input type="checkbox"/>	2. Certificates of Relevant Training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	3. Service Record	<input checked="" type="checkbox"/>	<input type="checkbox"/>	4. CS Eligibility	<input checked="" type="checkbox"/>	<input type="checkbox"/>	C-9 passed  b. passed  Passed  c. passed  d. passed
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4. CS Eligibility	<input checked="" type="checkbox"/>	<input type="checkbox"/>																			

EVALUATED BY DIVISION REVIEW AND EVALUATION COMMITTEE (DRECI):

RECOMMENDED BY:

MR. MARLE M. MENDOZA  
Signature Over Printed Name  
Position/Designation

EDITH S. CANO  
Signature Over Printed Name  
Position/Designation

SHERLITA R. PALMA EDULLESO VI  
Signature Over Printed Name  
Designator ASOS / Co-Chairman

FR: THELMA CABADSAN - QUITALIG PH.D. CESO V  
Schools Division Superintendent



CRITERIA	REQUIRED DOCUMENTS	PER EVALUATION	REMARKS (PASSED OR FAILED/ Pls. state reason, if failed)
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for JORDAN B. DE VEYRA  
 Signature Over Printed Name  
 Eng III - PE  
 Position/Designation

UBALDO D. DRISMAN GIM  
 Signature Over Printed Name  
 Chief  
 Position/Designation

Signature Over Printed Name  
 Position/Designation

VALIDATED BY REGIONAL INSPECTORATE TEAM (RIT):

APPROVED:

Signature Over Printed Name  
 Position/Designation

RACHEL R. CUEVAS  
 Edusignatur Program Supervisor  
 Position/Designation

Signature Over Printed Name  
 Position/Designation

ROSEMARIE M. GUINO ED D  
 OIC - Chief, QAD

Signature Over Printed Name  
 Position/Designation

Signature Over Printed Name  
 Position/Designation

Signature Over Printed Name  
 Position/Designation